

# State of Delaware Department of Correction

DATE: May 13, 2011

TO: ALL OFFERS

FROM: Paul Giery  
Purchasing Services Administrator

SUBJECT: ADDENDUM TO PROFESSIONAL SERVICES REQUEST FOR  
PROPOSAL (RFP) - CONTRACT NO. DOC1102\_SEXOFFEN  
SEX OFFENDER TREATMENT SERVICES

## ADDENDUM # 2

# QUESTIONS & ANSWERS

## MAY 13, 2011

Paragraph Number: Paragraph 2

Page Number: 1

Text of passage being questioned: "Services under this contract shall be upon referral through the Bureau of Community Corrections. Services to be provided to a minimum of 450 individuals under the supervision of the Bureau of Community Corrections . . ."

Question: Will the new provider be expected to take over the operation of existing treatment groups and serve the minimum of 450 clients on Day1?

Question: If the answer to the question above is 'yes", can you tell us how many new clients will be referred for services each month who will need to be assessed?

Answer: The proposed schedule of events indicates an award date of June 10, transition during the month of July, with the selected service provider assuming full responsibility for the contract on August 1, 2011. Probation and Parole receives approximately 70 new sex offender cases a month statewide. Approximately 50% will be referred to the contractual provider. The new provider will be expected to take over the operation of existing treatment groups. The DOC anticipates this contract will service a minimum of 12-15 open-ended groups utilizing the Sex Offender Management Board (SOMB) standard of 12 offenders per group with 2 therapists.

Section Number: III

Paragraph Number: 1

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Text of passage being questioned: “Interested vendors shall propose a detailed statement indentifying any and all fees indexed to specific services to be provided on a per client/per visit basis. Such proposal shall include the specific amount of any required co-payment to be paid by the clients for such services. Such proposal shall also include the following essential components:

- 1) A spreadsheet detailing each service to be provided . . .
- 2) The method by which records of payments and co-payments will be preserved and retained
- 3) The method by which the state shall have access to such records . . .
- 4) The method by which the vendor will report the total value of co-payments received . . .
- 5) A method for identifying clients who are unable to pay
- 6) A method to waive co-payments for inability to pay
- 7) A method to account for the value of waived co-payments on a per month basis.”

Question: Will the state pay for polygraph examinations for clients whose co-payments have been waived because of an inability to pay?

Question: Can you provide information on the number and percent of current clients whose co-payment has been waived due to an inability to pay?

Question: Can you provide information on the number and percent of current clients whose co-payment has been reduced due to an inability to pay?

Answer: The State will not pay for polygraph examinations for any clients. Based upon our experience with private pay groups, conservatively vendors could anticipate receiving 50% of the co-pay amount.

If you have any questions, please contact me at (302) 857-5262, [Paul.Giery@state.de.us](mailto:Paul.Giery@state.de.us)