

Capital School District
CSD17001 – LONG RANGE
Long Range Facilities Master Planning and Certificate of Necessity

Questions and Answers

Q1) Can you tell me if it is correct that the referenced RFP is priced? Normally we see QBS for professional services.?

A1) Yes, we are requesting the price be included in this proposal. Please include the price in a separate sealed envelope.

Q2) I noticed the Capital SD RFP request 254/255 forms rather than 330 forms. My guess is this was an oversight since Capital has only asked for 330 forms in the past?

A2) 330 Forms are acceptable as well.

Q3) In reference to submitting a price-based response to the RFP per Title 29 Del. §§ 6981 and 6982. Per Title 29, we can only submit a price-based proposal when less than \$50,000 for professional services. We request the scope of work listed in Appendix A to be clarified in regards to the existing schools to be considered in the evaluation. Does the School District want each school (Central Middle, William Henry Middle, Booker T Washington, East Dover, Fairview, Hartly, North Dover, South Dover, Towne Point, Land at One Pat Lynn Drive, & Kent County Community) to be evaluated for (Architecture, Structure, Mechanical/Plumbing/Electrical, Site conditions, Capacity, Safety, Energy Efficiency, and Grade Realignment)? Are there certain aspects of the existing schools listed that need partial assessments performed? If so, please delineate which schools are to have which requirements?

A3) The following will need a complete assessment (Architecture, Structure, Mechanical/Plumbing/Electrical, Site conditions, Capacity, Safety, Energy Efficiency, and Grade Realignment):

- 1) Central Middle School
- 2) William Henry Middle School
- 3) Booker T Washington Elementary School
- 4) East Dover Elementary School
- 5) Fairview Elementary School
- 6) Hartly Elementary School
- 7) North Dover Elementary School
- 8) Towne Point Elementary School
- 9) Kent County Community School

The following Schools do not need the complete assessment:

- 10) Kent Sec ILC is a rented facility so it only needs to be incorporated into the Long Range Facility Plan.
- 11) South Dover Elementary was built in 2009, so it only needs to be included in the Long Range Facility Plan and Grade Realignment.

12) One Pat Lynn Drive is a vacant lot with athletic fields, so it only needs to be included in the Long Range Plan.

Q4) Price is listed as a requirement under 'Section III - Required Information, B. General Evaluation Requirements, Number 3' on Page 2 as well as 'Section IV -Professional Services RFP Administrative Information, C. RFP Evaluation Process, 2. Proposal Selection Criteria, Criteria Weight' on Page 11. We believe the services listed in the RFP fall under those identified in 'Title 29, 6982 Selection, a.1' which outlines a qualification based criteria selection, not price based. Please confirm if we are to follow Title 29 and provide qualifications only and no price or if the district is requesting a price be submitted and is selecting firms based on a price criteria. If so, please identify which Title 29 procurement regulation outlines price as an allowable selection criteria relevant to the services requested.

A4) The District is requesting that Price be included in the proposal in a separate sealed envelope. Since we do not anticipate the project cost exceeding the bid thresholds, the district is exempt from § 6982(a) of Title 29 per Title 29 §6980.

Q5) Are we to include cost estimating services within our scope of work?

A5) Cost estimating services along with construction schedules will be performed by a Construction Manager.

Q6) Also, will you be able to post responses to the price inquiry prior to the response date o 8/19/16 as posted?

A6) We will provide information as soon as possible.

Q7) Other Points of clarification?

- Ed Specs will **not** be required as part of this solicitation.
- Page 17 Section G.3.a & b \$3,000,000 aggregate is changed to \$2,000,000 aggregate