

**PRE-BID MEETING MINUTES
ADDENDUM NO. 1
FIRE ALARM & FIRE SUPPRESSION SYSTEMS AT THE
DELAWARE ARMY NATIONAL GUARD
DUNCAN READINESS CENTER
41 CORPORATE CIRCLE, NEW CASTLE, DELAWARE 19720
DEARNG CONTRACT NO. 03-2016**

A Mandatory Pre-Bid Meeting for the referenced project was held in the Delaware Army National Guard Duncan Readiness Center Conference Room, 41 Corporate Circle, New Castle, Delaware 19720 on Tuesday, March 15, 2016, at 10:00 a.m. Those in attendance were:

William R. Davis	DE ARNG
Thomas Gargalas	Electrical Integrity, LLC
Matt Bailey	Power Plus Electrical Contracting, LLC
Wayne Comegys	Delcollo Electric, Inc.
Robert Hopkins	Joseph T. Hardy & Son, Inc.
David Moslowski	Siemens Industry, Inc.
Eric A. Unterreiner, P.E.	Diamond State Engineering
Korey Dishong	Fayda Engineering & Energy Solutions, LLC
Matthew Galinski, C.E.A.	Fayda Engineering & Energy Solutions, LLC

Date of Report: March 16, 2016

FE&ES Comm. No.: 15-1201

Items of Discussion:

- 1.0 These Pre-Bid Meeting Minutes, Addendum No. 1, shall be made part of the Project Manual and Drawings dated March 7, 2016 for the Fire Alarm & Fire Suppression Systems at the Delaware Army National Guard Duncan Readiness Center.
- 2.0 Sealed bids for DEARNG Contract No. 03-2016 – Duncan Readiness Center FA & FS Systems, will be received by the Delaware Army National Guard at the Security Officers desk in the Main Lobby of the Armed Forces Reserve Center, 250 Airport Road, New Castle, Delaware, 19720 until **2:00 PM local time on March 31, 2016**, at which time they will be publicly opened and read aloud in the Multi-Purpose Room. Allow ample time to enter the facility since the site is secure and each vehicle entering the facility will need to pass through security.

- 3.0 Project will provide a new fire suppression system throughout the building, complete with a new 6" fire water service and fire suppression riser room. In addition, the existing Fire Alarm system will be replaced with a new system. Within the building, existing acoustical ceilings will be replaced with new 2x2 ceilings. Areas with no ceilings will remain. Existing lighting will be removed and reinstalled. There are ten (10) 30" x 42" drawings and one project manual for this project. If you have purchased a set of documents electronically, be sure to print it out at full size or you may have a scaling problem. In the drawing titleblock, you will find a true 1" measurement. Make sure your plots are correctly sized.
- 4.0 This is a mandatory pre-bid meeting and prime bidders are limited to those in attendance.
- 5.0 For further bidding information relating to the Project Manual and Drawings, the contractors are directed to contact Matthew Galinskie, C.E.A., Project Manager at Fayda Engineering & Energy Solutions, LLC at telephone: 302-999-1060. Requests for clarification or interpretation shall be delivered electronically (by email) to mgalinskie@faydaees.com. Ensure the project title contractor's name and RFI # are in the subject line. (Example: Duncan RC "Contractor Name"-RFI #1)
- 6.0 The wage rates for this Project are Delaware Department of Labor and Division of Industrial Affairs for **New Castle County, Building Construction Classification**. A certified copy of the prevailing wage rates for this specific project has been determined by the Department of Labor and is included in the Project Manual. This approved scale of wages must be posted by the Contractor in a prominent and easily accessible place at the work site.
- 7.0 Contractors are reminded that if they are a recognized contractor that customarily performs the work of a given subcontractor classification; that they can list themselves on the line for that particular subcontractor category. **DO NOT LEAVE ANY BLANKS ON THE BID FORM. DO NOT ADD ANY ADDITIONAL VERBIAGE OTHER THAN WHAT IS REQUESTED. FAILURE TO DO SO MAY DISQUALIFY YOUR BID.** As an example, if you are an electrical contractor that will self-perform the electrical work, that you list your company on the Electrical Subcontractor line on the bid form. Ensure your address, license, etc. is also included.
- 8.0 The following sections of the specifications were reviewed:
- | <u>Section</u> | <u>Article</u> | <u>Title</u> |
|----------------|----------------|---------------------------|
| | --- | Advertisement for Bids |
| 00 41 13 | --- | Bid Form |
| 00 81 14 | --- | Drug Testing Report Forms |
| 01 10 00 | --- | Project Summary |
| 01 21 00 | --- | Allowances |
- 9.0 Contractor must be a registered plan holder in order to submit a bid. Bid Form shall be submitted in triplicate.

- 10.0 Engineer clarified that a two (2) year warranty is required on work and materials beginning on the date of substantial completion.
- 11.0 The drawings were generally reviewed to present the intent of the contract documents.
- 12.0 The following items were discussed in detail:
- A. A site walkthrough was conducted immediately following the meeting today. Contact Bill Davis at 302-326-7131 to schedule any additional site visits.
 - C. Working hours are 7:00 a.m. to 4:00 p.m. Monday through Friday except for the scheduled days when the facility is closed and the contractor will not be able to work in the building. A copy of the schedule is attached for reference. Additional hours must be arranged with the Owner in advance.
 - D. Contractors are to contact the Department of Labor if they have any questions with regard to the State Prevailing Wage Law or clarifications on payroll reporting. Telephone number is 302-451-3423.
 - E. Requests for substitutions must be submitted to the Engineers office by **March 21, 2016 at 5:00 p.m.** Such requests shall include a complete description of the proposed substitutes, along with sufficient documentation and information necessary for a complete evaluation.
 - F. All questions should be directed in writing to the Engineer. Contractors are encouraged to submit questions as soon as possible. All answers to questions not in addendum format will not be binding. In the case of a conflict between the specifications and drawings or within each not answered by addendum, the greater quantity or better quality shall be provided. The deadline for questions shall be **March 24, 2016 at 5:00 p.m..**
 - H. Background checks will not be required for the successful contractor.
- 13.0 A site review of the project site was performed.
- 14.0 Successful Contractor shall designate one job foreman who will remain as the main point of contact throughout the duration of the project.
- 15.0 Billing for stored material will not be paid unless the material is on the jobsite and in a secure location under the contractor's control.
- 16.0 In accordance with Specification Section 00 73 13, Article 9.2.2, an amount equal to 1% of the contract will be identified on the contractor's Schedule of Values for contract closeout documents. Note that this is not part of the 5% retainage.

17.0 Changes to Specifications

17.1 No Changes

18.0 Changes to Drawings

18.1 Drawing FP-1

- a. Add the following note at Knox Box location. "Provide surface mounted Knox Box, Model 3261. Box shall be Black in color with hinged door".

18.2 Drawing RC-1

- a. Add Sketches SK-RC1 & SK-RC2.

19.0 Questions/Clarifications

Q1: Clarify the extent of work to be performed by Artesian Water Company.

A1: The Prime Contractor shall contract Artesian Water to perform all new work shown on Drawing C-2. This price shall be included in the Prime Contractor's Bid. Refer to General Note 2 on Drawing C-2 for clarification.

Q2: Will the vertical ceiling tile system at the second floor loft area and stairwells be replaced under this contract?

A2: Yes, refer to attached Sketches SK-RC1 & SK-RC2 for location of vertical acoustical ceiling tile system to be replaced.

Q3. What color will the new T-grid be?

A3. Refer to Specification Section 09 51 23, Article 2.4.A.1. New ceiling tile and T-grid shall be white in color.



Matthew Galinskie, C.E.A.

MG/mg

15-1201 Pre-Bid Meeting Minutes & Addendum No 1

Attachments: Pre Bid Meeting Sign-In Sheet
DE ARNG Holiday Schedule
Sketches SK-RC1 & SK-RC2

cc: All in Attendance
Associated Builders & Contractors, Inc.
Delaware Contractors Association
Edward Fayda, P.E. Fayda Engineering & Energy Solutions, LLC
P File

PLEASE FILL OUT COMPLETELY AND LEGIBLY

March 15, 2016

 PROJECT NAME: DE ARNG Duncan Readiness Center
Fire Alarm & Fire Suppression Systems
41 Corporate Circle, New Castle, Delaware 19720

 FE&ES Comm. No.: 15-1201
 DE ARNG Project No.: 03-2016

 PRE-BID MEETING: Tuesday March 15, 2016 @ 10:00 a.m.

 BIDS DUE: Thursday March 31, 2016 @ 2:00 p.m.

Company Name	Representative	Address	Phone & Fax	Email
Fayda Engineering		801 W. Newport Pike Wilmington, DE 19804	(302)999-1060 – P (302)999-1053 – F	
Electrical Integrity LLC	Tom Gargalas	P.O. Box 1061 Middletown, DE 19709	(302) 388-3430 cell	TWGargalas@elecintegrity.com
Siemens Industries	Dave Moslawski	2000 Crawford Place Mount Laurel, NJ 08054	856-266-1905	dave.moslawski@siemens.com
Power Plus Electric	Matt Bailey	10 Janis Drive Dover, DE 19901	302 736-5070 302 736-5100	matb337@gmail.com
JOSEPH T. HANLY & SON	Bob Hopkins	425 OLD AIRPORT RD NEW CASTLE DE 19720	328-9457 328-0434	LVAI@HANLYSERVICES.COM
DELLOLO ELECT	VIVIANE COMEGY	220 BROOKSIDE DR WELM DE 19804	302 994-3400 995-1023	VIVIANE@DELLOLO.COM
DIAMOND STATE Engineering	ERIC UNTERMEIER	3588 PEACHTREE RD DOVER, DE 19901	302-697-7694	eric@diamondstateengineering.com

January 2016

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5/4/9 Schedule
Scheduled FTS Days Off
Federal Holidays

JANUARY
 1 New Year's Day
 18 Martin Luther King's Birthday
 8-hour days: 1, 14, 29

FEBRUARY
 15 Washington's Birthday
 8-hour days: 11, 26

MARCH
 8-hour days: 11, 24

APRIL
 8-hour days: 8, 22

MAY
 30 Memorial Day
 8-hour days: 6, 20

JUNE
 8-hour days: 3, 17, 30

JULY
 4 Independence Day
 8-hour days: 15, 29

AUGUST
 8-hour days: 12, 26

SEPTEMBER
 5 Labor Day
 8-hour days: 9, 23

OCTOBER
 10 Columbus Day
 8-hour days: 6, 21

NOVEMBER
 11 Veterans Day
 24 Thanksgiving Day
 8-hour days: 4, 18

DECEMBER
 26 Christmas Holiday
 8-hour days: 2, 16, 29

July 2016

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August 2016

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September 2016

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October 2016

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November 2016

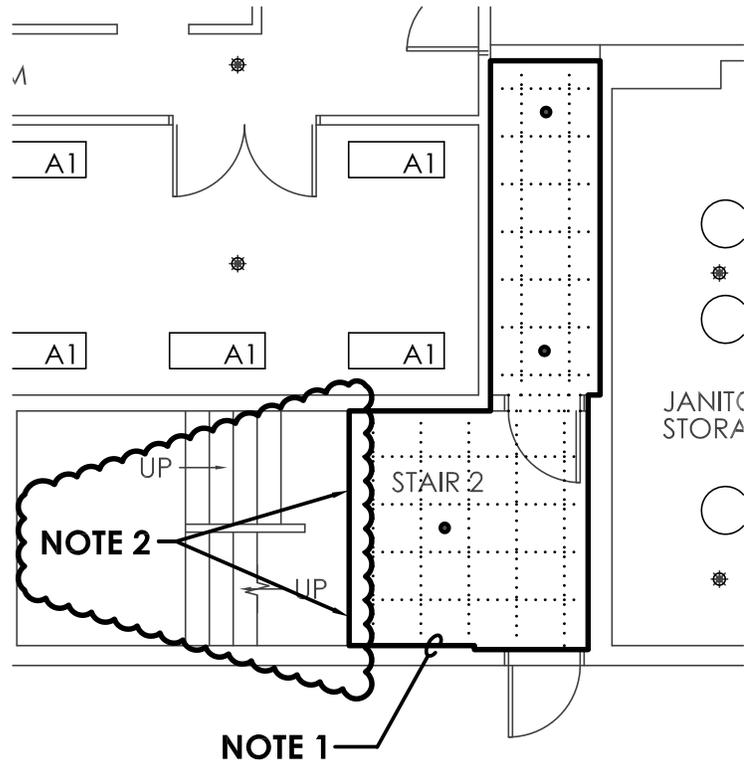
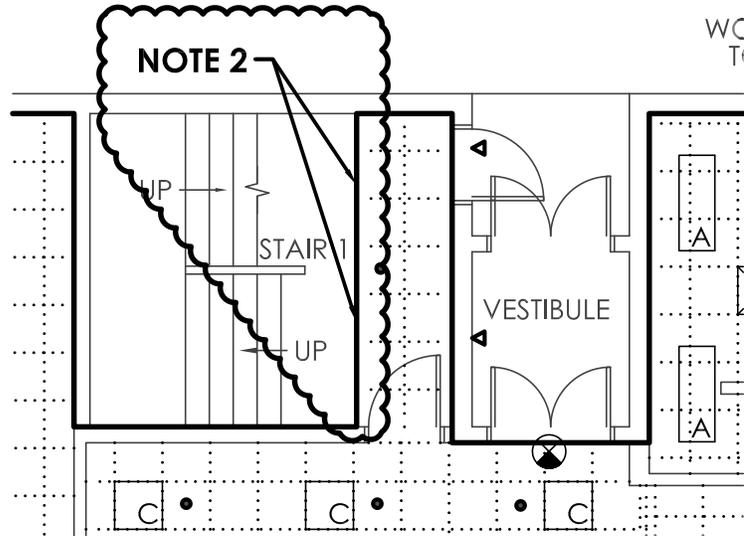
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December 2016

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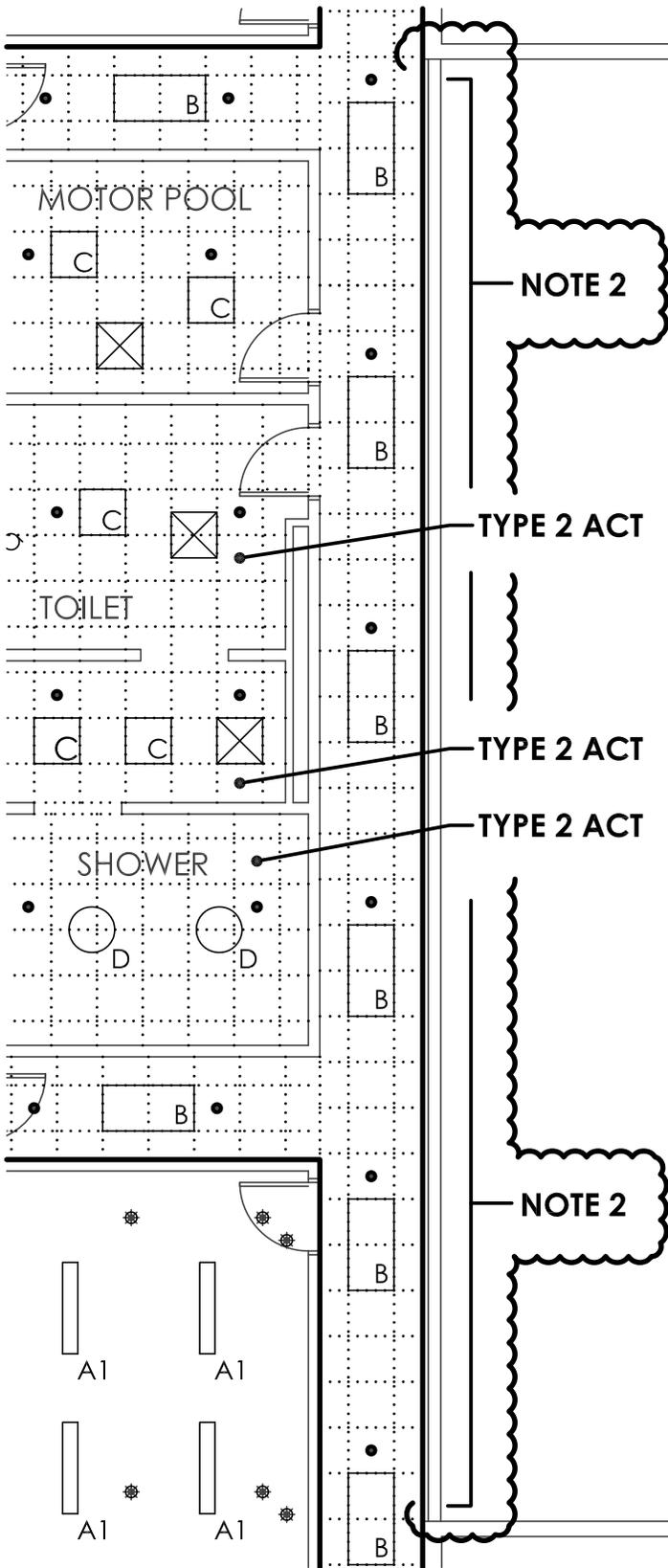
SHEET NOTES

2. DISCONNECT AND REMOVE EXISTING VERTICAL ACOUSTICAL TILE CEILING SYSTEM INCLUDING T-GRID, TILES AND HANGERS IN THEIR ENTIRETY, IN THIS AREA. PROVIDE NEW TYPE 1 ACOUSTICAL TILE CEILING SYSTEM INCLUDING T-GRID, TILES AND HANGERS IN THEIR ENTIRETY.



PARTIAL FIRST FLOOR PLANS

SCALE: 1/8"=1'-0"



SHEET NOTES

2. DISCONNECT AND REMOVE EXISTING VERTICAL ACOUSTICAL TILE CEILING SYSTEM INCLUDING T-GRID, TILES AND HANGERS IN THEIR ENTIRETY, IN THIS AREA. PROVIDE NEW TYPE 1 ACOUSTICAL TILE CEILING SYSTEM INCLUDING T-GRID, TILES AND HANGERS IN THEIR ENTIRETY.

DRILL ROOM BELOW

PARTIAL SECOND FLOOR PLAN

SCALE: 1/8"=1'-0"

FAYDA ENGINEERING & ENERGY SOLUTIONS, LLC
 801 W. Newport Pike, Wilmington, DE 19804
 Tel: 302-999-1060, Fax: 302-999-1053
 www.FaydaEES.com

PROJECT: FIRE ALARM & FIRE SUPPRESSION SYSTEMS AT THE DE ARNG DUNCAN READINESS CENTER
SUBJECT: ACOUSTICAL CEILING TILE REVISION
REVISION/ISSUE: ADDENDUM #1
PROJECT NO: 15-1201

DATE: 03/16/2016
SCALE: AS NOTED
SHEET AFFECTED: E-1, RC-1
SKETCH NO: SK-RC2