CHRISTINA SCHOOL DISTRICT

#CHR-19-038-AT – F D Stubbs School Architectural Renovations

ADDENDUM No 1

2020/01/13

1.0 NOTICE TO ALL BIDDERS:

1.1. Bidders are hereby notified that this Addendum shall be and hereby becomes part of their Contract Documents, and shall be attached to the Project Manual for this project.

1.2. The following items are intended to revise and clarify the Contract Documents, and shall be included by the Bidder in their proposal.

1.3. Bidders shall verify that their sub-bidders are in full receipt of the information contained herein. Bidders shall acknowledge receipt of each addendum on their Bid Form.

2.0 CLARIFICATIONS:

2.1 Drawings and specifications provided on the State of Delaware procurement website for advertisement purposes should not be used for bidding. Only the documents issued at the Pre-bid Meeting or purchased directly from F-C Architects should be used for bidding purposes.

2.2 This and all future addenda will be emailed to all planholders at the addresses given on the sign-in sheet.

2.3 Please see attached Pre-bid Meeting Minutes dated 2020/01/10 and Attendee Sign-In Sheet dated 2020/01/09. These documents are incorporated into this Addendum.

2.4 Bidders are reminded that the subcontractors they list on the Bid Form must be the subcontractors who perform the work. Bidders listing themselves as performing any portion of the work must be qualified, licensed, and manufacturer-certified to do so.

2.5 The Bid Due time was changed from 3:00 pm to 4:00 pm. Bid due date and location are unchanged.

2.6 The Subcontractor List was modified after discussion at the Pre-bid Meeting. Please see item 6.2 below.
3.0 QUESTIONS:

3.1 There are no bidder questions at this time.

4.0 SUBSTITUTIONS:

4.1 There are no substitution requests at this time.

5.0 CHANGES TO THE DRAWINGS:

5.1 Sheet AT11-03 – Door Hardware Types:

Add Closer Type CL01. Identical to CL02 except with mechanical hold-open feature.

6.0 CHANGES TO THE PROJECT MANUAL:

6.1 Section 000002 Invitation To Bid – Change the bid due time from 3:00 pm to **4:00 pm**. Bid due date and location are unchanged.

6.2 Section 000007 Bid Form – replace with attached Section 000007R Bid Form. This includes the revised Subcontractor List as determined during the Pre-bid Meeting and changes the bid due time.

**END OF ADDENDUM No 1**
CHRISTINA SCHOOL DISTRICT

#CHR-19-038-AT – F D Stubbs School Architectural Renovations

PRE-BID MEETING MINUTES

2020/01/10

MTG DATE: Thursday, 09 January 2020
TIME: 12:30p
LOCATION: F D Stubbs School
PROJECT NO: 18021-AS
ATTENDEES: CSD George Wicks
FCA Wayde Clendaniel
Duke Wilford

CONTRACTORS/OTHER: See attached Sign-in Sheets

1.0 NOTES

1.1 The project is State of Delaware funded and is subject to Delaware bidding requirements. See bid documents.

1.2 Attendance at this meeting was mandatory for General Contractors bidding the project. Every GC bidder is responsible for the entire scope of work contained within the Contract Documents. Please see attached Sign-In Sheets for attendee information.

1.3 Contract documents must be obtained from Fearn-Clendaniel Architects. State of DE My Marketplace documents are for reference only and are not to be used for bidding. FCA distributed CDs of the bidding documents to those wishing to purchase them. Bidding documents are still available for purchase at FCA’s office in Newport, DE, at a cost of $25.00 via cash or check made out to Fearn-Clendaniel Architects.
1.4 Only registered planholders of the bidding documents will receive addenda. Addenda will be emailed to the address provided by the bidder.

1.5 Prevailing wage rates and reporting are required. Prevailing wage rates are indicated in the specifications.

1.6 Bids must include Bid Bond of 10%, Non-collusion Statement, Subcontractor List, Addenda acknowledgement, and GC / RPC drug testing affidavit. The successful bidder will be required to submit Performance / Payment Bond for 100% of the contract amount and subcontractor drug testing affidavits prior to execution of the contract.

1.7 **Bid due time in advertisement and specifications has been changed to the following:**

   **4:00 pm local time on Thursday, 30 January 2020.** This aligns with a separate F D Stubbs project being bid concurrently, so that both bids are due at the same time for simplicity. Bid due date is unchanged from.

   Please note that bids are to be delivered to the Christina School District Eden Support Services Center in Bear, Delaware. The address is listed in the specifications. One hard copy of the bid documents will be sufficient. Faxed or emailed bids will not be accepted.

1.8 There are two (2) projects of similar scope at this school, to be bid and performed concurrently. Owner may award both projects to the same or different contractors.

1.9 The contractor will be responsible for obtaining permits. Christina SD will pay for all General Contract permit fees. Subcontractors are responsible for obtaining and paying for their trade’s permits. The contractor will be responsible for any permitting fee associated with re-inspections.

1.10 Scope of work was outlined. Work includes renovation and reconstruction of 2 public restrooms and replacement of entrance system on the 1st floor (auxiliary lobby). Second floor work includes conversion of 2 staff restrooms on 2nd floor to other uses, and renovation of 2 staff restrooms in the adjacent area. Other miscellaneous work includes modifications to 2 stairways for increased safety / ADA compliance and additional interior and exterior painting.

1.11 GC will be responsible for protecting and restoring existing site and building conditions during work. The GC / RPC is responsible for maintaining weathertight conditions throughout construction.

1.12 State of Delaware mandates a minimum of 2 years comprehensive warranty on all work in the project. Specific items may have longer warranty terms as indicated in the project manual.
1.13 Allowances were described and are indicated in the contract documents. Allowance 1 is set at $25,000 for unforeseen conditions and Owner-requested additional work. Owner approval will be required before any allowance money is applied to the contract. Any unused allowance money will be returned to the Owner as a credit.

1.14 There are currently no Alternates or Unit Prices included in the project.

1.15 Liquidated Damages are not included in this project. The Owner reserves the right to have any unfinished work completed by others by the due date, and to recoup any associated costs via backcharge to the defaulting contractor.

1.16 The Subcontractor List was reviewed, discussed, and will be altered by addendum.

1.17 All substitution requests and questions should be submitted to Project Architect Duke Wilford at FCA’s Wilmington office, or via email to dukewilford@fcarchitects.net.

1.18 The deadline for substitution requests is 10 days before the bid due date. Substitution requests will only be accepted via General Contract bidders, not directly from subcontractors or suppliers.

1.19 The deadline for questions is 7 days before the bid due date. Bidder questions will only be accepted from or through contract document holders on the planholder’s letterhead or email.

1.20 The final addendum will be issued no later than 4 days prior to the bid due date. Exceptions: withdrawal of solicitation, extension of due date, or change of opening location.

1.21 Access to site: All pre-bid attendees were invited to walk through the project area in person after the meeting. Bidders who wish to visit the site before the bid due date must contact George Wicks at george.wicks@christina.k12.de.us.

Fearn-Clendaniel Architects, Inc., prepared these minutes for the purpose of recording significant information covered during the meeting. Should anyone object to the statements or interpretations contained herein, please advise within one week of the date of this report.

Submitted by:

Duke Wilford, RA / LEED® AP

FC Architects, Inc
# Sign In Sheet

**Pre-bid:** #CHR-19-038-AT  
**Date:** 09 January 2020  
**Project:** F D Stubbs School Architectural Renovations

**Please print legibly – we must be able to read your information.**

<table>
<thead>
<tr>
<th>Name / Company</th>
<th>Address (no POBs)</th>
<th>Phone</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mark Talley</td>
<td>10 Corporate Circle, New Castle, DE</td>
<td>302-256-6632</td>
<td><a href="mailto:mtalley@telanhill.com">mtalley@telanhill.com</a></td>
</tr>
<tr>
<td>Bill Michelini</td>
<td>34 Industrial Blvd., New Castle, DE</td>
<td>(302) 225-2700</td>
<td><a href="mailto:bmichelini@bci-online.com">bmichelini@bci-online.com</a></td>
</tr>
<tr>
<td>David Thore</td>
<td>131 Continental Dr., 404, Newark, 19718</td>
<td>302-292-0616</td>
<td><a href="mailto:Frank.lesse@whiting-turner.com">Frank.lesse@whiting-turner.com</a></td>
</tr>
<tr>
<td>BSS Contractors</td>
<td>381 E. Evergreen St., West Grove, PA</td>
<td>(420) 345-1216</td>
<td><a href="mailto:BSmith@bsscontractor.com">BSmith@bsscontractor.com</a></td>
</tr>
<tr>
<td>Mike Smith</td>
<td>Bancroft Construction</td>
<td>484-368-1324</td>
<td><a href="mailto:Jane@bancroftusa.com">Jane@bancroftusa.com</a></td>
</tr>
<tr>
<td>Martha White</td>
<td>110 S. Pipkin St., Miln, DE 19801</td>
<td>260 212 2571</td>
<td><a href="mailto:mwhite@midis.com">mwhite@midis.com</a></td>
</tr>
</tbody>
</table>

**Name / Company:**  
**Address (no POBs):**  
**Phone:**  
**Email:**
# Sign In Sheet

**Pre-bid:** #CHR-19-038-AT  
**Date:** 09 January 2020  
**Project:** F D Stubbs School Architectural Renovations

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<th>Email</th>
<th>PRIME: yes / no</th>
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</thead>
<tbody>
<tr>
<td>Amakor Inc</td>
<td>72 Clinton Street, Delaware, DE 19704</td>
<td>(302) 834-8664</td>
<td><a href="mailto:Amakor@Aol.com">Amakor@Aol.com</a></td>
<td>yes</td>
</tr>
<tr>
<td>Harbor Stone Construction</td>
<td>100 Elizabeth Way, Oxford Pa, 19363</td>
<td>484-332-3602</td>
<td><a href="mailto:Tropich@HarborStoneCC.com">Tropich@HarborStoneCC.com</a></td>
<td>yes</td>
</tr>
<tr>
<td>Critical Design &amp; Construction</td>
<td>1601 Concord Pike, Suite 78, Wilmington, DE 19803</td>
<td>302-588-4400</td>
<td><a href="mailto:SACAPALDI@CDACCORP.NET">SACAPALDI@CDACCORP.NET</a></td>
<td>yes</td>
</tr>
<tr>
<td>Tony Vetrascas / Vetrascas Bros, Inc</td>
<td>2300 N. DuPont Hwy., New Castle, DE 19720</td>
<td>302-658-6436</td>
<td><a href="mailto:tony@vetrascabros.com">tony@vetrascabros.com</a></td>
<td>yes</td>
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</tbody>
</table>

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**Address (no POBs):**  
**Phone:**  
**Email:**  
**PRIME: yes / no:**
## Sign In Sheet

**Pre-bid:** #CHR-19-038-AT  
**Date:** 09 January 2020  
**Project:** F D Stubbs School Architectural Renovations

*Please print legibly – we must be able to read your information.*

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<tr>
<th>Name / Company</th>
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<th>PRIME: yes / no</th>
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<tbody>
<tr>
<td>DAVID THORP WHITING-TURNER</td>
<td><a href="mailto:david.thorp@whiting-vlac.com">david.thorp@whiting-vlac.com</a></td>
<td>Yes</td>
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<tr>
<td>Address (no POBs):</td>
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<tr>
<td>131 Continental Dr 404</td>
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<td>Newark, DE 19713</td>
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<tr>
<td>MARK THALMANNHILL</td>
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<td>Address (no POBs):</td>
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<td>10 Corporate Center</td>
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<tr>
<td>New Castle, DE</td>
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<td>Phone: 302-250-0632</td>
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<tr>
<td>Name / Company:</td>
<td>Email</td>
<td>PRIME: yes / no</td>
</tr>
<tr>
<td>Bill Michelini / BCI</td>
<td><a href="mailto:bmiceli@bcialine.com">bmiceli@bcialine.com</a></td>
<td>Yes</td>
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<tr>
<td>Address (no POBs):</td>
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<tr>
<td>84 Industrial Blvd New Castle, DE</td>
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<tr>
<td>Phone: 302-325-2700</td>
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<td>Name / Company:</td>
<td>Email</td>
<td>PRIME: yes / no</td>
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<tr>
<td>Paul McKeen / LJ Padella Const Inc</td>
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<tr>
<td>Address (no POBs):</td>
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<tr>
<td>218 Bridgewater Road, 19015</td>
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CHRISTINA SCHOOL DISTRICT
FD STUBBS SCHOOL – ARCHITECTURAL RENOVATIONS
1100 NORTH PINE STREET, WILMINGTON, DE 19801
Bid No. CHR-19-038-AT

BID FORM

For Bids Due: January 30 2020 @ 4:00 PM    To: Christina School District
Eden Support Services Center
925 Bear Corbitt Rd
Bear, DE 19701

Name of Bidder: ______________________________________________________

Delaware Business License No.: _____________________________ Taxpayer ID No.: _____________________________
“(A copy of a Bidders Delaware Business License must be attached to this form.)”

(Other License Nos.): ______________________________________________________

Phone No.: ( ) ___________ - ___________     Fax No.: ( ) ___________ - ___________

The undersigned, representing that he has read and understands the Bidding Documents and that this bid is made in accordance therewith, that he has visited the site and has familiarized himself with the local conditions under which the Work is to be performed, and that his bid is based upon the materials, systems and equipment described in the Bidding Documents without exception, hereby proposes and agrees to provide all labor, materials, plant, equipment, supplies, transport and other facilities required to execute the work described by the aforesaid documents for the lump sum itemized below:

$ ____________________________

(ALLOWANCE ACKNOWLEDGEMENT

ALLOWANCE No. 1: Include an Allowance equal to Twenty-five thousand dollars ($25,000.00) for costs associated with any unforeseen or concealed conditions and / or Owner requested revisions during the construction period. Upon Owner/Architect approval, a Credit or Add Change Order will be applied to the Allowance. I/We have reviewed and familiarized ourselves with the requirements contained in Specification Section 012100 Allowances.

Acknowledged by: ____________________________

BID FORM BF-1
CHRISTINA SCHOOL DISTRICT
FD STUBBS SCHOOL – ARCHITECTURAL RENOVATIONS
1100 NORTH PINE STREET, WILMINGTON, DE 19801
Bid No. CHR-19-038-AT

BID FORM

I/We acknowledge Addendums numbered ________________________ and the price(s) submitted include any cost/schedule impact they may have.

This bid shall remain valid and cannot be withdrawn for _____________ days from the date of opening of bids, and the undersigned shall abide by the Bid Security forfeiture provisions. Bid Security is attached to this Bid (if required).

The Owner shall have the right to reject any or all bids, and to waive any informality or irregularity in any bid received.

This bid is based upon work being accomplished by the Sub-Contractors named on the list attached to this bid.

Should I/We be awarded this contract, I/We pledge to achieve substantial completion of all the work within __________________ calendar days of the Notice to Proceed.

The undersigned represents and warrants that he has complied and shall comply with all requirements of local, state, and national laws; that no legal requirement has been or shall be violated in making or accepting this bid, in awarding the contract to him or in the prosecution of the work required; that the bid is legal and firm; that he has not, directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken action in restraint of free competitive bidding.

Upon receipt of written notice of the acceptance of this Bid, the Bidder shall, within twenty (20) calendar days, execute the agreement in the required form and deliver the Contract Bonds, and Insurance Certificates, required by the Contract Documents.

I am / We are an Individual / a Partnership / a Corporation

By ___________________________________ Trading as ________________________________

(Individual’s / General Partner’s / Corporate Name)

(State of Corporation)

Business Address: ______________________________________

________________________________________

________________________________________

Witness: ___________________________________ By: ____________________________

( Authorized Signature )

(SEAL)

( Title )

Date: ____________________________

ATTACHMENTS
Sub-Contractor List
Non-Collusion Statement
Affidavit(s) of Employee Drug Testing Program
Bid Security
(Others as Required by Project Manuals)
**BID FORM**

**SUBCONTRACTOR LIST**

In accordance with Title 29, Chapter 6962 (d)(10)b Delaware Code, the following sub-contractor listing must accompany the bid submittal. The name and address of the sub-contractor must be listed for each category where the bidder intends to use a sub-contractor to perform that category of work. In order to provide full disclosure and acceptance of the bid by the Owner, it is required that bidders list themselves as being the sub-contractor for all categories where he/she is qualified and intends to perform such work. This form must be filled out completely with no additions or deletions.

<table>
<thead>
<tr>
<th>Subcontractor Category</th>
<th>Subcontractor Name</th>
<th>Address (City &amp; State)</th>
<th>Subcontractors tax payer ID # or Delaware Business license #</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Metal Stud/Drywall</td>
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<td>2. Aluminum Entrances /</td>
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<td>Storefront Installer</td>
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<td>3. Painting</td>
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<td>4. Ceramic Tile</td>
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<td>5. Mechanical</td>
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<td>6. Plumbing</td>
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<td>7. Electrical</td>
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</table>
This is to certify that the undersigned bidder has neither directly nor indirectly, entered into any agreement, participated in any collusion or otherwise taken any action in restraint of free competitive bidding in connection with this proposal submitted this date to the Christina School District.

All the terms and conditions of the Christina School District, Bayard School – Roof Replacement, Architect Project No. 18021-AT have been thoroughly examined and are understood.

NAME OF BIDDER: 

AUTHORIZED REPRESENTATIVE (TYPED): 

AUTHORIZED REPRESENTATIVE (SIGNATURE): 

TITLE: 

ADDRESS OF BIDDER: 

PHONE NUMBER: 

Sworn to and Subscribed before me this ____________________________ day of ____________________ 20__. 

My Commission expires ____________________. NOTARY PUBLIC ____________________ .

THIS PAGE MUST BE SIGNED AND NOTARIZED FOR YOUR BID TO BE CONSIDERED
BID FORM

AFFIDAVIT
OF
EMPLOYEE DRUG TESTING PROGRAM

4104 Regulations for the Drug Testing of Contractor and Subcontractor Employees Working on Large Public Works Projects requires that Contractors and Subcontractors implement a program of mandatory drug testing for Employees who work on Large Public Works Contracts funded all or in part with public funds.

We hereby certify that we have in place or will implement during the entire term of the contract a Mandatory Drug Testing Program for our employees on the jobsite that complies with this regulation:

Contractor/Subcontractor Name: ____________________________

Contractor/Subcontractor Address: ____________________________

Authorized Representative (typed or printed): ____________________________

Authorized Representative (signature): ____________________________

Title: ____________________________

Sworn to and Subscribed before me this ___________ day of ___________ 20___.

My Commission expires ___________. NOTARY PUBLIC ________________________

THIS PAGE MUST BE SIGNED AND NOTARIZED FOR YOUR BID TO BE CONSIDERED.