Data Service Center

168 S. Dupont Highway
New Castle, DE 19720
www.dataservice.org

Phone: (302) 504-7200
Fax: (302) 504-7201
Helpdesk: (302) 504-7222

FILE COPY

March 16, 2017

MEMORANDUM

TO: METCO SUPPLY INC.
81 Kiski Ave
Leechburg PA 15656

RE: Bid Number **51717**
School Districts **Colonial and Red Clay Consolidated School Districts**
Bid Title **Technology Education - Graphic Arts**

This is to inform you that the School Board(s) for the above referenced bid has determined your bid to be the lowest qualified for a select number of items. To view these particular items, please logon to the eSchoolMall website.

Formal contracts and Performance Bonds have been waived for this project.

Upon the submission of all required documents the District(s) will issue a purchase order that will be processed through the State of Delaware Accounting Office. You should not proceed with any work until you have received the purchase order unless a mutual understanding has been expedited by the District(s).

Thank you for your participation in the bid process. Please call me should you have any questions.

Sincerely,

Signature on File

Emily L. Ryan
Coordinator – Administrative Applications & Central Bidding
Data Service Center

Cc; Emily Falcon, Director of Business - Colonial School District
Jill Floore, Chief Financial Officer – Red Clay Consolidated School District