

STATE OF DELAWARE
Department of Services for Children, Youth and Their Families
Division of Prevention and Behavioral Health Services

12/30/2013

ISSUED BY: Ryan Bolles
PROCUREMENT ADMINISTRATOR
302-633-27001

SUBJECT: **AWARD NOTICE**
CONTRACT NO. CYF 1304-BEHAVIORAL

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KEY CONTRACT INFORMATION

1. CONTRACT PERIOD

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Each contractor's contract shall be valid for a five (5) year period from 07/01/2014 and 06/30/2019. Each contract may be renewed consistent with DSCYF policy #105 through negotiation between the contractor and the Department of Services for Children, Youth & Their Families.

2. VENDORS

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Advocate of Healing
Alissa Bonebrake
Alternative Solutions Consulting Group, LLC
Betty A. Carson
Carol Marquez-Dyer
Cleveland Ray
Danielle Milbourne
Elizabeth Bowman
Hand in Hand Counseling Services
Hinds Counseling Services
Janet Urdahl
Janine Howell-Conkey
Joan Fletcher
Julia Shay
Lily Elite Affairs
Lindsay N. Griffin
Lisa E. Groark
M & D Cross Services
Natasha Mullen Milestones
Moneak Baskerville
Monica M. Morrow
New Beginnings Family Services

[Rosemary Baughman](#)

[Shana Powell](#)

[Susan R. Bennett](#)

[Viamontie Consultants](#)

[Wellspring Counseling Services](#)

3. SHIPPING TERMS

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To contact any individual or firm associated with this contract, please contact the contract officer identified on the contract details page.

4. PRICING

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To obtain current pricing information for this contract, please contact the contract officer identified on the contract details page.

ADDITIONAL TERMS AND CONDITIONS

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5. BILLING

The successful vendor is required to **"Bill as Provided" to the respective ordering agency(s).** Ordering agencies shall provide at a minimum the contract number, service delivery address, contract name and phone number.

6. PAYMENT

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The agencies or school districts involved will authorize and process for payment each invoice within thirty (30) days after the date of receipt. The contractor or vendor must accept full payment by procurement (credit) card and/or conventional check and/or other electronic means at the State's option, without imposing any additional fees, costs or conditions.

7. PRODUCT SUBSTITUTION

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All items delivered during the life of the contract shall be of the same type as specified.

8. ORDERING PROCEDURE

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Award Notice

Contract No. **CYF 1304-BEHAVIORAL**

9. PURCHASE ORDERS

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Agencies that are part of the First State Financial (FSF) system are required to identify the contract number **CYF 1304-BEHAVIORAL** on all Purchase Orders (P.O.) and shall complete the same when entering P.O. information in the state's financial reporting system.

10. REQUIREMENTS

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For a complete list of contract specifications please refer to the original bid solicitation document(s). Any contract specific documentation will be accessible through the hyperlink(s) provided on this contract's details page.