



*The Department of Services  
for Children, Youth and Their Families*

---

*Division of Management Support Services*

*(302) 633-2701*

---

Geeta Kotak  
621 N. Harrison Street  
Wilmington, DE 19805

May 22, 2015

Dear Ms. Kotak:

The Department of Services for Children, Youth and Their Families' Division of Prevention and Behavioral Health Services would like to thank you for submitting a proposal in response to its RFP #CYF 15-06 to provide CORE Project: Youth Coordinator services.

After review of the proposals, it was determined that your proposal was one recommended which best met the needs of the Department and Delaware's youth. I am happy to announce that your proposal has been recommended for contract award pending successful negotiations. With receipt of this letter, we are providing you with formal notice of this award pending the aforementioned negotiations.

Please contact Chuck Webb at 302-633-2598 to make necessary arrangements to complete the contract negotiations.

Thank you,

*Original on File*

Ryan Bolles, DSCYF Procurement Administrator  
302-633-2701

cc: rfp file