

**REQUEST FOR QUALIFICATIONS FOR PROFESSIONAL SERVICES  
ARCHITECTURAL/ENGINEERING (A/E) DESIGN SERVICES – WILMINGTON SCHOOLS  
ISSUED BY CHRISTINA SCHOOL DISTRICT**

**QUESTIONS  
CONTRACT NUMBER CHR-2018-02**

- Section Number: B, Paragraph Number: 2, Page Number: 5  
Text of passage being questioned – “Please provide a separate electronic pricing file from the rest of the RFQ proposal responses”. Typically these are qualification based submissions. Are you requesting pricing for this submission?

No Pricing is Required

- Section Number: Attachment 2, Paragraph Number: N/A, Page Number: 30  
Text of passage being questioned – “Christina School District License Number” – usually this says State of Delaware License Number –if this is correct, where do you get a Christina School District License Number?

Should read “State of Delaware License number”

- Will there be interviews for this project?

Section C: RFQ Evaluation Process, #5, Page 13 reads:

**5. Oral Presentations**

After initial scoring and a determination that vendor(s) are qualified to perform the required services, selected vendors may be invited to make oral presentations to the Evaluation Team. All vendor(s) selected will be given an opportunity to present to the Evaluation Team.

- Is there a schedule and budget established for the 3 projects?

Schedule – Renovations between the 3 schools will occur over several years.

Budget – No firm budget for renovations has been established at this time.

- Is SF330 format required?

SF330 format is not required.

- Does double sided printing count as (1) or (2) pages?

1 side equals 1 page, 2 sides equals 2 pages. Pages in a vendor's response shall be number like pages in a book.

Pages used for section breaks/section titles shall not count in the total number of pages in the proposal.

- In section E, do individual resumes count in the 5-page limit?

See answer to question above in reference to total number of pages. Total number of pages for this section is 5.

If a resume is printed on 1 side of a page, then it counts as 1 page. If a resume covers 2 pages, then it counts as 2 pages.

- What is the A/E anticipated start date?

The start date is to be determined.

- Section II: Scope of Services, Page 1

Text in Question – “The project will include space reorganization, HVAC, Electrical, Plumbing, & ADA upgrades.” Please clarify if there is anticipated Site/Civil work for these renovation projects; such as utility service upgrades, paving/parking improvements, and storm water infrastructure work.

Utility service upgrades – as needed for upgraded building systems

Paving/Parking – Minor Blacktop & Concrete repairs

Storm water infrastructure work – not anticipated

- If allowed by the State statute, will CSD accept an engineer led team for this effort?

Nothing in the RFQ prevents an engineering firm from being the lead on this project.

- I noticed that no encouragement of disadvantaged, women, and or disabled veteran business firm participation is encouraged by word statement in this RFP. Can you please clarify.

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Should a disadvantaged, women, and/or disabled veteran business respond to this RFQ, they will be considered as a qualified respondent based on the criteria set in the RFQ.