



DATE: April 26, 2019

TO: All Offerors

FROM: Gaurang P. Pathak
 Manager of Financial Services/Internal Control

SUBJECT: ADDENDUM TO RFP - CONTRACT NO. CHR 2019-17
Occupational Therapy Services –DAP & DSD

ADDENDUM #1 Questions & Answers

| Questions | Answers |
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| 1. What are the names of your current vendors and what are their bill rates? | Currently uses OPT Therapy Services Ltd. Occupational Therapist \$65.00 per hour; Comprehensive Evaluation \$160.00 per evaluation |
| 2. Approximately how many clinicians/therapists does the Christina School District anticipate needing? | 17 therapists part time and 6 therapists full time |
| 3. Will the positions be full-time or part-time? | Full or part time would be acceptable |
| 4. Is paper pricing is to be submitted under separate cover? | Yes |
| 5. Is it sufficient to submit a proposal for providing only services within home settings and itinerant settings? | A majority of OT services are provided on site; we would consider a proposal for additional home and itinerant services. |
| 6. What was the annual spend in the past fiscal/calendar year? | FY 18: Approximately \$350,000 |
| 7. Are there any current incumbent vendor(s) on the contract? | Please refer to answer to question 1. |
| 8. What is the projected start date of the contract? | July 1, 2019 |
| 9. General questions regarding specifications: | 1. Aggregate spending will exceed \$50,000 2. Yes. |

Questions & Answers

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| <ul style="list-style-type: none"> a. Why is the district utilizing a solicitation for the services requested in these bids? b. Can the district please clarify if each RFP requires its own dedicated proposal submission? c. Is the district willing to evaluate proposals with Master Service Provider offerings? | <p>3. Yes, so long as the services align with the scope and pertains to this RFP only.</p> |
| <p>4. Due to the detailed information requested in this solicitation, will the district consider an extension of the due date for these RFP's?</p> | <p>No – The amount of time offered for responding to this RFP is similar to previous request</p> |
| <p>5. Will the district consider offering a pre-bid meeting for interested contractors to review questions and specifications?</p> | <p>No.</p> |
| <p>6. Additional Usage Questions:</p> <ul style="list-style-type: none"> i. What is the anticipated total amount of FTE contract, vendor supplied PT, OT, SLP, Behavior Analysts and School Psychologists needed specifically for DSD and DAP RFP's? ii. In addition, can the district please provide the total amount of FTE contract, vendor supplied PT, OT, SLP, Behavior Analysts and School Psychologists utilized during the 2017-18 SY? iii. In addition, can the district please provide the total amount of billing, broken down by vendor and classification, for all vendor supplied PT, OT, SLP, Behavior Analysts and School Psychologists utilized during the 2017-18 SY? | <p>Please refer to answer to question 1, 2, and 6</p> <p>The level of information requested is not readily available at this time. For additional information please refer to answer 1.</p> |
| <p>7. Text of passage being questioned: "The Christina School District may include in the final contract penalty provisions for non-performance, such as liquidated damages."</p> <ul style="list-style-type: none"> i. Can the district please describe in detail the | <p>No decision has been made at this time regarding liquidated damages. Any language associated with liquidated damages will be negotiated at the final contract award.</p> |

Questions & Answers

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| <p>parameters around this section? ii. Liquidated Damages- Can the district please describe if this is subject to negotiation?</p> | |
| <p>8. Can the district please clarify if contractor is required to provide Certificate of Insurance (COI) at the time of proposal submission or only if awarded?</p> | <p>If the COI is not provided then proof of eligibility must be provided.</p> |
| <p>9. Can the district please clarify if Christina School District is to be named as additional insured at the time of proposal, or only upon award?</p> | <p>Yes, at the time of award.</p> |