

## RFP # CSD 20-001 Responses to questions

Question	Answer
<p>Question: Please provide a copy of the project schedule.</p> <p>Section Number: II – Scope of Services</p> <p>Paragraph Number: 2, item 1</p> <p>Page Number: #1</p> <p>“A complete analysis of the attached project schedule with an acknowledgement that the schedule can or cannot be accomplished by the firm submitting the proposal.”</p> <p>The RFP does not include much description of the characteristics or vision for the intended project or required facilities, or of any particular curricular or instructional needs. This would be useful information in developing a more specific and responsive submission and in the selection of team members with relevant experience with the types of issues, instructional goals, and spaces to be designed. Published press indicates that the project consists of the design and construction of two, interconnected middle schools with each designed to accommodate 800 students (total enrollment of 1,600 students). Published reports also suggest that the interconnected schools may share a number of facilities, including Kitchen and Auditorium, and that the anticipated project cost is approximately \$99.4M. Please elaborate on the description of the project and provide any relevant vision statement or instructional strategies to be supported.</p> <p>What are the targeted opening or occupancy date(s) for the two new schools?</p>	<p><a href="https://www.capital.k12.de.us/common/pages/DisplayFile.aspx?itemId=3957688">https://www.capital.k12.de.us/common/pages/DisplayFile.aspx?itemId=3957688</a> (Copy and paste link to your web browser).</p> <p>The expectation is to have a year of design, with construction and renovations completed for schools occupancy by August 1, 2023.</p>
<p>Question: Will the teams be provided with a copy of the Long Range Master Plan?</p> <p>Section Number: II – Scope of Services</p> <p>Paragraph Number: 2, item 2</p> <p>Page Number: #1</p> <p>“A complete analysis of the current Long Range Facility Master Plan”</p>	<p><a href="https://www.capital.k12.de.us/common/pages/DisplayFile.aspx?itemId=3957688">https://www.capital.k12.de.us/common/pages/DisplayFile.aspx?itemId=3957688</a> (Copy and paste link to your web browser).</p>
<p>Section number: II</p> <p>Paragraph number: 2</p> <p>Page number: 1</p> <p>Text of passage being questioned: The third bullet point under the “Scope of Services” notes the selected firm shall consult with “key CSD staff to refine project/program requirements and key design considerations”. Is there a Program available that you can share?</p>	<p>There is a workgroup working on framing the look/programming of the schools from an academic stand point. That group’s work is not completed at this time.</p>

<p><u>Section number:</u> II  <u>Paragraph number:</u> 2  <u>Page number:</u> 2</p> <p><b>Text of passage being questioned:</b> The eighth bullet under the “Scope of Services” on page 2 states “Coordinate geotechnical and soil analysis services required for structural design. Provide the CSD staff with written findings summarizing the results and recommendations.” Typically the District would contract with the Geotech and we would coordinate with them accordingly. Please confirm if the District intends to select and contract with the Geotech consultant.</p> <p>Please clarify – Are candidate A/E’s responsible for directly engaging and providing the referenced Geotechnical services, or will these services be engaged directly by the CSD and simply “coordinated” by the awarded A/E?</p>	<p>Respondents can directly engage in providing the GEO services/consultant or offer the coordination of the services as an option to the District.</p>
<p><u>Will there be interviews?</u></p>	<p>It is possible, but not decided yet.</p>
<p><u>If there will be interviews, can you share the anticipated dates when those would be scheduled?</u></p>	<p>To be determined. If necessary, interviews will be held no later than the end of May, School District team schedules permitting.</p>
<p><u>Will you be sharing any additional project description?</u></p> <p><u>Section number:</u> II Scope of Services  <u>Paragraph number:</u> entire section  <u>Page number:</u> 1-2</p>	<p>No.</p>
<p><u>Section number:</u> II Scope of Services  <u>Paragraph number:</u> Paragraph 2, bullet point 1  <u>Page number:</u> 1</p> <p><u>Text of passage being questioned:</u> “A complete analysis of the attached project schedule with an acknowledgement that the schedule can or cannot be accomplished by the firm submitting the proposal</p> <p><u>Question:</u> This passage mentions a schedule. There was no project schedule included in the RFP. Will you be sharing that as part of the RFP process to be included in our proposals?</p>	<p>The expectation is to have a year of design, with construction and renovations completed for schools occupancy by August 1, 2023.</p>
<p><u>What is the number of students in each school?</u></p>	<p>We expect each school to accommodate 800 students.</p>

Are the schools to be the same or will one school have focus and the other school have a different focus? If different what is the focus of each school?	There is a workgroup working on framing the look/programming of the schools from an academic stand point. That group's work is not completed at this time. <a href="https://docs.google.com/document/d/1mQPKVsO3BSRCSmfZP9EZFayjF46gAMR-02zAld58geU/edit#heading=h.gjdgx">https://docs.google.com/document/d/1mQPKVsO3BSRCSmfZP9EZFayjF46gAMR-02zAld58geU/edit#heading=h.gjdgx</a>
Has a program been developed for each school and if so can it be shared as part of the RFP	
Will the two school share core spaces such as gym, media, café/kitchen, administrative?	We would like to take advantage of possible savings by sharing common spaces when and where appropriate.
Please confirm whether a fee proposal is required as part of the May 9th submission. If required, please advise regarding any required forms, templates, or specific formatting requests for fee submissions.	For this RFP # CSD 20-001, fee is not required. Negotiations will be with the selected vendor.
<u>Section number:</u> III Required Information <u>Paragraph number:</u> B.5.b (page 4) and D (page 5) <u>Page number:</u> 4 and 5 <u>Text of passage being questioned:</u> Section B.5.b requests a "List of all litigation brought against the firm, its owners or principals." Section D requests "Record of any litigation brought against the firm or principals of the firm in the State of Delaware in the last five [5] years" <u>Question:</u> Do you want this information to be included in both places? Or can one reference the response in the other?	Provide the info in Section B.5.b
<u>Section number:</u> Attachments <u>Paragraph number:</u> n/a <u>Page number:</u> 26-31 <u>Text of passage being questioned:</u> list of attachments <u>Question:</u> The RFP includes Attachments 1-4 on pages 27-31, but does not indicate in what section these are to be included. Please advise as to where these should be inserted in our response booklet.	Attachments 1-4 should be labeled as such and provided at the end of vendor's response(s).
What are the targeted opening or occupancy date(s) for the two new schools?	The expectation is to have a year of design, with construction and renovations completed for schools occupancy by August 1, 2023.