



Planning

Architecture

Interior design

Graphic Design

Project Management

ADDENDUM to CONTRACT DOCUMENTS

Date: July 26, 2013

To: All Bidders

From: David Dalby, BSA + A

Copies: All Bidders
Christina School District
Furlow Associates, Inc.
Landmark Engineers
Corsi Associates

Project Name: **Glasgow High School
Culinary Kitchen Renovation**

Project Number: BSA+A # 12.003

Subject: **ADDENDUM 3**

NOTICE:

Attention is called to the following item(s), effective as of the date above, which shall be added to, deleted from, or changed in the contract documents dated **June 20, 2013** and any previously issued addenda, thereby incorporating these items into the contract documents.

Attach this Addendum to the project manual for this project. Work or materials not specifically mentioned herein are to be as described in the main body of the specifications and as shown on the drawings. Bidders shall acknowledge receipt of this Addendum in the space provided on the Bid Form. Failure to do so may subject the bidder to disqualification.

The following clarification, changes and/or additions shall by this reference be incorporated into the contract documents as though fully set forth therein.

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A. GENERAL

Item No.	Item
A-1	<p>INVITATION FOR BID REVISE FIRST SENTENCE TO READ:</p> <p>Bid # CSD-2013-36 GLASGOW HIGH SCHOOL CULINARY ARTS CLASSROOM RENOVATION: Christina School District will receive bids on Thursday, August 1, 2013 at 2:00 P.M. and opened publicly at Eden Support Center, Room 113, at 925 Bear Corbitt Road, Bear, DE 19701.</p>

B. MODIFICATIONS TO PROJECT MANUAL

Item No.	Description:
B-1	<p>SECTION 011000 – SUMMARY DELETE: Section 011000 – Summary in its entirety. INSERT: NEW Section 011000 – Summary See Attachment</p>

C. BIDDER QUESTIONS & CLARIFICATIONS

Item No.	Question/Answer
C-1	N/A

D. MODIFICATIONS TO DRAWINGS

Item No.	Description:
D-1	N.A.

E. ATTACHMENTS

Items
Section - Summary

END OF ADDENDUM

SECTION 011000 - SUMMARY

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section Includes:

1. Project information.
2. Work covered by Contract Documents.
3. Phased construction.
4. Work by Owner.
5. Purchase contracts.
6. Owner-furnished products.
7. Contractor-furnished, Owner-installed products.
8. Access to site.
9. Coordination with occupants.
10. Work restrictions.
11. Specification and drawing conventions.
12. Miscellaneous provisions.

B. Related Requirements:

1. Division 01 Section "Temporary Facilities and Controls" for limitations and procedures governing temporary use of Owner's facilities.

1.3 PROJECT INFORMATION

A. Project Identification: Bid # CSD-2013-36 Glasgow High School Culinary Arts Classroom Renovation

1. Project Location: 1901 S. College Avenue, Newark, DE 19702.

B. Owner: Christiana School District, Glasgow High School.

1. Owner's Representative: Nicholas Vacirca, Manager Capital Projects

C. Architect: BSA+A Architects.

D. Architect's Consultants: The Architect has retained the following design professionals who have prepared designated portions of the Contract Documents:

1. Landmark / JCM ; Civil Engineers / Landscape Architects
2. Furlow Associates, Inc.; MEP Engineers & Security and Technology
3. Corsi Associates; Foodservice Consultants

1.4 WORK COVERED BY CONTRACT DOCUMENTS

A. The Work of Project is defined by the Contract Documents and consists of the following:

1. Renovation of 1800 sq.ft. of an existing culinary kitchen for new culinary kitchen. The project is located on the first floor slab on grade, and includes work on the second floor roof for new equipment and modifications to the exterior wall for new door, and duct enclosures

B. Type of Contract:

1. Project will be constructed under a single prime contract.

1.5 WORK BY OWNER

A. General: Cooperate fully with Owner so work may be carried out smoothly, without interfering with or delaying work under this Contract or work by Owner. Coordinate the Work of this Contract with work performed by Owner.

B. Prepurchased equipment: The owner has prepurchased the kitchen equipment as identified on the drawings and equipment cuts. That work by others includes storage, delivery and installation of that equipment. This work is to be coordinated by the general contractor under the allowance identified in the construction documents

C. The owner will be responsible for any asbestos or hazardous materials testing or abatement discovered during the demolition phase, or if required by Regulatory agencies

1.6 COORDINATION

A. Contractor shall be responsible to coordinate their work with the work of others, including, but not limited to, the preparation of general coordination drawings, diagrams and schedules, and control of site utilization, from the beginning of activity, through project close-out and warranty periods

1.7 KNOWLEDGE OF CONTRACT REQUIREMENTS

A. The Contractor and his Subcontractors, Sub-subcontractors and material men shall consult in detail the Contract Documents for instructions and requirements pertaining to the Work, and at his and their cost, shall provide all labor, materials, equipment and services necessary to furnish, install and complete the work in strict conformance with all provisions thereof.

B. The Contractor will be held to have examined the site of the Work prior to submitting his proposal and informed himself, his Subcontractors, Sub-subcontractors and material men of all existing conditions affecting the execution of the Work.

- C. The Contractor will be held to have examined the Contract Documents and modifications thereto, as they may affect subdivisions of the Work and informed himself, his Subcontractors, Sub-subcontractors and material men of all conditions thereof affecting the execution of the Work.
- D. The Scope of Work for the Contract is not necessarily limited to the description of each section of the Specifications and the illustrations shown on the Drawings. Include all minor items not expressly indicated in the Contract Documents, or as might be found necessary as a result of field conditions, in order to complete the Work as it is intended, without any gaps between the various subdivisions of work.
- E. The Contractor will be held to be thoroughly familiar with all conditions affecting labor in the area of the Project including, but not limited to, Unions, incentive pay, procurements, living, parking and commuting conditions and to have informed his Subcontractors and Sub-subcontractors thereof

1.8 CONTRACT DOCUMENTS INFORMATION

- A. The Contract Documents are prepared in accordance with available information as to existing conditions and locations. If, during construction, conditions are revealed at variance with the Contract Documents, notify the Architect immediately, but no more than three (3) days from the day the variance is first known. Failure to give timely notice shall operate to waive any claim Contractor might otherwise have for an adjustment to Contract Time or Sum as a consequence of such variance.
- B. The Specifications determine the kinds and methods of installation of the various materials, the Drawings establish the quantities, dimensions and details of materials, the schedules on the Drawings give the location, type and extent of the materials.
- C. Dimensions given on the Drawings govern scale measurements and large scale drawings govern small scale drawings, except as to anything omitted unless such omission is expressly noted on the large scale drawings.
- D. The techniques or methods of specifying to record requirements varies throughout text, and may include “prescriptive”, “open generic/descriptive”, “compliance with standards”, “performance”, “proprietary”, or a combination of these. The methods used for specifying one unit of work has no bearing on requirements for another unit of work.
- E. Whenever a material, article or piece of equipment is referred to in the singular number in the Contract Documents, it shall be the same as referring to it in the plural. As many such materials, articles or pieces of equipment shall be provided as are required to complete the Work.
- F. Whenever a material, article or piece of equipment is specified by reference to a governmental, trade association of similar standard, it shall comply with the requirements of the latest publication thereof and amendments thereto in effect on the bid date.
- G. In addition to the requirements of the Contract Documents, Contractor’s work shall also comply with applicable standards of the construction industry and those industry standards are made a part of Contract Documents by reference, as if copied directly into Contract Documents, or as if published copies were bound herein.

- H. Where compliance with two (2) or more industry standards, contract requirements, or sets of requirements is specified, and overlapping of those different standards or requirements establishes different or conflicting minimums or levels of quality, then the most stringent requirements, which are generally recognized to be also the most costly, is intended and will be enforced, unless specifically detailed language written into the Contract Documents clearly indicates that a less stringent requirement is to be fulfilled. Refer apparently equal but different requirements, and uncertainties as to which level of quality is more stringent, to Architect for decision before proceeding.
- I. Reference standards referenced directly in Contract Documents or by governing regulations have precedence over non-reference standards which are recognized in industry for applicability of work.
- J. Contractor's bid is based on the complete set of Contract Documents including documents not specifically issued as part of the bid pack but referenced in same.

1.9 SCOPE OF WORK/GENERAL INFORMATION

- A. A Scope of Work to be awarded on the project follows in this section.
- B. Contractor is responsible for performing the work listed in the Summary of Work. No additional compensation or extension of time will be allowed a Contractor due to his ignorance of the work assigned to his Contract. The Contractor is responsible, however, for all items which are covered in the Specifications and Drawings relating to their Contract if not specifically mentioned in the Summary of Work.
- C. Contractor is required to submit a detailed project schedule seven (7) days after receipt of Notice to Proceed and to begin its submittal process. The Project Schedule is an integral part of this contract. Certain construction sequences and priorities must take place in order to meet the target dates. Concentrated work periods will occur and each Contractor is responsible to staff the project as required by the current Construction Schedule. Contractor will cooperate with the Owner/Architect in planning and meeting the required sequences of work and Project Schedule.
- D. All bids must include insurance limits in accordance with Article 11 of the Section 007300 - SUPPLEMENTARY CONDITIONS.
- E. Hoisting, scaffolding and material handling is the responsibility of Contractor, unless otherwise noted.
- F. Contractor will be responsible for layout of its own work.
- G. The school and area around the defined project limits will be in session and occupied during the construction period. You are to generally contain your work to the limit of disturbance identified on the drawings. Provide necessary protection and clear paths around the construction area for public accessibility and to meet the requirements of the Delaware State Fire Marshal for emergency access to exits. Contractor will be responsible to keep all areas of the project, including, but not limited to public roadways, parking areas, interior corridors, existing rooms soiled by construction traffic on a daily basis.

- H. Safety is the responsibility of Contractor. The project will be governed under the guidelines of OSHA and as defined in the documents.
- I. Contractor is responsible for coordination of all sub-contractors.
- J. Contractor shall submit a schedule of values prior to the submission of their first invoice for approval on AIA G702, Application for Payment and G703, Continuation Sheet.
- K. Contractor is expected to review and coordinate its Work with the complete set of Contract Documents.
- L. Contractor is responsible for obtaining all necessary permits required.
- M. Contractor's License: Submit a copy of all business licenses required by local and state agencies.
- N. Contractor shall absorb, without additional compensation, any and all costs of working beyond normal hours to maintain job progress in accordance with the current construction schedule.
- O. No asbestos or PCB's in or on any material or equipment will be accepted or allowed on this project. All hazardous materials will be treated in accordance with all State and Federal regulations.
- P. Daily clean up of the work is the responsibility of Contractor which includes broom cleaning of debris as required.
- Q. Contractor is responsible for having a competent project superintendent/foreman on-site during all work performed under its contract.
- R. In the event the Contractor has non-English speaking employees or subcontractors on the project, they shall have a superintendent or foreman on site, at all times, who speaks English and can communicate with Contractor's employees. Should the Contractor fail to meet this requirement, at any time, The Owner may direct all Work to stop until the proper supervision is on site. The Contractor will be responsible for maintaining the project work schedule and make up at its own expense, any delay to the Schedule resulting from the work stoppage.
- S. Contractor shall provide the necessary safety barricades and railings required to complete their work and comply with all OSHA, local code and contract specifications.
- T. Smoking and use of tobacco products are prohibited anywhere on the property. Contractor employees, subcontractors or contract workers violating this policy are to be immediately removed from the site.
- U. Fire arms, ammunition, explosives, etc. are prohibited from anywhere on the property. Contractor employees, subcontractors or contract workers violating this policy are to be immediately removed from the site. Law enforcement official may be notified.
- V. Loud radios (audible from outside of the project area) are prohibited. Photography of school employees, staff, students, or guests are prohibited.

1.10 WORK RESTRICTIONS

- A. Work Restrictions, General: Comply with restrictions on construction operations.
 - 1. Comply with limitations on use of public streets and with other requirements of authorities having jurisdiction.
- B. Existing Utility Interruptions: Do not interrupt utilities serving facilities occupied by Owner or others unless permitted under the following conditions and then only after providing temporary utility services according to requirements indicated:
 - 1. Notify Owner not less than two days in advance of proposed utility interruptions.
 - 2. Obtain Owner's written permission before proceeding with utility interruptions.
- C. Noise, Vibration, and Odors: Coordinate operations that may result in high levels of noise and vibration, odors, or other disruption to Owner occupancy with Owner.
 - 1. Notify Owner not less than two days in advance of proposed disruptive operations.
 - 2. Obtain Owner's written permission before proceeding with disruptive operations.
- D. Employee Identification: Provide identification tags for Contractor personnel working on Project site. Require personnel to use identification tags at all times.
- E. Employee Screening: Comply with Owner's requirements for drug and background screening of Contractor personnel working on Project site.
 - 1. Maintain list of approved screened personnel with Owner's representative.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION 011000