



Appoquinimink School District
THE WORLD IS OUR CAMPUS

STATE OF DELAWARE
Appoquinimink School District

March 18, 2019

TO: ALL OFFERORS

FROM: Bob Hershey

SUBJECT: ADDENDUM TO REQUEST FOR PROPOSAL NO. 1:
Appoquinimink School District
Fairview Campus New Middle School and High School
Bid Package F Rebid

ADDENDUM NO. 1

TO

**APPOQUINIMINK SCHOOL DISTRICT
FAIRVIEW CAMPUS NEW MIDDLE SCHOOL AND HIGH SCHOOL
BID PACKAGE 'F REBID'
TOWNSEND, DELAWARE**

NOTICE: Attach this addendum to the project manual for this project. It modifies and becomes a part of the contract documents. Work for materials not specifically mentioned herein are to be described in the main body of the specifications and as shown on the drawings. Bidders shall acknowledge receipt of this addendum on the space provided on the Bid Form. Failure to do so may subject the bidder to disqualification.

The contract documents for the above referenced project are amended as follows:

GENERAL CLARIFICATIONS:

- 1) The pre-bid meeting minutes and sign in sheets are attached for your use.

ATTACHMENTS

- Meeting Minutes & Sign-In Sheet from Pre-Bid Meeting held on 3/06/19.

END OF ADDENDUM NO. 1

All other terms and conditions remain the same.



ADDENDUM NO. 1
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Fairview Campus – Bid Package 'F Rebid'
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March 18, 2019

**The bid due date for Bid Package 'F' remains unchanged.
Bids are being received until 2:00 p.m. on Tuesday, March 26, 2019.**

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End of Addendum No. 1





Location: Appoquinimink School District – Marion Proffitt Training Center Room 144

Present: See attached sign-in sheets from Pre-Bid Meeting dated 6 March 2019.

1.1 **INTRODUCTION**

- 1.1.1 Representatives from Landmark Engineering, Appoquinimink School District and EDiS Company were introduced.
- 1.1.2 EDiS Company will be acting as construction manager for the Appoquinimink School District. The Appoquinimink School District will be holding all contracts with the contractors.

1.2 **PROJECT INFORMATION**

- 1.2.1 The current bid package consists of the following contracts:
 - Contract: F-52r: Fencing
- 1.2.2 Bid Packages ‘B, C, D, E, and F’ have been awarded. Contractors are reminded to review this bid package for coordination with their contract.
- 1.2.3 The Subcontractors List was reviewed. No changes to the subcontractors list were requested.
 - All Contractors were directed to list themselves if self-performing work and to review the Instructions to Bidders section of the Specifications.

1.3 **BID INFORMATION**

- 1.3.1 Bids will be received at the office of Appoquinimink School District Office, Marion Proffitt Training Center, 118 South Sixth Street Odessa, DE 19730 in Room 144 until **2:00 PM local time on Tuesday, March 26, 2019.**
Bid being delivered early can be submitted to Erin Riley in Office 143 in the Marion Proffitt Training Center.
- 1.3.2 The bid opening will be public.
- 1.3.3 Three (3) copies of the Bids should be in a sealed envelope clearly marked **APPOQUINIMINK SCHOOL DISTRICT FAIRVIEW CAMPUS, BID PAC “F” Rebid, Identify CONTRACT NUMBER & NAME OF CONTRACTOR**
Any contractors bidding more than one contract must submit separate envelopes for each contract’s bid proposal.
- 1.3.4 Addenda are the only method to change the documents.
- 1.3.5 Bid bonds are required. Information on the bid bond requirements can be found in Specification Section 001113 : Advertisement for Bid; and Specification Section 002113 : Instructions to Bidders. A sample bid bond is included in Specification Section 004100.
- 1.3.6 Performance and Payment Bonds are required. Information regarding the performance and payment bonds and sample documents can be found in Specification Section 006113.
- 1.3.7 Bid forms are in Section 004100 of the project manual. No modifications, clarifications or qualifications are allowed.
- 1.3.8 The summary of work is included in Specification Section 011100. Contractors are to pay close attention to the coordination of their contract’s work with previously awarded contracts and contracts to be issued in future bid packages.



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- 1.3.9 The agreement form for this contract is AIA A132-2009. The Contracts will be held by ASD with Each contractor. A sample of this document is included in Specification Section 005200.
- 1.3.10 Insurance requirements are listed in Specification Section 006216.
- 1.3.11 The General Conditions of the Contract, AIA A232-2009 are in Specification Section 007200. Supplementary General Conditions are in Specification Section 007300. All contractors were advised that the Supplementary Conditions require all warranties, at a minimum, be 2 years for all work. Additional warranties for specific apparatus also applies as specified.
- 1.3.12 Prevailing Wages apply to this project. A copy of the applicable prevailing wages can be found in Specification Section 007343.
- 1.3.13 Allowances are identified in each scope of work. Information and instructions on allowances is included in Specification Section 012100.
- 1.3.14 Unit Prices are in Specification Section 012200. All Unit Prices were reviewed.
- 1.3.15 Alternates are listed in Specification Section 012300. Alternates affecting each contract are listed in the individual contract's bid form. Contractors are required to guarantee alternate pricing for 180 days following submission of their bid.
- 1.3.16 Contractors are required to use the web based project management system, Building Blok. Information on the web based project management system can be reviewed in Specification Section 013125.
- 1.3.17 Schedule requirements are in Specification Section 013216. EDiS identified the following date: 29 May 2020 Project Substantial Completion. Contractors will NOT have Summer 2020 to complete this work.
- 1.3.18 Submittal Register is included in Specifications Section 013219. At a minimum, all contractor will need to provide all submittal register items including closeout items. All submittal reviews must be submitted by the contractor and will be tracked on Building Blok.
- 1.3.19 Safety program requirements are in Specification Section 013523. Contractors will be expected to abide by all new Silica regulations set forth by OSHA and will be required to provide a Silica Management plan prior to commencing work on site.
- 1.3.20 All contractors were advised that this project does require that all contractors provide drug testing report forms as required by the State of Delaware 4104 regulations. Information on the drug testing requirements is provided in Specification Section 008114. Bidding contractors must submit drug testing affidavits for themselves and listed subcontractors as part of their bid submission. Drug testing affidavits from unlisted subcontractors must be submitted following the award of contracts. Sample drug testing affidavits are included in Specification Section 004100.
- 1.3.21 Bid Documents can be downloaded from EDiS' FTP site AFTER Bids.Delaware.Gov requirements have been met and accepted by State of Delaware and ASD. Once State and ASD have approved contractor, EDiS will provide FTP Site and login information to review all bidding documents, including all future Addenda.
- 1.3.23 It is the responsibility of each Bidder to review and coordinate all Project Documents. This includes plans, specifications and addendums. Bidding documents will be available for view at the Construction Manager's office.
- 1.3.24 This project is fully funded. Purchase orders will be issued to open awarded bidder's contracts. The initial purchase order will not be for the full contract amount but will be incrementally increased throughout the project.



1.4 **SITE VISITS**

1.4.1 There will be NO formal site visit. The site can be accessed anytime. Please call to arrange visit.

1.5 **COMMUNICATION**

1.5.1 Submit all bid questions in writing to EDiS via email at adam@ediscompany.com. Attn: Adam DiSabatino.

1.5.2 No questions after seven (7) days prior to bid, **Tuesday, March 19, 2019.**

1.5.3 EDiS POC: Adam DiSabatino (302) 421-2979 or (302) 598-2672.

These minutes are intended to accurately reflect what transpired during the course of the meeting. If changes or discrepancies are noted, please contact the writer, in writing, within two days of receipt of these minutes.

Respectfully submitted,
EDiS Company

Redacted - Original on File

Andrew Hickey
Senior Project Manager

AJH/ajh



PREBID MEETING SIGN-IN SHEET

DATE: TUESDAY, 6 MARCH PROJECT APPOQUINIMINK SCHOOL DISTRICT
TIME: 3:00 PM FAIRVIEW CAMPUS - BID PACKAGE 'FR'
LOCATION: MARION PROFFITT LEARNING CENTER SUBJECT: PRE-BID MEETING

ATTENDEES (Please print legibly) (Initial next to your name) COMPANY TELEPHONE/FAX E-MAIL ADDRESS

Table with 4 columns: Name, Company, Telephone/Fax, and E-mail Address. Contains handwritten entries for Adam DiSabatino, Liz Thompson, Chris Harpok, and Clayton Housli.