1.1 INTRODUCTION
1.1.1 Representatives from Appoquinimink School District, EDiS Company, RG Architects, Furlow Associates and Duffield Associates were introduced.
1.1.2 EDiS Company will be acting as construction manager for the Appoquinimink School District. The Appoquinimink School District will be holding all contracts with the contractors.

1.2 PROJECT INFORMATION
1.2.1 The current bid package consists of the following contracts:

- Contract: A-01: Demolition;
- Contract: A-02: Sitework;
- Contract: A-03: Concrete;
- Contract: A-04: Masonry;
- Contract: A-05: Structural Steel & Miscellaneous Metals;
- Contract: A-06: Carpentry & General Work;
- Contract: A-07: Roofing;
- Contract: A-08: Metal Studs & Drywall;
- Contract: A-09: Glass & Glazing;
- Contract: A-10: Casework & Millwork;
- Contract: A-11: Folding Partitions;
- Contract: A-12: Painting;
- Contract: A-14: Flooring;
- Contract: A-15: Resinous Flooring;
- Contract: A-16: Ceramic Tile;
- Contract: A-17: Kitchen Equipment;
- Contract: A-19: Mechanical & Plumbing;
- Contract: A-21: Electrical;
- Contract: A-23: Structured Cable;

EDiS identified that Contracts 20 and 22 will be sole sourced by Albireo Energy and Johnson Controls respectively. Therefore, any bids received in these contracts other than Albireo Energy and Johnson Controls will not be accepted by ASD.

1.2.2 The Subcontractors List was reviewed. During the meeting there were no objections or changes suggested by any attendees.

- All Contractors were directed to list themselves if self-performing work and to review the Instructions to Bidders section of the Specifications.

1.3 BID INFORMATION
1.3.1 Bids will be received at the office of Appoquinimink School District Office, Marion Proffitt Training Center, 118 South Sixth Street Odessa, DE 19730 until 3:00 PM local time on Tuesday, January 14, 2020. Bids will be opened in Room 138.

1.3.2 The bid opening will be public.

1.3.3 Bids should be in a sealed envelope clearly marked APPOQUINIMINK SCHOOL DISTRICT SILVER LAKE ELEMENTARY SCHOOL ADDITIONS & RENOVATIONS, Bid Package ‘A’, Including Contract Number and Name of Contractor.

1.3.4 Addenda are the only method to change the documents.

1.3.5 Bid bonds are required. Information on the bid bond requirements can be found in Specification Section 001113: Advertisement for Bid; and Specification Section 002113: Instructions to Bidders. A sample bid bond is included in Specification Section 004100.

1.3.6 Performance and Payment Bonds are required. Information regarding the performance and payment bonds and sample documents can be found in Specification Section 006113.
The bid due date remains unchanged.

The time for receipt of bids has changed to 3:00 p.m. on Tuesday, January 14, 2020. The location for receipt of bids has changed to Room 138 of the Appoquinimink School District, Marion Profitt Training Center, 118 South Sixth Street, Odessa, Delaware 19730

NOTICE: Attach this addendum to the project manual for this project. It modifies and becomes a part of the contract documents. Work or materials not specifically mentioned herein are to be described in the main body of the specifications and as shown on the drawings. Bidders shall acknowledge receipt of this addendum on the space provided on the Bid Form. Failure to do so may subject the bidder to disqualification.

Whenever this Addendum modifies a portion of the Project Manual added information is shown as Bold and deleted information is shown as strikethrough.

The contract documents for the above referenced project, dated December 6, 2019 are amended as follows:

GENERAL CLARIFICATIONS:
1. The pre-bid meeting minutes and sign in sheets are attached for your use.

MODIFICATIONS TO SPECIFICATIONS:
1. Section 001113 – Advertisement for Bid
   a. This section has been updated to reflect the updated bid opening location and time.
2. Section 004100 – Bid Forms
   a. This section is being replace in its entirety to reflect the applicable subcontractors as discussed in the pre-bid meeting.
3. Section 011100 – Summary of Work
   a. This section is being issued for the first time as part of this addendum.

MODIFICATIONS TO DRAWINGS:
1. The Architectural Series drawings have been replaced in their entirety:
   a. 0.1 COVER SHEET
   b. 0.2 DRAWING INDEX
   c. 0.3 CODE PLAN
rrrr. A93.C FURNITURE PLAN – AREA “C”

2. The Structural Series drawings have been replaced in their entirety:
   a. S01 COVER SHEET
   b. S02 GENERAL NOTES
   c. S03 GENERAL NOTES & SPECIAL INSPECTIONS
   d. S04 PROJECT SCHEDULES
   e. S10 DIMENSION PLAN
   f. S10.A FOUNDATION PLAN – ENTRANCE/KITCHEN
   g. S10.B FOUNDATION PLAN – POD 1, 2, & 5
   h. S10.C FOUNDATION PLAN – POD 3 & 4
   i. S10.D FOUNDATION PLAN – GYM
   j. S10.E FOUNDATION PLAN – GYM ALTERNATE #1
   k. S10.F FOUNDATION PLAN - COURTYARD
   l. S11.A ROOF FRAMING PLAN – ENTRANCE/KITCHEN
   m. S11.B ROOF FRAMING PLAN – POD 1, 2, &5
   n. S11.C ROOF FRAMING PLAN – POD 3 & 4
   o. S11.D ROOF FRAMING PLAN - GYM
   p. S11.E ROOF FRAMING PLAN – GYM ALTERNATE #1
   q. S11.F ROOF FRAMING PLAN - COURTYARD
   r. S501 TYPICAL FOUNDATION DETAILS
   s. S502 FOUNDATION SECTION AND DETAILS
   t. S511 TYPICAL FRAMING DETAILS
   u. S512 FRAMING SECTIONS AND DETAILS
   v. S513 FRAMING SECTIONS AND DETAILS
   w. S514 FRAMING SECTIONS AND DETAILS
   x. S515 FRAMING SECTIONS AND DETAILS
   y. S516 FRAMING SECTIONS AND DETAILS
   z. S517 FRAMING SECTIONS AND DETAILS

End of Addendum No. 1
1.3.7  Bid forms are in Section 004100 of the project manual. No modifications, clarifications or qualifications are allowed. Bid forms will be updated in Addendum #1 to reflect the Subcontractor List reviewed in pre-bid meeting.

1.3.8  The summary of work is included in Specification Section 011100 was recently finalized and will be issued in Addendum #1.

1.3.9  The agreement form for this contract is AIA A132-2009, Construction Manager as Adviser Edition. The Contracts will be held by ASD with each contractor. A sample of this document is included in Specification Section 005200.

1.3.10 Insurance requirements are listed in Specification Section 006216.

1.3.11 The General Conditions of the Contract, AIA A232-2009 are in Specification Section 007200. Supplementary General Conditions are in Specification Section 007300. All contractors were advised that the Supplementary Conditions require all warranties, at a minimum, be 2 years for all work. Additional warranties for specific apparatus also applies as specified.

1.3.12 Prevailing Wages apply to this project. A copy of the certified prevailing wages can be found in Specification Section 007343.

1.3.13 Allowances are in Specification Section 012100 and also identified in each scope of work.

1.3.14 Unit Prices are in Specification Section 012200. All Unit Prices were reviewed.

1.3.15 Contractors are required to use the web based project management system, Building Blok. Information on the web based project management system can be reviewed in Specification Section 013125.

1.3.16 Schedule requirements are in Specification Section 013216. EDiS identified the following dates:
   - Bid Due Date/Opening – January 14, 2020
   - ASD Board Approval Date – February 11, 2020
   - Late February 2020 – Letters of Intent issued
   - March 25, 2020 – Mobilize and Initiate Addition Work
   - June 24, 2020 – Begin Interior Demolition Activity
   - June 30, 2021 Project Substantial Completion. Contractors will NOT have Summer 2021 to complete this work.

1.3.17 Safety program requirements are in Specification Section 013523.

1.3.18 Bid Documents can be downloaded from the Delaware MyMarketplace Website ([http://bids.delaware.gov/bids_detail.asp?i=6083&DOT=N](http://bids.delaware.gov/bids_detail.asp?i=6083&DOT=N)) or EDiS’ FTP site after being approved for circulation by ASD. To obtain access to the EDiS FTP site, please submit your request via email to Cindy Slothour at cslothour@ediscompany.com. Your request should include the following information: your company name, contact name, email address, phone number, fax number and postal mailing address. Upon receipt of this information, instructions detailing how to access the bid documents on the FTP site will be emailed to you. The EDiS FTP site and login information will enable bidders to review all bidding documents, and future Addendums.

1.3.19 It is the responsibility of each Bidder to review and coordinate all Project Documents. This includes plans, specifications and addendums. Bidding documents will be available for view at the Construction Manager’s office.

1.3.20 All contractors were advised that this project does require that all contractors submit drug testing affidavit for all prime and subcontractors.
1.4 **SITE VISITS**
1.4.1 There will be two opportunities for site visits. The first will be held immediately following the pre-bid meeting. The second will be conducted on Thursday, 02 January 2020, 4pm local time.

1.5 **COMMUNICATION**
1.5.1 Submit all bid questions in writing by email to jdbartlett@ediscompany.com, Attn: J.D. Bartlett
1.5.2 No questions after seven (7) days prior to bid, **Tuesday, 07 January 2020.**
1.5.3 EDiS POC: J.D. Bartlett (302) 421-2957.

These minutes are intended to accurately reflect what transpired during the course of the meeting. If changes or discrepancies are noted, please contact the writer, in writing, within two days of receipt of these minutes.

Respectfully submitted,
EDiS Company

[Signature]

J.D. Bartlett
Project Manager

JDB/jdb
# PREBID MEETING SIGN-IN SHEET

**DATE:** THURSDAY, DECEMBER 19, 2019  
**TIME:** 4:00 PM  
**LOCATION:** SILVER LAKE ELEMENTARY SCHOOL  
**PROJECT:** APPOQUINIMINK SCHOOL DISTRICT  
**SUBJECT:** SILVER LAKE ELEMENTARY SCHOOL  

<table>
<thead>
<tr>
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<th>COMPANY</th>
<th>TELEPHONE</th>
<th>E-MAIL ADDRESS</th>
</tr>
</thead>
<tbody>
<tr>
<td>J.D. BARTLETT</td>
<td>EDIS Company</td>
<td>302-421-2957</td>
<td><a href="mailto:jdbartlett@ediscompany.com">jdbartlett@ediscompany.com</a></td>
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<td>Dominick Nolt Jr.</td>
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<td>AFFAR CHEEMA</td>
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<td>Nick Peartner</td>
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<tr>
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<tr>
<td>Larry Carroll</td>
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<td>302-518-3524</td>
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<td>Juan Martinez</td>
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<td>302-253-3551</td>
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# PREBID MEETING SIGN-IN SHEET

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**TIME:** 4:00 PM  
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**PROJECT:** APPOQUINIMINK SCHOOL DISTRICT  
**SUBJECT:** SILVER LAKE ELEMENTARY SCHOOL  
**PRE-BID MEETING**

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<td>Liz Thompson</td>
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<td>302-335-3404</td>
<td><a href="mailto:lthompson@comcast.net">lthompson@comcast.net</a></td>
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<td>VICTOR POLLI</td>
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<td>734-7171</td>
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</tr>
<tr>
<td>Katie Davidson</td>
<td>ASD</td>
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<tr>
<td>Keith Hopkins</td>
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