



DATE: May 28, 2015

TO: All Offerors

FROM: Gaurang P. Pathak
 Manager of Financial Services/Internal Control

SUBJECT: ADDENDUM TO RFP - CONTRACT NO. CHR-2015-17

RFP for Technical Assistance to Support Existing and Implement Expansion of Full Service Community Schools Model

ADDENDUM #1 Questions & Answers

Questions	Answers
<p>1. Section III, Required Information (A. Minimum Requirements)</p> <p>#4 and #5: Budget and final Costs (Page 5) : Can you clarify whether the Budget(#4) and Final Cost to the District (#5) that are described on Page 5 are documents that must be submitted separately from the rest of the proposal? We want to confirm as to whether this is the information that must be submitted under separate cover as described on Page 4 “Note: Cost to deliver services outlined above must be submitted under separate cover by itself”, and also referenced on Page 39, Minimum Mandatory Submission Requirements, #2.</p> <p>#9: Drug and Alcohol Testing Requirements: (page 5) Can you clarify whether the bid requires that the requirement to test employees who will work in the program prior to the bid award applies to non-profit organizations providing services to CSD?</p>	<p>Yes, Budget and Final cost to the district described on page 5 are documents that must be submitted separately under a separate cover as described on page 4 and also referenced on page 39.</p> <p>We would require drug and alcohol testing of employees providing services to the district prior to employment. Not necessarily needed prior to award.</p>

Questions & Answers

<p>We do not currently have an agency policy that requires drug or alcohol testing for employees who work in the community schools programs; on that basis is it allowable for the applicant to include this as an exception to terms and conditions on the Attachment 3 Exception Form, page 33 of the RFP?</p>	
<p>2. Attachment 5, Page 35, Business References Could you clarify whether this form seeks reference information from businesses that we currently supply services to as a vendor? As a nonprofit organization are we being asked to supply information on three non-State funders of current programs that we operate, so they can be checked as references? We can see that you would also like a separate list of State contracts.</p>	<p>Yes, please provide business reference information that you currently supply services as a vendor, irrespective of funding sources.</p> <p>Additionally, as the form indicates, if you have held a state contract within the last 5 years then please provide a separate list of those contracts.</p>