

State of Delaware
Department of Correction

DATE: May 17, 2011

TO: ALL OFFERRS

FROM: Paul Giery
Purchasing Services Administrator

SUBJECT: ADDENDUM TO PROFESSIONAL SERVICES REQUEST FOR
PROPOSAL (RFP) - CONTRACT NO. DOC1102_SEXOFFEN
SEX OFFENDER TREATMENT SERVICES

ADDENDUM # 3

QUESTIONS & ANSWERS
MAY 17, 2011

Section Number: II. B
Paragraph Number: Paragraph 1
Page Number: 4

Text of passage being questioned: “By means of a client flow chart for program services, the number of clients to be served must be projected. Specific tasks and activities should also be outlined and each should be tied to a specific time frame.”

Question: Can you describe what you are looking for in responses to this requirement? The RFP specifies your expectation that services will be provided to a minimum of 450 clients but it is not clear about the number of referrals the provider will receive each month for clients needing evaluations or the number of clients that are currently receiving group treatment who have presumable already been evaluated. This makes workload projections difficult, especially if these projections have to be tied to specific time frames.

Answer: Probation and Parole receives approximately 70 new sex offender cases a month statewide. Approximately 50% will be referred to the contractual provider. The new provider will be expected to take over the operation of existing treatment groups. The DOC anticipates this contract will service a minimum of 12-15 open-ended groups utilizing the Sex Offender Management Board (SOMB) standard of 12 offenders per group with 2 therapists.

If you have any questions, please contact me at (302) 857-5262, Paul.Giery@state.de.us

