



**DATE: May 29, 2014**

**TO:** ALL OFFERS

**FROM:** Mr. Brian Bassett  
Director of Administrative Services

**SUBJECT:** ADDENDUM TO INVITATION TO BID - CONTRACT NUMBER 2015-001  
CONSTRUCTION MANAGEMENT SERVICES – PHASE III, PART 1

**ADDENDUM #001**

The following information is provided in response to questions received for the above referenced bid.

<b>Response to Questions:</b>	
<b>Question</b>	<b>Response</b>
1. What does KCCS signify in Section V.C2 (Proposal Selection Criteria - Understanding of Project) p. 13?	1. The term "KCCS" should be replaced with "District".
2. Is the Deadline for Questions Section I p. 1 actually May 18th even though it is a Sunday	2. The Deadline for Questions was extended until May 19, 2014
3. Does Delaware and this RFP require a local Bona Fide Office?	3. The RFP states "Provide Delaware license(s) and/or certification(s) necessary to perform services as identified in the scope of work. Prior to the execution of an award document, the successful Vendor shall either furnish the Agency with proof of State of Delaware Business Licensure or initiate the process of application where required." The bidding agency would need to document how they would fulfill the requirements listed in the scope of work if they did not have a local office.
4a. Section Appendix A, Minimum submission requirements paragraph 10&11 p. 36. Should #9 refer to attachments 7&8 and #9 refer to attachment 9?	4a. On p.36, strike #9. P.36 #10 should refer to attachment #9 not attachment #10



<p>4b. Section Appendix A, Minimum mandatory submission requirements paragraph 4 p.36. Does the minimum requirements reference pricing in the RFP under capacity on p.13? If so, will additional information be provided on format and content of requested pricing?</p>	<p>4b. Format for providing potential income projection is at the discretion of respondent. On p.36 #3 should have the following added at the end of the sentence: (as described on p.13 under Capacity).</p>
<p>4c. Section C.2, Proposal selection criteria paragraph 6 &amp; 3 p.13-14. Are three of last three financial statements required or just the last financial statement? Clarify and provide direction for statement from bonding company.</p>	<p>4c. P.13, under Capacity, 1st paragraph "Provide a copy of your (insert "three") audited financial statements..."</p>
<p>Pre-Bid #1. Is the District looking to have multiple architects on the projects?</p>	<p>Pre-Bid #1. The District is looking to have only one architect on the projects, but a final determination will be made after this contract is awarded and further discussion.</p>
<p>Pre-Bid #2. Does the District anticipate any funding problems if the project is accelerated?</p>	<p>Pre-Bid #2. The District does not anticipate funding problems as the state has allocated the land/site improvement funds for FY 2015; and, the District will be applying for State Bond Anticipation Notes (BANs) for upfront funding until the final bonds are sold.</p>
<p>Pre-Bid #3. How will the project be managed? CM Firm/General Contractor or CM Firm/Agency?</p>	<p>Pre-Bid #3. The project will be managed by CM Firm/Agency</p>
<p>Pre-Bid #4. Will the District be using a commissioning agent?</p>	<p>Pre-Bid #4. Commissioning agent will be discussed with the successful firm and managed by the CM Firm if determined to be necessary.</p>
<p>Pre-Bid #5. How will testing and inspections be handled?</p>	<p>Pre-Bid #5. All testing/inspections will be managed by the CM Firm.</p>
<p>Pre-Bid #7. Page 3, Item 4c - Will start-up and commissioning be handled during post-construction services or in the construction phase? Comment - Typically done during the construction phase.</p>	<p>Pre-Bid #7. Page 3 Item 4c - "Start-up and commissioning" will occur in the construction phase. This item will be deleted from the post-construction services section</p>

All other terms and conditions remain the same. If you have any questions, please contact me at: 302-542-7315 and BRIAN.BASSETT@CAPE.K12.DE.US