

DSCYF

Minimum Required Home Study Components Summary

Listed below is list of minimum requirements to be addressed as part of a complete home study. Please note other requirements may be proposed and negotiated at the time of contract production.

- Completed Foster Family or Adoptive Family Application
- Family Court Records check
- DELJIS check - In state criminal check of perspective foster parent(s)
- Physical Environment Checklist – to ensure space is available and home is safe and comply with approval requirements
- Information Waiver
- Facilitate Criminal Background Check – FBI fingerprint check for nationwide review of criminal record (send perspective family to state police office for fingerprinting)
- Completed Physical Form – must have a physical by a medical doctor
- Joint Assessment - In home visits with perspective family to jointly assess (one in-home visit unannounced)
- Income Verification
- Obtain copy of Auto Insurance
- Obtain Copy of driver's license
- Obtain Signature on Confidentiality Pledge
- Check Professional References
- Check School Reference (if you have a child attending school)
- Check Personal References
- Obtain Signature on Foster Parent Agreement – outlines responsibilities
- Have completed the required W-9 Form state for reimbursement
- Have completed a Direct Deposit Authorization Form