



## R G Architects, LLC

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Odessa, DE 19730  
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RG A No. 11014  
20 October 2011

### ADDENDUM NO. 1

CHRISTINA SCHOOL DISTRICT  
Bancroft ES Skylight Replacement  
700 N. Lombard St.  
Wilmington, DE 19801-4299

R G Architects  
3171 S. DuPont Parkway  
P.O. Box 650  
Odessa, DE 19730  
Phone: 302-376-8100 (phone)  
Fax: 302-376-9851 (fax)  
Email: chris@rgarchitects.net

BIDS DUE:

**Wednesday, November 2 at 2:00 p.m.**

LOCATION:

**EDEN SUPPORT CENTER  
925 Bear-Corbitt Road  
Bear, Delaware 19701**

### NOTICE TO ALL BIDDERS

#### 1.0 GENERAL NOTES:

- 1.1 Bidders are hereby notified that this Addendum shall be and hereby becomes part of their Contract Documents, and shall be attached to the Project Manual for this project.
- 1.2 The following items are intended to revise and clarify the Drawings and Project Manual, and shall be included by the Bidder in their proposal.
- 1.3 **Bidders shall verify that their Sub-bidders are in full receipt of the information contained herein. Addendum will only be sent to those that attended the pre-bid meeting.**
- 1.4 The pre-bid sign-in sheet is attached to this Addendum.

1.5 **PREBID MEETING:**

A Prebid Meeting was held on Tuesday, 18 October 2011 at 10:00 a.m.. at Bancroft Elementary School. The following items were reviewed:

- A. Project Description: A brief overview of the Project was discussed.
- B. Project Schedule: This project is to be started this winter with a completion date of **February 29, 2012**.
- C. Bid schedule is as follows:
  - 1. The bids are due by **2:00 p.m. on Wednesday, November 02, 2011**.
  - 2. Substitution requests will be received until **4:00 p.m. on Sunday, October 23, 2011**.  
Instructions for requesting substitutions are very specific and are contained in the project manual. If the contractor does not follow the processes it is automatic grounds for rejection.
  - 3. Questions regarding the bid documents will be received until **4:00 p.m. on Friday, October 28, 2011**.  
All questions **must** be submitted **in writing** (via fax or mail, addressed to Chris Bowen, [chris@rgarchitects.net](mailto:chris@rgarchitects.net)) to R G Architects. Neither R G Architects or the Owner will answer questions verbally.
  - 4. The last day for addenda to be issued, if required, shall be, **Monday, October 31, 2011**.
- D. The Owner reserves the right to review, accept, reject or replace the project superintendents at any time during the project. If the successful bidder cannot furnish a suitable superintendent, the owner will supply a qualified superintendent at the cost to the successful bidder.
- E. Substitutions: If a specification lists one product manufacturer “or equal”, the contractor is not obligated to submit for substitution prior to bid for that item. However, the contractor will still be responsible to meet the requirements of that product during the review process as per the specifications.
- F. Subcontractors List:
  - 1. Everyone was in agreement that the two Subcontractors listed on the Bid Form are enough.

- G. After the meeting, R G Architects led a walking tour of the school reviewing the scope of work. The owner has offered an additional time for the contractors to take a tour of the facility unescorted by the design team on 10/27/11 at 10:00 a.m. Contractors shall report to the front office and sign in prior to touring. Please ask for Monica Johnson.
- H. The contractor shall be responsible to verify if a building permit shall be required by the City of Wilmington.
- I. This project is a State of Delaware Wage Rate project.
- J. The Contractor is responsible to coordinate with the City of Wilmington if a street needs to be blocked off to load the roof.
- K. Schedule of Working Hours:
  - 1. The Contractor shall not be allowed to work on Sundays, however, Saturdays are permissible.
  - 2. When school is in session the Contractor will need to work closely with the Owner to block off the work area below the roof so that no work is taking place above an occupied space. The Gymnasium can be divided in three. The Library cannot be, therefore, the Library must be completed after 3:30 or during a break in the school year (i.e. Christmas Break – December 22, 2011 to January 3, 2012)

## **2.0 Revisions to the SPECIFICATIONS**

- 2.1 Not at this time.

## **3.0 Revisions to the DRAWINGS**

- 3.1 None at this time.

## **4.0 Questions**

- Q.1 How many copies of the Bid Form are we to submit?
  - A.1 Bidders are to submit (3) copies of the Bid Forms.
- Q.2 Are there Liquidated Damages for this project?
  - A.2 No
- Q.3 Spec Section 01210 Allowances – references Ceramic Tile Replacement allowance. Should this be included in the bid?
  - A.3 Void, This does not apply.

11014

Christina School District

BANCROFT ES SKYLIGHT REPLACEMENT

**ADDENDUM # 1**

Q.4 Section 2/A10-1 shows an existing wood curb, while section 2/D10-1 does not show an existing wood curb. Please clarify if the wood curb is existing.

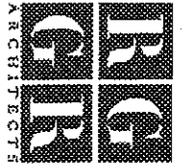
A.4 2/A10-1 shall govern.

Q.5 The bid form includes three (3) Alternates and two (2) Unit Prices. Please clarify what, if anything, these alternates and unit prices should be.

A.5 The alternates are blank and so are the unit prices. They are place holders in case we need to add them during bidding; which to date we have not.

**5.0 ATTACHMENT LIST:**

1# Pre Bid Sign-In Sheet



**RG Architects, LLC**  
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**PREBID MEETING SIGN-IN**  
 Christina School District  
**Bancroft Elementary School Skylight Replacement**

October 18, 2010

|    | Name             | Company                 | Telephone      | Email                           |
|----|------------------|-------------------------|----------------|---------------------------------|
| 1  | Tony Ventresca   | Ventresca Bros, Inc.    | 302-658-6436   | TVentresca@VentrescaBrosInc.com |
| 2  | Vic Ventresca    | " " "                   | " "            | Ventresca@VentrescaBrosInc.com  |
| 3  | Kevin DiSabatino | DiSabatino Construction | 302.652-3838   | Kdisabatino@disabatino.com      |
| 4  | Tim Kenna        | AE Creelli & Assoc      | 267-664-8201   | tim.kenna@yahoo.com             |
| 5  | John M. Peck     | Garvey Roofing LLC      | (610) 738-4661 | john@garveyroof.com             |
| 6  | Alex Cirelli     | CIRELLI & ASSOC         | 215-641-4624   | AECIRELLI@VERIZON.BET           |
| 7  | Matt PAPA        | PC Roofing Inc          | (302) 322-6767 | Matt@pcroofinginc.com           |
| 8  | William Mahon    | W.P. MAHON, Inc         | 302 655-1112   | WPMAHON@WPMAHON.COM             |
| 9  |                  |                         |                |                                 |
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