

DATE 12/15/10

TO: ALL POTENTIAL BIDDERS
FROM: H. Ryan Bolles
DSCYF – Contract Administrator
SUBJECT: ADDENDUM TO REQUEST FOR PROPOSALS (RFP) – CYF1008-FACTS II QA

ADDENDUM #4

It has been determined that edits to this RFP are necessary. They are as follows:

Language Correction:

Page 13 reads:

Each proposal must be submitted with one signed original, ten (10) hard copies, and one electronic copy in Microsoft Word (2003 or better) on a CD-ROM in a sealed package conspicuously labeled “SEALED PROPOSAL – STATE OF DELAWARE, FACTS II DESIGN, DEVELOPMENT, AND IMPLEMENTATION RFP #11-###”. The package must also contain the name, address, and telephone number of the proposing firm. The State reserves the right to copy the vendor’s submission and distribute as it deems necessary for the states internal processes.

The Technical Proposal must be packaged separately from the Business Proposal – Cost and Pricing Analysis; however, both packages may be included in the same outer container for shipping purposes. If the proposal is shipped

This section should read:

Each proposal must be submitted with one signed original, ten (10) hard copies, and one electronic copy in Microsoft Word (2003 or better) on a CD-ROM in a sealed package conspicuously labeled “SEALED PROPOSAL – STATE OF DELAWARE, FACTS II QUALITY ASSURANCE RFP #10-8”. The package must also contain the name, address, and telephone number of the proposing firm. The State reserves the right to copy the vendor’s submission and distribute as it deems necessary for the states internal processes.

The Technical Proposal must be packaged separately from the Business Proposal – Cost and Pricing Analysis; however, both packages may be included in the same outer container for shipping purposes. If the proposal is shipped

Page 7 of Attachment A reads:

“Please complete a separate form for each similar project on which your organization has worked. Submit only those projects that reflect experience by the local office submitting the bid.

Work done in other areas of the country or world, unless done by people who now work out of the local office are not to be submitted. Our interest is in understanding the skill set of those who will be working directly with us.”

This section should read:

“Please complete a separate form for each similar project on which your organization has worked. Submit only those projects that reflect experience by people projected to work on this engagement work out. Our interest is in understanding the skill set of those who will be working directly with us.”

If you have questions please contact H. Ryan Bolles at herbert.bolles@state.de.us