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July 25, 2019

Mr. Brad A. Hastings
Vice President
Becker Morgan Group, Inc.
312 West Main Street, Suite 300
Salisbury, MD 21801

Dear Mr. Hastings

I am pleased to inform you that Becker Morgan Group, Inc. has been awarded RFP #CSD 20-001 – Architecture & Engineering Services For Two Interconnected Middle Schools.

Enclosed are two (2) copies of our contract form that must be completed and returned to my attention prior to July 31st. The contract form **MUST** have the signature of a representative who has the legal capacity to enter your organization into a formal contract with the Capital School District. One copy of the fully executed contract form will be returned for your records.

The awarded vendor(s) will be required to complete the new W-9 Form by visiting the Division of Accounting's website: <http://accounting.delaware.gov/>. It is the vendor's responsibility to act upon this instruction for submitting a new W-9 form, agencies will not be able to purchase if this is not completed and accepted by the Division of Accounting. If you need assistance or have questions, please contact 302-734-6827 or fax your inquiry to 302-736-7909.

We appreciate your interest and look forward to working with you.

Sincerely,

Original On File

Ade Kuforiji
Chief Financial Officer/Business Manager