

Christina School District

Request for Information (RFI) # CSD-2012-30

District-wide Evaluation to examine both Implementation and Outcomes of Current Learning Focused Solutions (LFS) Strategies

Key Dates:

Release Date: 10-17-2012

Response Date: 11-19-2012 @2:00pm

Purpose

The purpose of this RFI is to seek qualified program evaluators / evaluation companies to provide the district with proposals that provide information about their qualifications to conduct such a district-wide evaluation and information about how they would propose to conduct such an evaluation to examine both implementation and outcomes.

Background

The Christina School District has been utilizing *Learning Focused Solutions* for more than three years to provide professional development aimed at improving the instructional effectiveness of our teachers and administrators. Teachers and administrators across the district have received multiple professional development opportunities across this three-year period in implementing LFS strategies in their schools and classrooms. Now, as part of the district's Race to the Top initiative set, we would like to evaluate the quality and consistency of classroom and school-level implementation of LFS strategies across the district, as well as assess the relative impact of LFS implementation on student outcomes. As such, we are seeking qualified program evaluators / evaluation companies to provide the district with proposals that provide information about their qualifications to conduct such a district-wide evaluation and information about how they would propose to conduct such an evaluation to examine both implementation and outcomes.

Objectives of this Program Evaluation

The objectives of this program evaluation are as follows:

1. Assess the degree to which LFS strategies are being implemented by teachers in their classrooms across 25 schools and programs in the District. We would like this evaluation to provide us with information about both the quality and the prevalence of LFS implementation, both within and between schools. We do not

expect that every teacher and classroom will be observed. However, we would expect that teachers / classrooms are sampled in a manner and method which maximizes the representativeness and reliability of the evaluation's findings.

2. Assess the impact of LFS implementation on student outcomes, primarily in the area of academic achievement based upon the quality of implementation and the prevalence of specific LFS strategies. We are requesting that the respondents propose models of study that can assess whether students in schools and programs with comparatively higher quality and/or higher- prevalence of LFS implementation have likely benefited academically compared to students in schools and programs exhibiting lower quality and/or lower prevalence of LFS implementation.

Information Requested

Please describe how you would evaluate LFS implementation and student outcomes across the district. Please include specific information about the following:

1. Methodology, including sampling details, sequence of evaluative activities, data collection methods (e.g., observation, surveying, interviews, and data analysis methods).
2. Human resources you would bring to the evaluation, including the number of individuals/staff that would be in schools conducting the evaluation, the qualifications of those individuals, and their levels of expertise in the area of education, generally and in the area of effective classroom instructional strategies, more specifically.

RFI Obligations

Christina School District would like vendors to provide cost estimates associated with this project and supporting explanation of services in a vendor information package (VIP).

Contact Person and Submission

Christina School District is the sole point of contact with regard to all matters relating to this RFI. All communications concerning this RFI must be addressed to the contact person:

Gaurang P. Pathak, Procurement & Contracts Manager
Christina School District
Drew Educational Support Center
600 N. Lombard Street
Wilmington, DE 19801
pathakg@christina.k12.de.us

To streamline the review process, the Vendor Information Packet (VIP) needs to:

- Have a cover letter on the letterhead of the company submitting the VIP. The cover letter must briefly summarize the vendor's ability to provide the services specified and identify all the materials and enclosures being submitted.
- Identify a Responses to this RFI should provide a straight-forward concise description of the Vendor's offer to meet the requirements of the RFI. Responses should be submitted electronically. Any materials provided during the presentations will be considered as part of the VIP in addition contact person which includes a phone number and email address.
- Include a table of contents with page numbers for each component of the VIP.
- Reply to the requirements listed with a detailed description of how the Vendor will provide each of the services outlined in this RFI. This part of the VIP should also include descriptions of any additional services or qualifications the Vendor will provide that are not mentioned in this RFI.

Christina School District shall not be liable for any of the costs incurred by a Vendor in preparing or submitting a VIP, including, but not limited to, preparation or the expenses associated with any presentations. Each VIP should be prepared simply and content.

Schedule

RFI Issued: 10-17-2011

Vendor Questions Due: 11-7-2012

Answers to Questions Published: 11-9-2012

Responses Due: 11-19-2012 @2:00pm