

CHRISTINA SCHOOL DISTRICT

#CHR19037-DF – Bayard School Drinking Fountain Replacements

ADDENDUM No 1

2020/03/03

1.0 NOTICE TO ALL BIDDERS:

- 1.1. Bidders are hereby notified that this Addendum shall be and hereby becomes part of their Contract Documents, and shall be attached to the Project Manual for this project.
- 1.2. The following items are intended to revise and clarify the Contract Documents, and shall be included by the Bidder in their proposal.
- 1.3. Bidders shall verify that their sub-bidders are in full receipt of the information contained herein. Bidders shall acknowledge receipt of each addendum on their Bid Form.

2.0 CLARIFICATIONS:

- 2.1 Drawings and specifications provided on the State of Delaware procurement website for advertisement purposes should not be used for bidding. Only the documents issued at the Pre-bid Meeting or purchased directly from F-C Architects should be used for bidding purposes.
- 2.2 This and all future addenda will be emailed to all planholders at the addresses given on the sign-in sheet.
- 2.3 Please see attached Pre-bid Meeting Minutes dated 2020/03/03 and Attendee Sign-In Sheet dated 2020/02/25. These documents are incorporated into this Addendum.
- 2.4 Bidders are reminded that the subcontractors they list on the Bid Form must be the subcontractors who perform the work. Bidders listing themselves as performing any portion of the work must be qualified, licensed, and manufacturer-certified to do so.
- 2.5 The Subcontractor List was modified after discussion at the Pre-bid Meeting. Please see item 6.1 below.

3.0 QUESTIONS:

3.1 Q: Are background checks required? If so, who is responsible for costs?

A: State of Delaware requires background checks only for persons working directly with students or children. However, it is expected that contractors will provide workers appropriate for a public school site and enforce appropriate behavior among workers.

3.2 Q: Can the contractor store materials inside the building?

A: Possibly, depending upon quantity and type of materials. Storage requirements will be coordinated between the Owner and successful Bidding Contractor. Outdoor locations such as portable sanitary facilities must be coordinated with the Owner.

3.3 Q: What is the depth of the sanitary piping new work will connect to?

A: According to existing drawings, existing finish floor elevation is 152.00 ft for the ground floor. Closest sanitary cleanout on the south side of the building in the contract area is listed as 149.86 ft invert elevation. This indicates that assumed sanitary piping is a little more than 2 ft below existing slab on the south side. Closest sanitary cleanout on the north side area is shown to have invert elevation of 149.90 ft. This cleanout is approximately 50 feet from the tie-in point. Based on an assumed 1/4" per foot fall, the invert at the connection point is expected to be 148.80 ft or approximately 3 ft below slab.

The above information is based on existing construction documents and has not been field verified.

3.4 Q: What provision is there for conflict with other existing underslab construction?

A: Existing construction documents do not indicate any underslab domestic water piping in the contract area. Specification sections 220500-1.13 and -1.14 instruct the contractor to verify all piping and equipment locations prior to cutting.

Existing construction documents also do not indicate any underslab electrical wiring in the contract area. Specification section 260502-3.1 items B and C instruct the contractor to survey the building and determine existing conductor routing prior to cutting the slab, and 260505-3.4 instructs the contractor to protect existing wiring to remain in place and repair any sections damaged by the work.

4.0 SUBSTITUTIONS:

4.1 There are no substitution requests at this time.

5.0 CHANGES TO THE DRAWINGS:

5.1 There are no changes to the drawings at this time.

6.0 CHANGES TO THE PROJECT MANUAL:

6.1 Section 000007 Bid Form – replace with attached Section 000007R Bid Form - Revised.
This includes the revised Subcontractor List as determined during the Pre-bid Meeting.

END OF ADDENDUM No 1

CHRISTINA SCHOOL DISTRICT

#CHR19037-DF – Bayard School Drinking Fountain Replacements

PRE-BID MEETING MINUTES

2020/03/03

MTG DATE: Tuesday, 25 February 2020

TIME: 12:30p

LOCATION: Bayard School

FCA PROJECT: 18022-DF

ATTENDEES: CSD George Wicks

FCA Duke Wilford

CONTRACTORS/OTHER: See attached Sign-in Sheets

1.0 NOTES

- 1.1 The project is State of Delaware funded and is subject to Delaware bidding requirements. See bid documents.
- 1.2 Attendance at this meeting was mandatory for General Contractors and Prime Contractors bidding the project. Every GC/PC bidder is responsible for the entire scope of work contained within the Contract Documents. Please see attached Sign-In Sheets for attendee information.
- 1.3 Contract documents must be obtained from Fearn-Clendaniel Architects. State of DE My Marketplace documents are for reference only and are not to be used for bidding. FCA distributed CDs of the bidding documents to those wishing to purchase them. Bidding documents are still available for purchase at FCA's office in Newport, DE, at a cost of \$25.00 via cash or check made out to Fearn-Clendaniel Architects.

- 1.4 Only registered planholders of the bidding documents will receive addenda. Addenda will be emailed to the address provided by the bidder.
- 1.5 Prevailing wage rates and reporting are required. Prevailing wage rates are indicated in the specifications.
- 1.6 Bids must include Bid Bond of 10%, Non-collusion Statement, Subcontractor List, Addenda acknowledgement, and GC / RPC drug testing affidavit. The successful bidder will be required to submit Performance / Payment Bond for 100% of the contract amount and subcontractor drug testing affidavits prior to execution of the contract.
- 1.7 Bid due date was announced as identified in specifications: 4:00 p.m. local time on Tuesday, March 10, 2020. **Please note that bids are to be delivered to the Christina School District Eden Support Services Center in Bear, Delaware.** The address is listed in the specifications. One hard copy of the bid documents will be sufficient. Faxed or emailed bids will not be accepted.
- 1.8 The contractor will be responsible for obtaining permits. FCA will provide PDF files signed and stamped in electronic format by the architect and engineer of record for use in obtaining permits. GC/PC is responsible for reproduction of permit sets. Christina SD will pay for General Contract impact fees. Subcontractors are responsible for obtaining and paying for their trade's permits. The contractor will be responsible for any other permitting fee including those associated with re-inspections.
- 1.9 Scope of work was outlined. Work includes replacement of six (6) sets of drinking fountains, two (2) each on all three (3) floors of the Area C classroom wing. Fountains will be installed in new stacked locations away from existing locations as shown in drawings. Project also includes related modifications to floors, walls, ceilings, and roofs in the work area for piping penetrations and work access.
- 1.10 Work is expected to start on or about 15 June 2020 and be completed by 15 August 2020.
- 1.11 GC/PC will be responsible for protecting and restoring existing site and building conditions during work. The GC/PC is responsible for maintaining weathertight conditions throughout construction.
- 1.12 State of Delaware mandates a minimum of 2 years comprehensive warranty on all work in the project. Specific items may have longer warranty terms as indicated in the project manual.
- 1.13 Allowances were described and are indicated in the contract documents. Allowance 1 is set at \$15,000 for unforeseen conditions and Owner-requested additional work. Owner

approval will be required before any allowance money is applied to the contract. Any unused allowance money will be returned to the Owner as a credit.

- 1.14 There are currently no Alternates or Unit Prices included in the project.
- 1.15 Liquidated Damages are not included in this project. The Owner reserves the right to have any unfinished work completed by others by the due date, and to recoup any associated costs via backcharge to the defaulting contractor.
- 1.16 The Subcontractor List was reviewed, discussed, and will be altered by addendum.
- 1.17 All substitution requests and questions should be submitted to Project Architect Duke Wilford at FCA's Wilmington office, or via email to dukewilford@fcarchitects.net.
- 1.18 The deadline for substitution requests is 10 days before the bid due date. Substitution requests will only be accepted via General Contract bidders, not directly from subcontractors or suppliers.
- 1.19 The deadline for questions is 7 days before the bid due date. Bidder questions will only be accepted from or through contract document holders on the planholder's letterhead or email.
- 1.20 The final addendum will be issued no later than 4 days prior to the bid due date. Exceptions: withdrawal of solicitation, extension of due date, or change of opening location.
- 1.21 Access to site: All pre-bid attendees were invited to walk through the project area in person after the meeting. Bidders who wish to visit the site before the bid due date must contact George Wicks at george.wicks@christina.k12.de.us.

Fearn-Clendaniel Architects, Inc., prepared these minutes for the purpose of recording significant information covered during the meeting. Should anyone object to the statements or interpretations contained herein, please advise within one week of the date of this report.

Submitted by:

Duke Wilford, RA / LEED®AP

FC Architects, Inc

Sign In Sheet

Pre-bid: #CHR19037-DF

Date: 25 February 2020

Project: Bayard School Drinking Fountain Replacement

Please print legibly – we must be able to read your information.

Name / Company:	CRITICAL DESIGN & CONSTRUCTION CORP	PRIME: <input checked="" type="checkbox"/> yes / no
Address (no POBs):	1601 CONCORD PK. STE 78, WILM, DE 19803	
Phone:	302.588.4406	Email: SACAPALDI@CDACORP.NET
Name / Company:	ID Griffin Inc.	PRIME: <input checked="" type="checkbox"/> yes / no
Address (no POBs):	735 South Market Street	
Phone:	302-225-7342	Email: ismith@idgriffin.com
Name / Company:	CRITICAL DESIGN & CONSTRUCTION CORP.	PRIME: <input checked="" type="checkbox"/> yes / no
Address (no POBs):	1601 CONCORD PK. STE 78, WILM, DE 19803	
Phone:	610-938-7572	Email: DANKER@CDACORP.NET
Name / Company:		PRIME: yes / no
Address (no POBs):		
Phone:		Email:
Name / Company:		PRIME: yes / no
Address (no POBs):		
Phone:		Email:
Name / Company:		PRIME: yes / no
Address (no POBs):		
Phone:		Email:
Name / Company:		PRIME: yes / no
Address (no POBs):		
Phone:		Email:
Name / Company:		PRIME: yes / no
Address (no POBs):		
Phone:		Email:

Sign In Sheet

Pre-bid: #CHR19037-DF

Date: 25 February 2020

Project: Bayard School Drinking Fountain Replacement

Please print legibly – we must be able to read your information.

Name / Company: <i>Ryan Jackson Amaker Inc</i>		PRIME: <u>yes</u> / no
Address (no POBs): <i>72 Clinton Street Delaware City DE 19706</i>		
Phone: <i>302 834-8164</i>	Email: <i>Amaker@A01.com</i>	
Name / Company: <i>Tony Ventresca, Ventresca Bros., Inc.</i>		PRIME: <u>yes</u> / no
Address (no POBs): <i>2300 N. Dupont Hwy., New Castle, DE 19720</i>		
Phone: <i>302-658-6436</i>	Email: <i>tony@ventrescabros.com</i>	
Name / Company:		PRIME: yes / no
Address (no POBs):		
Phone:	Email:	
Name / Company:		PRIME: yes / no
Address (no POBs):		
Phone:	Email:	
Name / Company:		PRIME: yes / no
Address (no POBs):		
Phone:	Email:	
Name / Company:		PRIME: yes / no
Address (no POBs):		
Phone:	Email:	
Name / Company:		PRIME: yes / no
Address (no POBs):		
Phone:	Email:	
Name / Company:		PRIME: yes / no
Address (no POBs):		
Phone:	Email:	

CHRISTINA SCHOOL DISTRICT
BAYARD SCHOOL – DRINKING FOUNTAIN REPLACEMENTS
200 SOUTH DUPONT STREET, WILMINGTON, DE 19805
Bid No. CHR19037-DF

BID FORM

I/We acknowledge Addendums numbered _____ and the price(s) submitted include any cost/schedule impact they may have.

This bid shall remain valid and cannot be withdrawn for _____ days from the date of opening of bids, and the undersigned shall abide by the Bid Security forfeiture provisions. Bid Security is attached to this Bid (if required).

The Owner shall have the right to reject any or all bids, and to waive any informality or irregularity in any bid received.

This bid is based upon work being accomplished by the Sub-Contractors named on the list attached to this bid.

Should I/We be awarded this contract, I/We pledge to achieve substantial completion of all the work within _____ calendar days of the Notice to Proceed.

The undersigned represents and warrants that he has complied and shall comply with all requirements of local, state, and national laws; that no legal requirement has been or shall be violated in making or accepting this bid, in awarding the contract to him or in the prosecution of the work required; that the bid is legal and firm; that he has not, directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken action in restraint of free competitive bidding.

Upon receipt of written notice of the acceptance of this Bid, the Bidder shall, within twenty (20) calendar days, execute the agreement in the required form and deliver the Contract Bonds, and Insurance Certificates, required by the Contract Documents.

I am / We are an Individual / a Partnership / a Corporation

By _____ Trading as _____
(Individual's / General Partner's / Corporate Name)

(State of Corporation)

Business Address: _____

Witness: _____ By: _____
(Authorized Signature)

(SEAL) _____
(Title)

Date: _____

ATTACHMENTS

Sub-Contractor List
Non-Collusion Statement
Affidavit(s) of Employee Drug Testing Program
Bid Security
(Others as Required by Project Manuals)

CHRISTINA SCHOOL DISTRICT
BAYARD SCHOOL – DRINKING FOUNTAIN REPLACEMENTS
200 SOUTH DUPONT STREET, WILMINGTON, DE 19805
Bid No. CHR19037-DF

BID FORM

SUBCONTRACTOR LIST

In accordance with Title 29, Chapter 6962 (d)(10)b Delaware Code, the following sub-contractor listing must accompany the bid submittal. The name and address of the sub-contractor **must be listed for each category** where the bidder intends to use a sub-contractor to perform that category of work. In order to provide full disclosure and acceptance of the bid by the Owner, **it is required that bidders list themselves as being the sub-contractor for all categories where he/she is qualified and intends to perform such work.**

This form must be filled out completely with no additions or deletions.

<u>Subcontractor Category</u>	<u>Subcontractor Name</u>	<u>Address (City & State)</u>	<u>Subcontractors tax payer ID # or Delaware Business license #</u>
1. <u>Masonry</u>			
2. <u>Metal Stud / Drywall</u>			
3. <u>Painting</u>			
4. <u>Resilient Flooring</u>			
5. <u>Mechanical</u>			
6. <u>Plumbing</u>			
7. <u>Electrical</u>			

CHRISTINA SCHOOL DISTRICT
BAYARD SCHOOL – DRINKING FOUNTAIN REPLACEMENTS
200 SOUTH DUPONT STREET, WILMINGTON, DE 19805
Bid No. CHR19037-DF

BID FORM

NON-COLLUSION STATEMENT

This is to certify that the undersigned bidder has neither directly nor indirectly, entered into any agreement, participated in any collusion or otherwise taken any action in restraint of free competitive bidding in connection with this proposal submitted this date to the Christina School District.

All the terms and conditions of the Christina School District, Bayard School – Roof Replacement, Architect Project No. 18022-DF have been thoroughly examined and are understood.

NAME OF BIDDER:

**AUTHORIZED REPRESENTATIVE
(TYPED):**

**AUTHORIZED REPRESENTATIVE
(SIGNATURE):**

TITLE:

ADDRESS OF BIDDER:

PHONE NUMBER:

Sworn to and Subscribed before me this _____ day of _____ 20____.

My Commission expires _____. NOTARY PUBLIC _____.

THIS PAGE MUST BE SIGNED AND NOTARIZED FOR YOUR BID TO BE CONSIDERED

CHRISTINA SCHOOL DISTRICT
BAYARD SCHOOL – DRINKING FOUNTAIN REPLACEMENTS
200 SOUTH DUPONT STREET, WILMINGTON, DE 19805
Bid No. CHR19037-DF

BID FORM
AFFIDAVIT
OF
EMPLOYEE DRUG TESTING PROGRAM

4104 Regulations for the Drug Testing of Contractor and Subcontractor Employees Working on Large Public Works Projects requires that Contractors and Subcontractors implement a program of mandatory drug testing for Employees who work on Large Public Works Contracts funded all or in part with public funds.

We hereby certify that we have in place or will implement during the entire term of the contract a Mandatory Drug Testing Program for our employees on the jobsite that complies with this regulation:

Contractor/Subcontractor Name: _____

Contractor/Subcontractor Address: _____

Authorized Representative (typed or printed): _____

Authorized Representative (signature): _____

Title: _____

Sworn to and Subscribed before me this _____ day of _____ 20____.

My Commission expires _____. NOTARY PUBLIC _____.

THIS PAGE MUST BE SIGNED AND NOTARIZED FOR YOUR BID TO BE CONSIDERED.