

DATE 12/08/10

TO: ALL POTENTIAL BIDDERS

FROM: H. Ryan Bolles
DSCYF – Contract Administrator

SUBJECT: ADDENDUM TO REQUEST FOR PROPOSALS (RFP) – CYF1010-ALTERNATIV
– Residential Alternatives to Secure Detention

ADDENDUM #1

At the bidders' conference held 11/30/10 a request was made to post the following Q&A and attendee list from that meeting:

Q: Which DSCYF Office of Child Care Licensing requirements apply to these contracts?

A: Delacare requirements for *Residential Child Care Facilities and Day Treatment Programs* Chapter 1 through 3. In addition, since there is no specific set of regulations governing "Alternatives to Secure Detention Programs" bidders must propose being licensed under Chapter 4 Residential Childcare Facility or Chapter 6 Shelter Care Facilities. Regulations can be found here: <http://kids.delaware.gov/occl/occl.shtml> then click on "Rules/Requirements"

Q: With 24/7 admissions how is immediate health screening for contagious disease addressed?

A: Bidders proposing being licensed under Chapter 4 or 6 of the *Residential Child Care Facilities and Day Treatment Programs* regulations will comply with Chapter 6 Healthcare Section 6.03 with regard to physical examinations:

6.03 A facility shall have either:

- a. Secure written documentation that a child has received a complete physical examination within the 12 consecutive calendar months prior to his or her admission to the shelter care facility; or
- b. Provide or arrange for the provision of a complete physical examination within seven consecutive calendar days of a child's admission to the shelter care facility.

Given the above 7 day standard for completion of physicals, if a bidder intends to operate with a more immediate screening procedure, proposals should outline specifics and be budgeted accordingly.

Q: When is it expected that these contracts will begin?

A: The current contracts allow for early termination for any number of reasons. However, DYRS intends to dedicate time for a thorough and detailed review of each submission. In addition to the review, there are a number of unknown variables which do not make it possible to firmly commit to a transition timeline. DYRS intends to collaboratively develop a timeline that works for all agencies involved. However, it should be noted that the Alternatives to Secure Detention RFP was released because DSCYF's DYRS is intent on moving forward with the restructuring of its service continuum in a timely manner.

Q: Should educational costs be included in the proposed budget?

A: No, but transportation of youth to their school of enrollment should be included. DSCYF has a no cost to contractor mechanism in place for youth not enrolled in school or who qualify as special education students.

Q: Where can the DSCYF Budget Form be found:

A: The DSCYF Budget Form can be found at www.kids.delaware.gov then click on "Contracts" under the Information section on the left. All DSCYF Budget Forms must be accompanied with a Budget Narrative describing the assumptions made in order to arrive as each line item amount proposed.

Q: What are the current per diems for the current providers under the current model of service delivery?

A: The current Kent County provider is paid \$167.86 per day for 1-5 occupied beds, \$127.85 per day for occupied beds 6-10 and \$100 per day for each unoccupied bed up to 5 total unoccupied bed per day. Unoccupied bed rate is only billable if population drops below 5 youth.

The current New Castle County provider is paid \$140.10 per day per occupied bed and \$70.05 per unoccupied bed day up to 12 unoccupied beds. Unoccupied bed rate is only billable if population drops below 12 youth.

Q: Can a list of participants be distributed?

A: See next page:

State of Delaware
 Department of Services for Children, Youth & Their Families
 Alternatives to Secure Detention 11/30/10 Bidders' Conference Attendee List

Attendee	Agency	Address	Phone	Email
Ana Pascual	Diamond St. Youth	1413 Lore Ave Wilm DE	(302) 762-6360	Camelotana@aol.com
Debbie Mckeown	Diamond St. Youth	1413 Lore Ave Wilm DE	(302) 762-6360	Camelot1413@aol.com
Greg Harrison	Advoserv Programs, Inc.	4185 Kirkwood- St.Georges Road Bear, DE	(302) 834-7018	harrisong@advoserv.com
Michele Torrence	Advoserv Programs, Inc.	4185 Kirkwood- St.Georges Road Bear, DE	(302) 834-7018	torrencem@advoserv.com
James Bratt	Psychotherapeutic Services, Inc.	630 W Division St. Dover, DE	(302) 674-3366	jbratt@ps-corp.net
				tpatitucci@ps-corp.net
Chris Devaney	Connections CSP, Inc.	500 W 10th St. Wilm, DE	(302) 230-9102	cdevaney@connectionspscsp.org
	Connections CSP, Inc.			dbrown@connectionspscsp.org
Jennifer Dowdell	CFG Health Systems, LLC	1000 Atlantic Ave 4th floor Camden, NJ	(856) 541-9212	jdowdell@cfgpc.com
Del Failing	Peoples Place II, Inc.	1129 Airport Rd. Milford, DE	(302) 422-8033	dfailing@peoplesplace2.com
Nancy Beil	Delaware Mentor	28417 DuPont Hwy Millsboro, DE	(302) 934-0512	nancy.beil@thementornetwork.com
Beth Rosica	VisionQuest National, LTD	150 E. Pennsylvania Ave. #430 Downingtown, PA	(610)486-2280	Beth.Rosica@VQ.com
Tim Brandau	Child, Inc.	507 Philadelphia Pike Wilm, DE	(302) 762-8989	tbrandau@childinc.com

All other terms and conditions remain the same.

If you have any questions, please contact me at 302-633-2701 or Herbert.Bolles@state.de.us