

Warren,

On October 29, the Capital School District accepted your bid for the asbestos abatement project at Booker T. Washington Historical Section. On behalf of the Capital School District, please proceed with the project by submitting all required documentation so that the project can begin on November 6, 2014.

The following documents are required prior to the start of the work:

- 1. Signed A101 contract which was provided to you on October 27.**
- 2. Executed performance and payment bonds.**
- 3. Certificate of liability Insurance: In accordance with the General Specifications, the Capital School District and Compliance Environmental, Inc. shall be named as additionally insured. A waiver of subrogation provided in favor of Capital School District, and Compliance Environmental, Inc.**
- 4. Completed Initial Exposure Assessment Form (attached to this email).**
- 5. Completed Certificates of Site Worker's Acknowledgment Forms (attached to this email).**
- 6. Name and Address of each Project Supervisor, Worker and any other person your company intends to use at the project site for informational screening (e.g., registered sex offenders list and other lists).**
- 7. Fit test results, medical results, and asbestos certifications for Project Supervisors and Workers.**

We must have this information no later than Monday, November 3, since the Capital School District will be closed on Election Day, Tuesday, November 4. Work on site cannot begin until ALL submittals have been approved and contract signed for this project.

Thank you,

**COMPLIANCE ENVIRONMENTAL, INC.**

Shannon Maloney  
Operations Administrator  
Phone: (302) 674-4427  
Fax: (302) 674-4429  
Email: [smaloney@compliancecanhelp.com](mailto:smaloney@compliancecanhelp.com)

## INITIAL EXPOSURE ASSESSMENT

Project No: \_\_\_\_\_

Date: \_\_\_\_\_

Project Name: \_\_\_\_\_

Facility: \_\_\_\_\_

Work Area(s): \_\_\_\_\_

**Reference Job:** \_\_\_\_\_

Description of Work: \_\_\_\_\_

Asbestos Containing Materials	Asbestos/Type Percentage
_____	_____
_____	_____
_____	_____

Task	Personal Monitoring Level			Respirator Worn	Comments
	High	Low	Average		
Prep / Set up	_____	_____	_____	_____	_____
Removal of Surface Trt	_____	_____	_____	_____	_____
Removal of TSI	_____	_____	_____	_____	_____
Removal of Misc Mat.	_____	_____	_____	_____	_____
Bag Out	_____	_____	_____	_____	_____
Clean Up	_____	_____	_____	_____	_____
Other	_____	_____	_____	_____	_____
Experience Level of Work Force _____					

**Reference Job:** \_\_\_\_\_

Description of Work: \_\_\_\_\_

Asbestos Containing Materials	Asbestos/Type Percentage
_____	_____
_____	_____
_____	_____

Task	Personal Monitoring Level			Respirator Worn	Comments
	High	Low	Average		
Prep / Set up	_____	_____	_____	_____	_____
Removal of Surface Trt	_____	_____	_____	_____	_____
Removal of TSI	_____	_____	_____	_____	_____
Removal of Misc Mat.	_____	_____	_____	_____	_____
Bag Out	_____	_____	_____	_____	_____
Clean Up	_____	_____	_____	_____	_____
Other	_____	_____	_____	_____	_____
Experience Level of Work Force _____					

**Expected Conditions of This Job**

Task	Anticipated Level	Respirator	Comments
Prep / Set up	_____ f/cc	_____	_____
Removal of Surface Trt	_____ f/cc	_____	_____
Removal of TSI	_____ f/cc	_____	_____
Removal of Misc Mat.	_____ f/cc	_____	_____
Bag Out	_____ f/cc	_____	_____
Clean Up	_____ f/cc	_____	_____
Other	_____ f/cc	_____	_____
Experience Level of Work Force _____			

**COMPLIANCE ENVIRONMENTAL, INC.**

**CERTIFICATE OF WORKER'S ACKNOWLEDGMENT**

PROJECT NAME \_\_\_\_\_ DATE \_\_\_\_\_

PROJECT ADDRESS \_\_\_\_\_

CONTRACTOR'S NAME \_\_\_\_\_

WORKING WITH ASBESTOS CAN BE DANGEROUS. INHALING ASBESTOS FIBERS HAS BEEN LINKED WITH VARIOUS TYPES OF CANCER. IF YOU SMOKE AND INHALE ASBESTOS FIBERS THE CHANCE THAT YOU WILL DEVELOP LUNG CANCER IS GREATER THAN THAT OF THE NON-SMOKING PUBLIC.

Your employer's contract with the Owner for the above project requires that: You be supplied with the proper respirator and be trained in its use. You be trained in safe work practices and in the use of the equipment found on the job. You receive a medical examination. These things are to have been done at no cost to you.

**RESPIRATORY PROTECTION:** You must have been trained in the proper use of respirators, and informed of the type respirator to be used on the above referenced project. You must be given a copy of the written respiratory protection manual issued by your employer. You must be equipped at no cost with the respirator to be used on the above project.

**TRAINING COURSE:** You must have been trained in the dangers inherent in handling asbestos and breathing asbestos dust and in proper work procedures and personal and area protective measures. This training must have been the equivalent in curriculum, training method and length to the EPA Model Accreditation Plan (MAP) asbestos abatement worker training (40 CFR Part 763, Subpart E, Appendix C).

**MEDICAL EXAMINATION:** You must have had a medical examination within the past 12 months at no cost to you. This examination must have included: health history, pulmonary function tests and may have included an evaluation of a chest x-ray.

By signing this document you are acknowledging only that the Owner of the building you are about to work in has advised you of your rights to training and protection relative to your employer.

Signature \_\_\_\_\_ Social Security No \_\_\_\_\_

Printed Name \_\_\_\_\_ Witness \_\_\_\_\_