



*The Department of Services
for Children, Youth and Their Families*

Division of Management Support Services

(302) 633-2701

Donna Pugh
33 Ross Road
Wilmington, DE 19810

June 19, 2015

Dear Ms. Pugh:

The Department of Services for Children, Youth and Their Families' Division of Youth Rehabilitative Services would like to thank you for submitting a proposal in response to its RFP #CYF 15-12 to provide Juvenile Civil Citation Coordinator services.

After review of the proposals, it was determined that your proposal was one recommended which best met the needs of the Department and Delaware's youth. I am happy to announce that your proposal has been recommended for contract award pending successful negotiations and successful review by the Delaware Public Integrity Commission. With receipt of this letter, we are providing you with formal notice of this award pending the aforementioned negotiations.

Please contact Susan Burns at 302-633-2676 to make necessary arrangements to complete the contract negotiations.

Thank you,

Original on File

Ryan Bolles, DSCYF Procurement Administrator
302-633-2701

cc: rfp file