



June 14, 2019

\*\*\* via email \*\*\*

Ms. Anita Spencer, VP Marketing  
201 W. Broadway, Bldg 4C  
Columbus, MO 65203

Re: Request for Proposal – Flexible Spending Account, Pre-Tax Commuter and COBRA Administration

Dear Ms. Spencer:

Based on the recommendation of the Proposal Review Committee on June 10, 2019, the State Employee Benefits Committee (SEBC) voted in favor of awarding the FSA, PTC and COBRA administration contract to ASIFlex effective on 01/01/20 for an initial term of three and a half years with two optional one-year periods. Congratulations!

We will promptly begin working with your team on the implementation of the terms in the RFP, most importantly the implementation of the short plan year for FSA and transfer of COBRA administration, along with the draft of the new contract. Samantha Mountz will continue to work with you on the FSA and PTC programs. Arlene Bentley-Graham and Colleen Kondelis are the program leads for COBRA administration. Laurene Ehemann will be drafting the new contract for the services for all three programs.

Please allow me to extend congratulations to ASIFlex's team!

Respectfully,  
**Redacted - Original on File**

Faith L. Rentz, Director

cc: file

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**STATE OF DELAWARE STATEWIDE BENEFITS OFFICE**