

State of Delaware

Department of Correction

DATE: May 27, 2011

TO: ALL OFFERRS

FROM: Paul Giery
Purchasing Services Administrator

SUBJECT: ADDENDUM TO REQUEST FOR PROPOSAL (RFP) - CONTRACT NO.
DOC1102_URINALYSIS
OFFENDER URINALYSIS SCREEN TESTING

ADDENDUM # 3

QUESTIONS & ANSWERS

MAY 13, 2011

1. What is the current price of a drug test?

Answer: Test group A, \$5.18, Test group B, \$4.50

2. Who is the current laboratory?

Answer: Parkway Clinical Laboratories

3. How many positive drug tests are there per month/year?

Answer: Average number of samples submitted monthly for Drug Screen A, 2,817; Drug Screen B, 1,630. Positive results are not available at this time.

4. What certification is required?

Answer: Can not answer. RFP addresses confirmations not certifications

5. Can you provide a general percentage or annual number of specimens tested in the last year that were positive utilizing either custom drug panel (i.e., requiring confirmation?).

Answer:

6. Can a vendor substitute a more sensitive method than TLC for confirmatory testing?

Answer: The DOC preferred method is as stated in specifications. Vendor may list other methods as an exception.

7. What storage conditions (refrigerated, frozen, etc) are required for the positive specimens which must be stored for a minimum of three months at the testing facility?

Answer: Refrigeration is currently being used.

8. Who is the current contract and what is the last date of existing contract and award amount for the same.

Answer: See Questions #2, Current contract expires June 30, 2011. See question #1.

9. Who is/are the current vendor(s)/laboratories providing the department with each of these services.

- a. Drugs of screening
- b. Drugs of confirmation
- c. Courier Service
- d. Shipping

Answer: See question #2

10. Is there a certain format the department would like us to use with regard to the price sheet?

Answer: See pricing sheet Appendix B

11. Does the laboratory send electronic files for payment and for encounter/utilization data collection?

Answer: The Department of Correction requires hard copy invoices.

12. Also, could you provide more information regarding the type of software program required?

Answer: Information not available at this time.

13. Please describe how the specimens are currently picked up at each site? E.g. Local Courier, Fed Ex, UPS, US Mail etc.?

Answer: Courier

14. RE: PAGE 47, Confirmations Section: Please describe the current process by which offenders pay for confirmation tests through the submission of individually purchased money order. Do they send the money order in with the specimen?

Answer: Information not available at this time.

15. RE: PAGE 44 Labor, Supplies and Materials: Self-sealing (zip-lock) plastic bags of sufficient strength and durability to contain any liquid that may leak from a broken, cracked or leaking bottle. The bag is to be marked with a black Occupational Safety and Health Administration (OSHA) biohazard symbol and with the word „BIOHAZARD” printed in black, both printed on an orange background.

- a. Is self-sealing the requirement or is zip-lock the requirement?

Answer: Zip Lock

16. Does the department currently utilize vendor supplied lock boxes?

- a. Which locations use them?

Answer: All locations if requested.

- b. How many are required?

Answer: Quantities vary depending on operational needs.

17. Initial screening shall be done by Enzyme Multiplied Immunoassay Technique (EMIT). The immunoassays will be grouped as follows and the cutoff levels will be as indicated:

- a. Will the DOC accept screening by an enzyme immunoassay (EIA) procedure?

Answer: DOC preferred screening method by EMIT. Vendor may list alternative procedure as an exception.

18. RE PAGE 45: Opiate Testing; the awarded vendor should have the ability to be specific and differentiate between the varied positive opiate results such as, Codeine, Heroin, Hydrocodone, Oxycontin, Oxycodone, Percocet, Vicodine, etc....

- a. Can you confirm that you are looking for confirmation (GC/MS) of the above listed drugs when an initial screen for opiates comes back positive? Percocet contains Oxycodone and Vicodin contains Hydrocodone; please note that brand names such as Percocet and Vicodin cannot be identified, but the drug components such as Oxycodone and Hydrocodone can. Heroin is not identifiable in urine, however a specific metabolite of heroin, 6-MAM can be identified by GC/MS on an as needed basis. Will this meet your requirements?

Answer: The intent is to identify the possibility of offenders masking drugs by utilizing precretion medications.

19. Does the minimum wage rate specification on page 26 apply to this commodity/bid?

Answer: No

20. Should there be questions pre-populated on page 37/ Attachment 4 in the Company Profile and Capabilities Section?

Answer: No

21. Please confirm that you require written reports back within two working days from the specimen pick-up? Standard practice that all negative results are reported within twenty-four (24) hours after receipt of the specimen in the laboratory. If confirmation by GC/MS is requested, an additional twenty-four (24) to forty-eight (48) hours may be necessary.

Answer: Written reports must be returned within two working days from the specimen pick-up.

22. RE: Page 45 Miscellaneous: Vendor will be required to ensure through written documentation the confirmation of results accuracy in a percentile format.

- a. Does this specification refer to external proficiency testing?

Answer: Yes

23. Were there any court appearances, or litigation requirements of your incumbent laboratory over the period of your current contract? If so, what was the frequency? There is no place to include the charge for a court appearance; can this be added as a line item to the bid?

Answer: Information not available at this time.

24. You require PH and Specific Gravity in your reporting requirements, but not as a separate line item. Do you want this built in to the total screen price, or will you accept this as a separate line item?

Answer: Built in as total screen price.

25. Can you provide us with a sample invoice (sorted to your specifications), that meets all of your criteria on page 46 Monthly Detailed Invoice; so that we may compare it with our invoicing protocol and ensure that we can continue to meet your requirements.

Answer: The DOC will consider all invoices that meet the minimum requirements.

26. Will Spice/K2 be added to a drug panel randomly or will it be part of one specific drug panel?

Answer: See addendum #2.

27. You have 18 pick-up locations located through out the state. Will each site require specimen pick-up Monday through Friday?

Answer: Yes.

If you have any questions, please contact me at (302) 857-5262, Paul.Giery@state.de.us