



DATE: May 18, 2017

TO: All Offerors

FROM: GAURANG P. Pathak  
 Manager of Financial Services/Internal Control

SUBJECT: ADDENDUM TO RFP - CONTRACT NO. CHR 2017-11  
**Secondary Schools Alternative Program Grades 6-12**  
**ADDENDUM #2 Questions & Answers**

Questions	Answers
1. What is the current number of students enrolled that are receiving ESL services?	You should anticipate at least 2-5 ESL students. .
2. I want to clarify that a school nurse <i>will not</i> be provided (i.e. the vendor will thus be required to provide this and budget for it), but an SRO or Constable <i>will be</i> provided. Is that accurate?	Correct. You are required to provide a nurse. The District will provide SRO or Constable.
3. "The program will serve a total of approximately 100 students at any one time"; what percentages of students will have an IEP?	Please plan for at least 40% Special Education. However; this percentage can be slightly higher as there is rolling enrollment.
4. "Provide a registered nurse to meet the requirements outlined in Delaware State Code"; is this requirement for a full-time nurse?	You will need to read the state code on what is required for a school nurse. Some of the students attending will need medication. In the past, there has been a full time nurse and part time nurse. We have seen more effective impact when a full time nurse has been present.
5. Will the students require related services? If, yes, will the vendor provide services and include this in their proposal?	The District will provide related services outline in each student's IEP.
6. Is there a proposed budget for this program?	Any and all recommended budgets to run this program, presented by vendor in their proposal will be reviewed by the evaluation committee.

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<p>7. Is this proposed program model currently in operation within the district? If, yes, who provides the service?</p>	<p>We revised the scope of services for this program. We currently have a program that this program will replace.</p>
<p>8. Can you specify the location of the Alternative Program in the Christina School District?</p>	<p>The projected plan is to house this program in Douglass.</p>
<p>9. Are students placed at this school enrolled in state testing, or is this done by the home school?</p>	<p>Students' enrolled will need to participate in state testing at the site of the program. You will need to designate a test coordinator or point person.</p>
<p>10. Do students need to complete their 45 days at the school regardless of attendance before returning?</p>	<p>The program supports the students for 45 days or longer in the program.</p>
<p>11. Are teachers required to be dually certified in order to lead the classroom?</p>	<p>We request that the majority of your teacher have dual certification, Special Ed and content area. All teachers will need to be certified in their content areas.</p>
<p>12. Are conditional instructional certification's permitted?</p>	<p>Emergency certificate in content area if fully certified in another area.</p>
<p>13. Will our staff have access to PowerSchool and Black Board so that we can obtain all pertinent cumulative information along with current scope and sequence to ensure academic progress?</p>	<p>Yes. They will have district e-mail and access to student management systems.</p>
<p>14. What is the projected commencement date of the services/contract?</p>	<p>Wednesday August 16, 2017</p>
<p>15. Will maintenance to the school be covered by the District?</p>	<p>Yes.</p>
<p>16. Will there be a custodian on-site?</p>	<p>Yes.</p>
<p>17. Who will have direct over-site of the program from Christina School District?</p>	<p>Senior Director of Secondary Education</p>
<p>18. Are staffs responsible for the development of IEP's or is this home</p>	<p>There will be an Educational Diagnostician, school psychologist and Department of Special Education that</p>

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schools responsibility?	will work with staff to develop and execute IEP to ensure compliance with FAPE.
19. Will outside counseling agencies be allowed to visit students at the school to provide wrap around services?	Yes.
20. Is there active involvement with DJS in regards to probation?	There has been in the past and presently. Yes. Probation visits students at the site.
21. Is there a current Drug and Alcohol partnership affiliated with the school?	No. wrap around services are welcomed as long as background checks of all adults meet state guidelines and clearance.
22. Will this contract include students outside of the Christina School District?	No.
23. Will the program being sought with this RFP replace an existing program currently being offered to Christina students?	Yes.
24. Will the program being sought with this RFP provide a new alternative program for the district to offer its students? 25. Must an out-of-state provider (with no current DE programs) be approved by the Delaware Department of Education in order to run an alternative program in DE?	The program and scope of services have been revised and adjusted to better meet our changing needs.  DE Department of Education do not approve the Alternative program operated by Christina School District.
26. What specific licenses and/or certifications are necessary to perform services for this RFP?	You will need DE certified teachers, clinical staff and teaching staff- social workers/certified Counselors, behavioral interventionist.
27. Will the location for this program, which is being provided by the district, located at one site, or multiple sites within the district? Is/Are address/is available?	The program is being projected to convene at one site.
28. Are proposers required to submit a list of specific subcontractors with a response, or may we specify the services needed from subcontractors (e.g., office supplies, furniture installation, space improvements),	If you intend to have subcontractors in the execution of RFP requirements, then you have to provide a list of subcontractors.

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and specify specific subcontractors after being awarded the RFP?	
29. Does the recent unanimous decision by the Christina School Board to support the Sarah Pyle Academy impact this RFP in any way? Does the District remain committed to establishing the program outlined in this RFP (2017-011) by a third-party contractor?	This program is unrelated to Sarah Pyle Academy.