

PUBLIC NOTICE

Public Notice is hereby given that the Brandywine School District, is soliciting letters of interest from firms to provide a comprehensive program of individualized educational, psychological, and social/emotional/behavioral services to regular and special education qualifying students (high school) recommended for a higher level of support services than what the traditional high school can provide through a multi-tiered system of support model. This program will provide students with academic, behavioral, and social interventions for as long as necessary until the student can successful transition back to comprehensive high school classes and routines.

The Brandywine School District is seeking proposals from qualified vendors to provide individualized transportation services. The services would include, but are not limited to, the following:

- The vendor will be provided space in a traditional high school building of the Brandywine School District to provide a comprehensive program of individualized educational, psychological, and social/emotional/behavioral services to regular and special education qualifying students (high school) recommended for a higher level of support services than what the traditional high school can provide through a multi-tiered system of support model..

Interested firms shall submit five (5) copies of their replies on or before 2:00 p.m. on September 12, 2018, Angie Thomas, Business Specialist, Brandywine School District, 1311 Brandywine Blvd., Wilmington, DE 19809. Questions regarding this solicitation must be submitted in writing to angie.thomas@bsd.k12.de.us by September 4, 2018. Responses will be posted by September 7, 2018 on <http://bids.delaware.gov>. Respondent bears the risk of late delivery. Any submittals received after the stated time will be returned unopened. Responses shall include:

- Provide Delaware license(s) and/or certification(s) necessary to perform services as identified in the scope of work.
- Vendor shall provide responses to the Request for Proposal (RFP) scope of work and clearly identify capabilities as presented in the General Evaluation Requirements below.
- Complete all appropriate attachments and forms as identified within the RFP.
- Proof of insurance and amount of insurance shall be furnished to the Agency prior to the start of the contract period and shall be no less than as identified in the bid solicitation, Section D, Item 7, subsection e.
- Resumes of all staff members or job descriptions to be used in hiring them.
- Staffing plan listing all staff positions with hours and requirements.
- Site/facility requirements.
- Samples of forms to be used in the program such as individual plans for students, transition plans, report forms, etc.
- Proposed curriculum aligned with Delaware State Standards (Common Core Standards).
- Summary of the vendor's experience with disruptive youth.
- Summary of the vendor's experience as an educational provider.

The department seeks to apportion work equitably to interested and qualified firms. The above criteria will be used to select a firm to perform these services. Respondents are reminded that the project engineer for this work must be registered in the State of Delaware. Selected firms who reply will be given notice of times and dates for scheduled interviews. Facsimile submittals are not acceptable.

END OF PUBLIC NOTICE