

Board of Education

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**CAPITAL
SCHOOL DISTRICT**

198 Commerce Way
Dover, DE 19904

**Chief Financial Officer/
Business Manager**

Sean Sokolowski
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September 20, 2016

Carl Krienen, AIA
Principal-in-Charge
ABHA
1621 N. Lincoln Street
Wilmington, DE 19806

Re: Long Range Facilities Planning (# 1701)

Dear Mr. Krienen:

Your firm has been selected by the committee as the highest rated firm regarding the RFP for the following project(s):

- Long Range Facility Master Planning

The selection still needs Capital School District Board of Education Approval, which will be on the Agenda in early October.

In preparation for the Board Meeting please forward two (2) copies of an AIA contract to my attention at 198 Commerce Way, Dover, DE 19904.

Thanks!

Sincerely,
Signature on File

Sean Sokolowski
Business Manager/CFO