



DATE: April 25, 2017

TO: All Offerors

FROM: Gaurang P. Pathak
 Manager of Financial Services/Internal Control

SUBJECT: ADDENDUM TO RFP - CONTRACT NO. CHR 2017-04
RFP for Substitute Nurse Services

ADDENDUM #1 Questions & Answers

Questions	Answers
1. What agencies currently service this contract?	Interim Healthcare of Delaware, Inc.; Delta-T Group; Maxim Healthcare Services, Inc.
2. What rates do those agencies charge?	Half Day rates \$172.00, 157.50, 176.25. Full day rates \$315.00, 315.00, 322.50.
3. What have been the biggest challenges to date?	Filling all needs. Frequently there are multiple unfilled building nurse sub positions on a daily basis.
4. Will this be single or multi award?	It will be multi award.
5. How do you want the rate presented, hourly or daily?	As mentioned in the RFP rates should be presented, Half-day and Full-day
6. How many sub nurses were used in 2016?	A total number is not available. On a weekly basis, there were two or three building nurse absences the district needed outside support to cover. On a weekly basis, the district used approximately 40 individuals each week for varying hours.
7. How many agency nurses have ongoing assignments at the same school i.e. five days per week?	The only ongoing assignments are for accompanying students into the community who have Diastat-based seizure plans.
8. Will the nurses be covering health rooms or assisting with 1:1 cases?	Building nurse substitutes are needed to cover health rooms. Additional nurses are needed for shifts of varying length to accompany students into the community who has Diastat-based seizure plans.

Questions & Answers

9. There is a space for Christina School District License Number. I am not familiar with that term. Can you please clarify what that number references?	Christina School District have not issued any License Numbers therefore please put N/A (Not Applicable).
10. How many vendors does the district intend to award a nursing contract to?	Christina School District will award the Substitute Nurse Service contract to multiple vendors
11. What is the expected amount of RN usage (total shifts) needed for this contract?	Approximately 40 nurses are needed on a weekly basis, with shifts of varying lengths.
12. Can the district please provide incumbent information and bill rates for contracts in place for similar services?	Please refer to Answer 1 & 2
13. Can the district please provide the total amount of shifts worked by contract RN's during the 2015-16 SY?	This number is not available.