



Data Service Center

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CENTRAL BIDDING DEPARTMENT

ADDENDUM No. 3

Brandywine Community School, Alternative to Suspension and Non-Traditional High School Credit Recovery –
Contractual Services – RFP #1-14-37
Brandywine School District

Date of Addendum: April 8, 2014

OPENING DATE: **April 29, 2014 at 2:00 PM**

To all prospective bidders under the specifications and contract documents described above, this Addendum to RFP is being issued to:

To answer and clarify the following questions/concern:

1. In the past what percentage of students have been Special Education students?
Past percentages have fluctuated based on individual school referrals. Percentages have been as high as 30% but again that depends on who is being referred and from what schools.
2. It is correct that the vendor will provide all services including counseling, speech, OT, etc. as required by a student's IEP?
The vendor in conjunction with the sending school will coordinate supports that are within a student's IEP. The vendor will be required to deliver day to day instruction per the students IEP. That includes counseling component however; related services and supports can be coordinated with home school. Very few if any students require OT/PT within the program. Pupil Service department is part of the committee that reviews referrals to determine the program that best meets the student's needs.
3. What is the current and/or preferred student teacher ratio?
Again understanding that this is a referral based program, class sizes and ratios vary. Currently there are only 5 students in the elementary, 12 middle school (two groups of 6) and 6 at high school. An ideal class size or ratio is 1:8, no more than 10 in a class.
4. Homebound – how many hours a day/week? In the past how many homebound students per year?
Homebound services are separate from Brandywine Community School.
5. Do teachers have to be certified in all content areas? Does that include Special Education?
In order to meet the needs of students and remain consistent with state standards certified (high qualified) staff is recommended. If the vendor can provide a rationale as to how non-highly qualified teachers including special education could effectively meet the needs of students' proposals will be considered.



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6. Who is the point of contact at the home school? Guidance Counselor, Vice Principal, Special Education Coordinator, etc?
All of the above

7. Are Individual Improvement Plans something that is a state requirement? Are they developed online or individually by the vendor?
Individual Improvement Plans for whom? If the question is referring to staff it's the vendor's responsibility.

8. Does the successful vendor have to use the furniture already in place at the site?
No.