



DATE: April 26, 2019

TO: All Offerors

FROM: Gaurang P. Pathak  
 Manager of Financial Services/Internal Control

SUBJECT: ADDENDUM TO RFP - CONTRACT NO. CHR 2019-21  
**Speech Language Pathology Services**

**ADDENDUM #1 Questions & Answers**

Questions	Answers
1. What are the names of your current vendors and what are their bill rates?	The current vendors are: Delaware Speech & Language Services, Kaleidoscope Education Solutions, Theraplay Inc, Therapy Services of Delaware, and Educational Based Services. The bill rates range between \$72 through \$74 per hour all-inclusive for Therapist. Bilingual Therapist bill rate range between \$75 to \$78 per hour.
2. Approximately how many clinicians/therapists does the Christina School District anticipate needing?	Approximately 30
3. Will the positions be full-time or part-time?	Full-time 37.5 hours per week (7.5 hours per day) billable.
4. Is paper pricing is to be submitted under separate cover?	Yes
5. Is it sufficient to submit a proposal for providing only services within home settings and itinerant settings?	No
6. General questions regarding specifications: a. Why is the district utilizing a solicitation for the services requested in these bids?	<ol style="list-style-type: none"> <li>1. Aggregate spending will exceed \$50,000</li> <li>2. Yes.</li> <li>3. Yes, so long as the services align with the scope and pertains to this RFP only.</li> </ol>

Questions & Answers

<p>b. Can the district please clarify if each RFP requires its own dedicated proposal submission?</p> <p>c. Is the district willing to evaluate proposals with Master Service Provider offerings?</p>	
<p>7. Due to the detailed information requested in this solicitation, will the district consider an extension of the due date for these RFP's?</p>	<p>No – The amount of time offered for responding to this RFP is similar to previous request</p>
<p>8. Will the district consider offering a pre-bid meeting for interested contractors to review questions and specifications?</p>	<p>No.</p>
<p>9. Additional Usage Questions:</p> <p>i. What is the anticipated total amount of FTE contract, vendor supplied PT, OT, SLP, Behavior Analysts and School Psychologists needed specifically for DSD and DAP RFP's?</p> <p>ii. In addition, can the district please provide the total amount of FTE contract, vendor supplied PT, OT, SLP, Behavior Analysts and School Psychologists utilized during the 2017-18 SY?</p> <p>iii. In addition, can the district please provide the total amount of billing, broken down by vendor and classification, for all vendor supplied PT, OT, SLP, Behavior Analysts and School Psychologists utilized during the 2017-18 SY?</p>	<p>1. Not related to this RFP.</p> <p>2. approximately 30</p> <p>3. The level of information requested is not readily available at this time. For additional information please refer to answer 1.</p>
<p>10. Text of passage being questioned: "The Christina School District may include in the final contract penalty provisions for non-performance, such as liquidated damages."</p> <p>i. Can the district please describe in detail the parameters around this section?</p> <p>ii. Liquidated Damages- Can the district please describe if this is subject to negotiation?</p>	<p>No decision has been made at this time regarding liquidated damages. Any language associated with liquidated damages will be negotiated at the final contract award.</p>
<p>11. Can the district please clarify if contractor is required to provide Certificate of Insurance (COI) at the time of proposal submission or only if awarded?</p>	<p>If the COI is not provided then proof of eligibility must be provided.</p>

Questions & Answers

12. Can the district please clarify if Christina School District is to be named as additional insured at the time of proposal, or only upon award?	Yes, at the time of award.
13. What would be the projected <u>or</u> average weekly hours of service for the <u>Speech Language Pathologist (SLP)</u> , Occupational Therapist (OT), Physical Therapist (PT), Behavior Analyst (BCBA) and School Psychologist (SSP)? For example: Full-time 37.5 hours per week (7.5 hours per day) billable.	Full-time 37.5 hours per week (7.5 hours per day) billable.
14. Would you consider certified therapy assistants such as SLPA or COTA?	No
15. What would be the average student caseload and number of schools served by the <u>SLP</u> , OT, PT, BCBA and SSP?	The majority will be serving one school. Caseloads will vary based on the hours of need for the individual students served.
16. How many working days will the <u>SLP</u> , OT, PT, BCBA and SSP work during the school year (For Example: 180 days or less)?	194 days for the Wilmington Schools, and 180 for the other schools.
17. If the proposal response should be submitted in separate sealed envelopes, is it acceptable for the vendor to submit the separate sealed envelopes in the same package OR do you prefer the separate submittals not packaged together?	It can be in the same package as long as each submission is clearly marked with RFP number.
18. Would the district pay for mileage travelling between school campuses on the same day? If so, what will be the district IRS Standard Rate?	We do not pay mileage. Your hourly rate must be all inclusive.
19. Who is your current Speech Therapy Contractor?	Please refer to answer for question 1.
20. How many students are in Speech Therapy in the District?	Approximately 1000 students
21. Are your current SLP's District Employees or Contractors?	Both
22. How many service hours do Speech Therapy students average per week?	It varies depending on the need.
23. How many school operation days annually?	Please refer to answer for question 16

## Questions & Answers

24. Will the District allow Tele-Therapy?	No
25. What is the current hourly rate you are paying for Speech Therapy Contracted Services?	Please refer to answer for question 1.
26. Does the current rate include admin, travel, holiday pay, etc. or is that billed separately? If billed separately approximately how many hours were billed non speech therapy services expenses?	The rate provided must be hourly all-inclusive.
27. Do Speech Therapy students participate in ESY?	Possibly
28. Do you allow the usage of SLPA under SLP supervision?	Sometimes
29. Do you participate in Medicaid reimbursement for eligible students?	Yes we do participate