



**TETRA TECH**

240 Continental Drive, Suite 200  
Newark, Delaware 19713  
Tel. (302) 738-7551  
Fax (302) 454-5989/5988

## **Addendum 1**

---

Colonial School District  
Wilmington, DE

Bid No.: 4-18-03 (Re-Bid)

### **Colonial School District – John G. Leach School ADA Toilet & HVAC Improvements**

Tt Project No. 16101-17002

### **Addendum No. 1 to Drawings and Project Manual**

August 17, 2017

---

To: ALL BIDDERS

This ADDENDUM forms a part of the BIDDING AND CONTRACT DOCUMENTS and modifies the following documents:

Original DRAWINGS dated August 16, 2017

PROJECT MANUAL dated August 16, 2017.

Acknowledge receipt of the ADDENDUM in the space provided on the FORM OF PROPOSAL

This ADDENDUM consists of two (2) pages not including the attachments:

#### **1.0 CLARIFICATIONS TO PRE-BID INFORMATION/AGENDA**

1.1 Guided Walkthrough Date:

1.1.1 Thursday, August 17, 2017 @ 2:30 pm. Meet at the main entrance to John G. Leach School

1.2 Last day for questions prior to bid due date is Thursday, August 24, 2017 by 5:00pm.

1.3 Project schedule was discussed. Project schedule is included in this addendum.

1.4 Project will be constructed under a single prime contract with a General Construction Contractor.

#### **2.0 PROJECT MANUAL – MODIFICATIONS**

2.1 Specification Section 00 01 16 Section Project Forward; Article 2 Prequalification:

2.1.1 **REVISE;** The following Contractors must be prequalified with the State of Delaware: The General Construction Contractor, Mechanical Subcontractor, and the Electric Power Subcontractor.

#### **3.0 DRAWINGS - MODIFICATIONS**

3.1 NONE at this time

### **ATTACHMENT LIST**

1. Pre-bid Information - Agenda
2. Pre-bid Meeting Sign-In Sheet
3. Register of Bid Documents
4. Construction Schedule

**END OF ADDENDUM No. 1**



## **Pre-Bid Information**

Meeting Date: Wednesday, August 16, 2017 @ 10:00 p.m.

Prepared By: Amanda Bouwer, AIA

Tt Project No.: 200-16101-17002

BID No.: 4-18-03 (Re-Bid)

Project Name: **Colonial School District – John G. Leach School ADA Toilet & HVAC Improvements**

Regarding: General Pre-Bid Information – Agenda

### **AGENDA**

1. This is the Pre-Bid Meeting: Attendance is **Mandatory** for all Prime Contractors. Bids received from contractors not attending this meeting shall not be opened.
2. Project consists of the following:
  - The general scope of the project entails converting two small existing toilet rooms into one ADA staff toilet room. Also included is a new HVAC unit for the Gym/Multipurpose room, new Poolpak unit and a new small a/c unit for a conference room as well as other associated miscellaneous scope items.
  - Project will be constructed under a single prime contract with a **General Contractor**. Form of Contract will be AIA Document A101 Standard Form of Agreement between Owner and Contractor where the basis of payment is a STIPULATED SUM.
3. Prequalification: The following Contractors must be prequalified with the State of Delaware:
  - The General Construction Contractor
  - The Mechanical Contractor
  - The Electric Power Contractor
4. Bids Due: Sealed proposals will be received by the Owner for public opening until 2:00 p.m. local time on Tuesday, August 31, 2017 at the Colonial School District's Administration Building, 318 E. Basin Rd., New Castle, DE 19720. Proposals received after this time shall not be accepted. Bidders should be aware that the Owner reserves the right to reject all bids and/or negotiate with the low bidder.
5. Availability of Documents: The contract documents (project manual and drawings) will be made available at the non-refundable cost of \$50.00 per set. The documents will be available for purchase at the Pre-bid meeting or at the architect's office after the Pre-bid meeting. Payment is to be made by check payable to the order of "Tetra Tech Architects & Engineers."



6. Wage Rates and Payroll Reporting: Contractors shall comply with all requirements of the State of Delaware regarding prevailing wage rates and payroll reporting shall be reported to Delaware Department of Labor.
7. Only plan holders who have purchased drawings from Tetra Tech will receive the Addenda.
8. All discrepancies, questions or requests for clarifications or interpretations must be submitted to the Architects office at least seven (7) days prior to bid due date. Submit e-mails to Tim Skibicki's attention at tim.skibicki@tetrattech.com. Last day for questions will be Tuesday 08/24/2017 by 5:00 pm.
9. Substitutions requests (bidding only) must be submitted in writing as required by the specifications.
10. Schedule:
  - Timely execution of this project is a critical element of the Work.
  - The "PROJECT SCHEDULE AND SEQUENCE" was distributed and discussed.
  - The "PROJECT SCHEDULE AND SEQUENCE" Section # 005010 will be re-issued under Addendum No. 2.
  - The school district will close between November 22<sup>nd</sup> to 24<sup>th</sup> and December 22<sup>nd</sup> to January 1<sup>st</sup>.
11. Liquidated Damages: The Contractor and the Contractor's surety, if any, shall be liable for and shall pay the Owner the sum hereinafter stipulated as liquidated damages for each calendar day of delay beyond the contracted date of substantial completion until the Work for the building is declared by the Architect to be substantially complete.

CSD – Leach School ADA Toilet and HVAC Upgrades:  
Two Thousand Dollars (\$2,000.00) per calendar day.
12. Submission of a 10% secured bid deposit in the form of a Bid Bond, of total amount of the Base Bid plus all additive alternates is required with bids.
13. Review Alternates:

Alternate No. 1: Accessible Concrete Ramp and Sidewalk
14. Review Subcontractor List
15. Bid Form "Affidavit of Employee Drug Testing Program" must be submitted with bids for **Prime and each Subcontractor** listed on subcontractor list.
16. Guided Walkthrough Dates: Thursday, August 17, 2017 at 2:30 pm. Meet at the entrance to the John G. Leach School.
17. Contractors to consider that most of the work is to be completed during the day when compiling their bids, except for the following:



- Noise producing work shall be completed after school hours. School hours are between 8:27 AM and 3:15 PM.
  - The Multi-purpose Room work needs to be completed after school hours. The floors needs to be cleaned and vacuumed after each work session.
18. Temporary walls are required around the Toilet Room work areas to the Main Entrance. The corridor next to the Toilet Room is approximately 8 feet wide. Leave 5 feet for the students and staff to egress through the corridor.
  19. Contractors must be pre-qualified by the Bid Opening date.
  20. When working in the Multi-purpose Room, minimum storage will be allowed to be assembled on the stage.



# PRE-BID SIGN-IN SHEET

[illegible]

Leach School ADA Toilet & HVAC Improvements  
Colonial School District

200-16101-17002

Bids Due: 2:00 p.m., Thursday, August 31, 2017  
Colonial School District's Administrative Building  
318 E. G Basin Road  
New Castle, De 19720

REGISTER OF BID DOCUMENTS  
PLEASE PRINT CLEARLY

\$ 50.00 per set

<b>#01</b>	<p>Name of Company: <u>Amakor</u></p> <p>Physical Address: <u>72 Clinton Street .P.O. Box 636</u> City, State: <u>Delaware City, DE 19706-0636</u></p> <p>Contact: <u>RYAN JACKSON</u> GC: YES <input checked="" type="checkbox"/> NO <input type="checkbox"/></p> <p>Phone: <u>302-834-8664</u></p> <p>Fax: <u>302-834-8681</u> Date: <u>8-16-17</u></p> <p>E-Mail: <u>Amakor@aol.com</u></p>
<b>#02</b>	<p>Name of Company: <u>BSS Contractors</u></p> <p>Physical Address: <u>281 Evergreen Street</u> City, State: <u>West Grove, PA</u></p> <p>Contact: <u>Brian Smith</u> GC: YES <input checked="" type="checkbox"/> NO <input type="checkbox"/></p> <p>Phone: <u>610-345-1316</u></p> <p>Fax: <u>610-345-1318</u> Date: <u>8-16-17</u></p> <p>E-Mail: _____</p>
<b>#03</b>	<p>Name of Company: <u>Ventresca Bros, Inc</u></p> <p>Physical Address: <u>2300 N. DuPont Highway</u> City, State: <u>New Castle DE</u></p> <p>Contact: <u>Tony Ventresca</u> GC: YES <input checked="" type="checkbox"/> NO <input type="checkbox"/></p> <p>Phone: <u>302-658-6436</u></p> <p>Fax: <u>302-658-2360</u> Date: <u>8-16-17</u></p> <p>E-Mail: _____</p>



Leach School ADA Toilet & HVAC Improvements  
Colonial School District

200-16101-17002

Bids Due: 2:00 p.m., Thursday, August 31, 2017  
Colonial School District's Administrative Building  
318 E. G Basin Road  
New Castle, De 19720

REGISTER OF BID DOCUMENTS  
PLEASE PRINT CLEARLY

\$ 50.00 per set

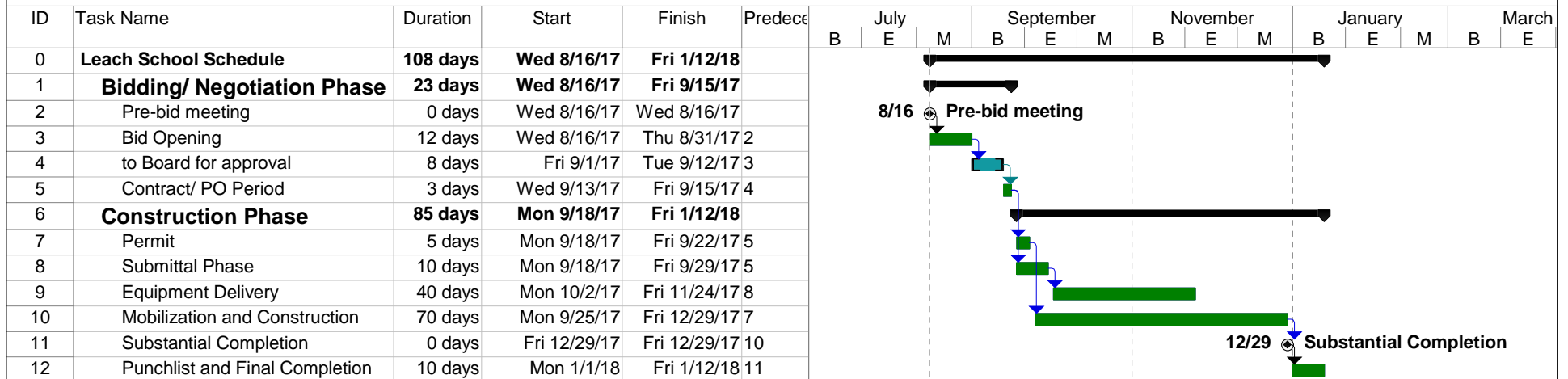
<b>#04</b>	<p>Name of Company: <u>Robert Mullin HVAC Contractors</u></p> <p>Physical Address: <u>208 North Spring Valley Rd</u></p> <p>City, State: <u>Wilmington, DE</u></p> <p>Contact: <u>Patrick Mullin</u> GC: YES <input type="checkbox"/> NO <input checked="" type="checkbox"/></p> <p>Phone: <u>302-893-7217</u></p> <p>Fax: <u>302-322-9007</u> Date: <u>8-16-17</u></p> <p>E-Mail: _____</p>
<b>#05</b>	<p>Name of Company: _____</p> <p>Physical Address: _____</p> <p>City, State: _____</p> <p>Contact: _____ GC: YES <input type="checkbox"/> NO <input type="checkbox"/></p> <p>Phone: _____</p> <p>Fax: _____ Date: _____</p> <p>E-Mail: _____</p>
<b>#06</b>	<p>Name of Company: _____</p> <p>Physical Address: _____</p> <p>City, State: _____</p> <p>Contact: _____ GC: YES <input type="checkbox"/> NO <input type="checkbox"/></p> <p>Phone: _____</p> <p>Fax: _____ Date: _____</p> <p>E-Mail: _____</p>



# PROJECT SCHEDULE

Leach School

August 16, 2017



Summary



Construction



Manual Task



Start-only



Milestone



Inactive Task



Duration-only



Finish-only



Tetra Tech



Inactive Milestone



Manual Summary Rollup



DFM/ OMB



Inactive Summary



Manual Summary

