DATE: February 28, 2019

TO: All Offerors

FROM: Gaurang P. Pathak
Manager of Financial Services/Internal Control

SUBJECT: ADDENDUM TO RFP - CONTRACT NO. CHR 2019-03

Social and Emotional Learning Curriculum for Elementary, Middle and High School

ADDENDUM #1 Questions & Answers

Questions	Answers
1. We are preparing a proposal for this RFP. Our services are provided by school, and our materials are provided by classroom. How many classrooms are in the 18 elementary schools and how many classrooms are in the 4 middle schools?	Our schools vary in size and enrollment. Our elementary schools have on average, 1-4 classrooms, per grade level. Our middle schools have multiple homeroom sections based on enrollment. Often, our schools share information and curriculum by grade level.
2. Will the provider teach the curriculum directly to the students or will the provider teach the curriculum to staff, who will then in turn teach the content to students?	Required professional development will be delivered to the teachers by the vendor. The teachers will then implement the curriculum in their respective classrooms.
3. Do you have an estimate of the amount of time the provider will spend weekly on these services?	The primary mode of delivery will be from teachers as they are required to engage students in this work for a minimum of 50 minutes per week. Due to scheduling constraints and the number of classrooms, it would be challenging for the vendor to meet this requirement. The preferred method of delivery would be through the classroom teacher
4. Do you have specific schools designated or will it be for the entire district?	The curriculum is intended to be offered at all of our elementary and/or middle and/or high schools depending on the curriculum grade band.