

9/5/2013

TO: ALL POTENTIAL BIDDERS

FROM: H. Ryan Bolles
DSCYF – Contract Administrator

SUBJECT: ADDENDUM TO REQUEST FOR PROPOSALS (RFP) – CYF13-05 Summer and After School Prevention Programming

ADDENDUM #1

The following is a list of questions and answers prepared for potential bidders:

QUESTION: Will DSCYF consider extending the deadline for proposal submission?

ANSWER: DSCYF has extended the deadline for proposal submission by 7 days to 9/26/13 no later than 2 pm ET. In addition, the deadline for question submission to ensure questions are answered is also extended by 7 days to the close of business on 9/20/13.

QUESTION: Is DSCYF requiring after school programs to be licensed by the Office of Child Care Licensing (OCCL)?

ANSWER: DSCYF will defer to OCCL to determine which after school programs require licensure. Bidders are not required to obtain an OCCL license in order to bid. However, if OCCL ultimately determines a license is required then that requirement will be a part of the contract award. Bidders should familiarize themselves with licensing requirements by contacting the OCCL or by reviewing the licensing requirements found here: <http://kids.delaware.gov/occl/occl.shtml>

QUESTION: Does the request for the 8 month budget indicate when successful bidders will begin expected to provide services?

ANSWER: Not necessarily. DSCYF anticipates services to begin in October or November, but recognize that some bidders will come online faster than others. However, in order to compare proposals fairly DSCYF is requiring an 8 month budget knowing some bidder will provide fewer months of service by the time the contract is fully executed. The 12 month budget demonstrates what the bidder anticipates a full year of proposed services will cost.

QUESTION: Does DSCYF expect the funding for these services to continue?

ANSWER: Yes, as stated in the RFP the funding for these services was an addition to the DSCYF base budget which significantly increases the likelihood that it will continue. However, contracts are also contingent upon satisfactory performance by the successful bidder.

QUESTION: Will DSCYF post the necessary forms in an editable format?

ANSWER: Yes, please see other documents posted with this addendum.

QUESTION: Will DSCYF post the list of bidders' conference attendees?

ANSWER: Yes, please see other documents posted with this addendum.

QUESTION: Can a bidder propose expanding an existing program?

ANSWER: Yes, a bidder can propose expanding an existing program and/or increase the capacity of an existing program but CANNOT supplant current funds with these funds.

All other terms and conditions remain the same.

If you have any questions, please contact H. Ryan Bolles at herbert.bolles@state.de.us or 302-633-2701