



R G Architects, LLC

3171 S. DuPont Parkway
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RG A No. 12007
08 May 2012

ADDENDUM NO. 1

CHRISTINA SCHOOL DISTRICT
Christina Early Education Center Renovations
620 East Chestnut Hill Road
Newark, DE 19713

R G Architects
3171 S. DuPont Parkway
P.O. Box 650
Odessa, DE 19730
Phone: 302-376-8100 (phone)
Fax: 302-376-9851 (fax)
Email: chris@rgarchitects.net

BIDS DUE:

Wednesday, May 23 at 2:00 p.m.

LOCATION:

**EDEN SUPPORT CENTER
925 Bear-Corbitt Road
Bear, Delaware 19701**

NOTICE TO ALL BIDDERS

1.0 GENERAL NOTES:

- 1.1 Bidders are hereby notified that this Addendum shall be and hereby becomes part of their Contract Documents, and shall be attached to the Project Manual for this project.
- 1.2 The following items are intended to revise and clarify the Drawings and Project Manual, and shall be included by the Bidder in their proposal.
- 1.3 Bidders shall verify that their Sub-bidders are in full receipt of the information contained herein AND in future addendums posted on the State's website.
- 1.4 The pre-bid sign-in sheet is attached to this Addendum.
- 1.5 All addenda will be sent out to the registered plan holders via email (or fax) unless full size drawings are issued only as a courtesy. Contractors are encouraged to keep an eye on their email accounts during the bidding periods for such updates.
- 1.6 All bidders are responsible for checking the State of Delaware website for notifications to changes to the contract documents. R G Architects will ONLY send documents directly to those that attended the pre-bid meeting. The project is listed at the following website:

<http://www.bids.delaware.gov>

1.7 **PREBID MEETING:**

A Prebid Meeting was held on Tuesday, 08 May 2012 at 10:00 a.m.. at Christina Early Education Center. The following items were reviewed:

- A. Project Description: A brief overview of the Project was discussed.
- B. Project Schedule: This project is to be completed as quickly as possible with the intention that Bid Recommendation will be presented at the June Meeting on June 12, 2012. The School district intends to write a letter of intent to award the next day and the contractor would be expected to start work after receiving the letter. It is the hope of the school district that the work be completed by the end of August if at all possible.
- C. Bid schedule is as follows:
 - 1. The bids are due by **2:00 p.m. on Wednesday, May 23, 2012.**
 - 2. Substitution requests will be received until **4:00 p.m. on Sunday, May 13, 2012.**
Instructions for requesting substitutions are very specific and are contained in the project manual. If the contractor does not follow the processes it is automatic grounds for rejection.
 - 3. Questions regarding the bid documents will be received until **4:00 p.m. on Friday, May 18, 2012.**
All questions **must** be submitted **in writing** (via fax or mail, addressed to Chris Bowen, chris@rgarchitects.net) to R G Architects. Neither R G Architects or the Owner will answer questions verbally.
 - 4. The last day for addenda to be issued, if required, shall be, **Friday, May 18, 2012.**
- D. The Owner reserves the right to review, accept, reject or replace the project superintendents at any time during the project. If the successful bidder cannot furnish a suitable superintendent, the owner will supply a qualified superintendent at the cost to the successful bidder.
- E. Substitutions: If a specification lists one product manufacturer "or equal", the contractor is not obligated to submit for substitution prior to bid for that item. However, the contractor will still be responsible to meet the requirements of that product during the review process as per the specifications.
- F. Subcontractors List : The subcontractors list was reviewed and the agreed upon. The subcontractors are as follow:
 - 1. Mechanical Contractor
 - 2. Electrical Contractor

- G. After the meeting, R G Architects led a walking tour of the school reviewing the scope of work. The owner has offered an additional time for the contractors to take a tour of the facility, without the escort of the design team, on 5/10/12 at 10:00 a.m.

Contractors shall report to the front office and sign in prior to touring. A custodian will lead the way for the district.

- H. Schedule of Working Hours:

1. No restrictions however the owner must be notified if the times are after 8 am - 3 pm.
2. The building will be unoccupied during the summer so no area will be restricted.

2.0 Revisions to the SPECIFICATIONS

- 2.1 Not at this time other than the bid form, see below.

3.0 Revisions to the DRAWINGS

- 3.1 None at this time.

4.0 Questions

- Q.1 -

- A.1 -

5.0 ATTACHMENT LIST:

- A. Pre Bid Sign-In Sheet
B. Revised Bid Form (indicating correct bid due date and subcontractors list).

**CHRISTINA SCHOOL DISTRICT
CHRISTINA EARLY EDUCATION CENTER RENOVATIONS
620 EAST CHESTNUT HILL ROAD
NEWARK, DE 19713
BID NO. 2012-08
RGA No. 12007**

BID FORM

I / We acknowledge Addendums numbered _____ and the price(s) submitted include any cost / schedule impact they may have.

This bid shall remain valid and cannot be withdrawn for _____ days from the date of opening of bids, and the undersigned shall abide by the Bid Security forfeiture provisions. Bid Security is attached to this Bid (if required).

The Owner shall have the right to reject any or all bids, and to waive any informality or irregularity in any bid received.

This bid is based upon work being accomplished by the Subcontractors named on the list attached to this bid.

Should I/We be awarded this contract, I/We pledge to achieve substantial completion of all the work within _____ calendar days of the Notice to Proceed.

The undersigned represents and warrants that he has complied and shall comply with all requirements of local, state, and national laws; that no legal requirement has been or shall be violated in making or accepting this bid, in awarding the contract to him or in the prosecution of the work required; that the bid is legal and firm; that he has not, directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken action in restraint of free competitive bidding.

Upon receipt of written notice of the acceptance of this Bid, the Bidder shall, within twenty (20) calendar days, execute the agreement in the required form and deliver the Contract Bonds, and Insurance Certificates, required by the Contract Documents.

I am / We are an Individual / a Partnership / a Corporation.

By _____
(Individual's / General Partner's / Corporate Name)

Trading as _____

(State of Corporation)

Business Address: _____

Witness: _____

By: _____
(Authorized Signature)

(SEAL)

(Title)

Date: _____

ATTACHMENTS:

- Subcontractor List
- Noncollusion Statement
- Bid Security
- (Others as Required by Project Manuals)

**CHRISTINA SCHOOL DISTRICT
CHRISTINA EARLY EDUCATION CENTER RENOVATIONS
620 EAST CHESTNUT HILL ROAD
NEWARK, DE 19713
BID NO. 2012-08
RGA No. 12007**

BID FORM

NONCOLLUSION STATEMENT

This is to certify that the undersigned bidder has neither directly nor indirectly, entered into any agreement, participated in any collusion or otherwise taken any action in restraint of free competitive bidding in connection with this proposal submitted this date *(to the Department of Administrative Services, Division of Facilities Management)*.

All the terms and conditions of *(Project or Contract Number)* have been thoroughly examined and are understood.

NAME OF BIDDER: _____

**AUTHORIZED REPRESENTATIVE
(TYPED):** _____

**AUTHORIZED REPRESENTATIVE
(SIGNATURE):** _____

**AUTHORIZED REPRESENTATIVE
(TYPED):** _____

TITLE: _____

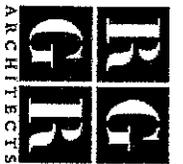
ADDRESS OF BIDDER: _____

ADDRESS OF BIDDER: _____

Sworn to and Subscribed before me this _____ day of _____ 20 _____

My Commission expires _____ NOTARY PUBLIC _____

THIS PAGE MUST BE SIGNED AND NOTARIZED FOR YOUR BID TO BE CONSIDERED.



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PREBID MEETING SIGN-IN
 Christina School District
 Christina Early Education Center Renovations

May 8, 2012

Name	Company	Telephone	Email
1 JR Stokes	Whitting-Turner	302-292-0676	joseph.stokes@whitting-turner.com
2 Stanley Griffiths	CTD Contractors	302-764-8013	KIMONTEL@CDRENOVATION.COM
3 Victor Ventresca	VENTRESCA BROS.	302-658-6436	VENTRESCA@BROSINC.COM
4 Tom Rappert	Kent Construction	302-653-6469	tom@kentconstruction.com
5 Tony Vassalotti	RY JOHNSON & SON	302-422-3732	tony.vassalotti@ryj.com
6 Bob Bascot	BASCOT CONSTRUCTION	302-254-3048	bbascot@bascotusa.com
7 Douglas Riley	MUS ENTERPRISES LLC	302-543-5889	douglasriley@musenterprises.com
8 Don MacDonale	Willow Construction	302-858-5050	donmacdonale@willowconstruction.com
9 MICHAEL GIOPPE	American Building Solutions	302-738-3280	MIKE@10FFRE.COM
10 SCOTT CAPALDI	TUSCAN CONSTRUCTION, INC.	302-588-4406	scott@TUSCANCONSTRUCTION.COM
11 PETE KRAMEL	J.S. KRAMER, INC.	302-422-3900	jskramer@jks.com
12 NICK VARELA	CSD	302-454-2400	NICK@CANONMUNICIPALITY.US
13 PONI CIZART	DELAWARE ENGINEERING & DESIGN	302-738-7172	PONIC@DEBC-ENG.COM
14 CHRIS BOWENS	RC ARCHITECTS	302-376-8100	CHRIS@RCARCHITECTS.NET
15 STENNY	RC ARCHITECTS	302-376-8100	STENNY@RCARCHITECTS.NET
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