



DATE: May 15, 2017

TO: All Offerors

FROM: Gaurang P. Pathak
 Manager of Financial Services/Internal Control

SUBJECT: ADDENDUM TO RFP - CONTRACT NO. CHR 2017-12
Alternative Elementary Program Grades K-5
ADDENDUM #2 Questions & Answers

Questions	Answers
1. What curriculum do you expect program to use?	The curriculum must meet state of Delaware standards, Common Core.
2. Who is current provider?	Pathways of DE
3. What is average length of stay in program?	A minimum of one full marking period, approximately 45 days
4. How many days will program be open (All year) ESY	At minimum 180 students days
5. Will translation/ESL services be provided by district	There currently is not a need, if a need arises we would work with our ELL team to provide services.
6. Is there a building available for rent within the district to provide the services?	No, at this time the district does not have space identified for the program.
7. What is the current number of students enrolled that are receiving ESL services?	none
8. Section B, Pg 5: Please clarify what is included in the Business Profile that is requested.	Documented prior experience with a similar program
9. Section B, Pg 5: Is there a curriculum & family services that the School District recommends that is referenced.	Document how your program would provide curriculum and Student/Family Services
10. Pg 2, bullet 5: Does CPI refer to Crisis Prevention Institute?	This is training to assist with crisis intervention and student assists.

Questions & Answers

11. Please clarify whether the School District will provide adequate educational space in the building.	No, provider must provide their own educational space.
12. Please confirm that the Nurse to student ratio is 1:25.	1 nurse for every 40 division 1 units (approx. 840 students). A nurse is required to be on premises
13. Will the Nurse be allocated to only the students of this program? Can the Nurse deliver services to students outside of this program?	The provider must provide a nurse on site, to meet state of Delaware requirements. The nurse must provide services to the student attending the program.
14. Does the nurse need to be full time - or can the nurse be part time?	A nurse must be available at all times when students are in the building.
15. School meals and equipment to keep the breakfast/lunches/condiments cold or hot - will this be provided by the district?	Currently this is provided by the current provider, it is expected that any other provider contracted will continue this same service
16. May we offer a cost proposal that is cost-per-student, thus allowing the district to determine how many students it wants to send and the associated cost of doing so? This would be versus offering a budget and cost proposal to operate the entire program.	Yes.
17. "The total number of students at any one time is 25"; What percentage of the students will have an IEP?	Normally approximately 75 percent of the students are special education with IEP's.
18. Does the vendor need to provide a general education and a special education instructor?	Yes, regular and special education teachers must be provided.
19. Will the students require related services? If so, will he district provide these services?	Students requiring related services in their IEP will be provided by the District.
20. "Vendor is required to provide adequate educational space in a building conducive to learning"; Is there a geographical target for this location/space? Does the district have space that the vendor can lease?	We do not have space available for lease, the hope would be the building would be in the New Castle County area close to Christina.

Questions & Answers

21. Will the district provide food services?	Currently this is provided by the current provider, it is expected that any other provider contracted will continue this same service
22. Will the district provide student transportation?	Yes, the district will provide transportation.
23. Is there a proposed budget for this program?	Budget proposals presented by the vendor in their proposals will be reviewed at the time of evaluation.
24. Is this proposed program model currently in operation within the district? If, yes, who provides the service?	No, we do not have a district program, we currently contract out this program, to third party vendor.
25. Will the contractor be responsible for acquiring a facility for this program, or does the District have a current facility that can be used to operate this program?	Yes, contractor must provide space; we do not currently have space identified.