

01/18/18

TO: ALL POTENTIAL BIDDERS

FROM: Ryan Bolles  
DSCYF – Procurement Administrator

SUBJECT: ADDENDUM TO REQUEST FOR PROPOSALS (RFP) –CYF17-06 Plan of Safe Care  
Coordinator Services

**RFP Questions/Answers**  
**ADDENDUM #1**

1. Question: Page 8 under Statistical Reporting #1 states Numbers and types of substances utilized by family caregivers. Will this be measured by the hospital OR will the caregivers be asked to undergo drug testing after discharge from the hospital?  
Answer: This can be measured by several data points such as hospital (substances for which mother and/or infant tested positive), self-report by the caregiver(s), and/or collateral report by a physician or substance use disorder treatment center.
2. Question: Page 8 Under heading Plan of Safe Care Coordinator Program Personnel Requirements 3<sup>rd</sup> bullet it states: “The Plan of Safe Care Coordinator will be required to attend SDM, DFS Core Training, mandatory reporter training, and Steward of Children at no cost to the service provider. How many days of training are required?  
Answer: Regarding the SDM and DFS Core Training, there are several days of training (over ten) that are broken down into core areas (example abuse and neglect, legal, child development) that are spread out over a roughly three to four month time period. Regarding the Mandatory Reporting Training and Steward of Children training, they are each roughly two to three hours and may be completed online.
2. Question: Will all staff be required to attend or can one representative attend and train the program staff?  
Answer: All staff, including the supervisor, will be required to attend.

All other terms and conditions remain the same.

If you have any questions, please contact H. Ryan Bolles at [herbert.bolles@state.de.us](mailto:herbert.bolles@state.de.us) or 302-633-2701