



Data Service Center

168 S. Dupont Highway
New Castle, DE 19720
www.dataservice.org

Phone: (302) 504-7200
Fax: (302) 504-7201
Helpdesk: (302) 504-7222

CENTRAL BIDDING DEPARTMENT

ADDENDUM No. 2

Architectural/Engineering Services – Transportation Office – RFQ #4-16-18
Colonial School District

Date of Addendum: October 8, 2015

OPENING DATE: **October 19, 2015 at 2:00 PM**

To all prospective bidders under the specifications and contract documents described above, this Addendum to RFQ is being issued to:

To document discussions/questions at the pre-bid meeting:

1. Proposals due by 2:00PM on October 19, 2015 to Data Service Center, Attn: Emily Ryan, 168 S Dupont Highway, New Castle, DE 19720
2. Must have RFQ name & number on the outside of the package
3. 4 copies (1 original and 3 copies) as well as 1 electronic copy must be submitted
4. RFP package clearly states information that will need to be submitted
5. On page 12, it lists the evaluation criteria
6. All questions must be emailed to Emily Ryan before 1:00 PM on October 15, 2015.
7. All addendums will be posted on www.bids.delaware.gov It is the vendor's responsibility to view these addendums.
8. One addendum has already been posted.
9. Intend to award the contract to one vendor but the District has the right to award to multiple vendors if deemed in their best interest to do so.
10. Do not plan on any accessibility issues
11. Would like the building in 3 divisions (IT, Transportation & Nutrition Services).
12. The project will be an interior retro-fit, no exterior work involved.



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13. May consist of expanding bathroom space
14. Already has sprinkler systems
15. May need to bring up to energy code
16. Fairly new, rubber roof
17. Fairly new, HVAC system
18. Estimate square footage of the office area is around 5,287 square feet.
19. A copy of a floor plan is available for viewing purposes at Colonial School District Facilities Office. To view the plans prospective vendors must call the Facilities Department at (302) 429-4016 to schedule an appointment.

Pre Bid Meeting Sign In Sheet is attached.

Mandatory Pre-Bid Meeting
Architectural/Engineering Services – Transportation Office
Colonial School District – RFQ #4-16-18
October 2, 2015 at 1:00 PM

Name	Company	Email Address
Jordan Morrison	Duffield Associates	jmorrison@duffnet.com
TED WILLIAMS	Landmark Sciences, Inc	tedw@landmark-se.com
TIM SKIBICKI	TETRA TECH	Tim.Skibicki@tetra-tech.com
LISA DONLON	VAN DENBEEK & LYNCH	ldonlon@vandembeklynch.com
PAUL GUGGENBERGER	MANTCHANI DESIGN GROUP	Pguggenberger@mantchanidesign.com
JAY COOPERSON	COOPERSON ASSOCIATES	JCOOPERSON@COOPERSONASSOC.COM
DEMOND BAKER	DEMOND BAKER ^{SC}	dabakerf1@comcast.net 302-584-1383
Emily Ryan	DSC	
Rick Bryson	Colonial	