



**Roof Replacement at**  
**Dagsboro Readiness Center**  
**State Highway 20**  
**Dagsboro, Delaware 19939**

**ADDENDUM #1**  
**August 6, 2012**

**Delaware National Guard**  
**Project No. 15-2011**

This document amends the Project Manual and Drawings (dated July 18, 2012) for the above-referenced project.

The following includes items discussed at the pre-bid meeting on August 1, 2012 to clarify the bidding documents as well as clarifications and additions made subsequently.

**Pre-Bid Meeting**

**Project:**      Roof Replacement at Dagsboro Readiness Center  
                 State Highway 20  
                 Dagsboro, Delaware 19939  
                 Delaware National Guard  
                 Project No. 15-2011

**Date:**         August 1, 2012, 10:30 AM

**Location:**    Dagsboro Readiness Center

**Attendees:**   Attendance Sign-In Sheet Attached

This Addendum #1 has four pages including this cover sheet.

**ITEMS DISCUSSED**

1. Introduction was given with review of the advertisement to bid.
2. Onsite project contact for the Dagsboro Readiness Center will be SFC Reynold Hahn (302-854-7640).
3. **Bid Due Date - Changed from August 17<sup>th</sup> 2012 to August 21<sup>st</sup> 2012**  
Bids are due Tuesday August 21<sup>st</sup> 2012 by 2:00 pm at the main lobby of the Joint Force Headquarters, Sherwood Park II, First Regiment Road, Wilmington, Delaware 19808-2191. Signs locating the Headquarters can be seen from McKennans Church Road and within the Sherwood Park II development.
4. Dagsboro Readiness Center is closed on certain days. This month, Monday the 6<sup>th</sup> and Monday the 20<sup>th</sup> of August are the off days that the center will be closed. Other weekdays and holidays during the during the construction period on which the center will be closed are:

October	Monday 1, Monday 8, Monday 15, Monday 29
November	Friday 9, Monday 12, Thursday 22, Friday 23
December	Monday 10, Monday 24, Tuesday 25, Monday 31

Construction work will not be permitted on those days.
5. Additional site visits are permitted. Contractor must schedule visitation time with SFC Reynold Hahn (302-854-7640). Contractor is to supply its own ladders, measuring devices and any other equipment needed to perform its inspections of the roof. Contractor is responsible for its own worker safety during inspection of the roofs.
6. Bid form review:
  - a. In your Base Bid include an allowance of twenty thousand dollars (\$20,000.00) for contingency.
  - b. In your Base Bid, include the cost for the removal and replacement of 10,000 square feet of defective roof insulation based on your given unit cost. The Bid Form has been modified to more accurately reflect these costs. A new Bid Form is attached and must be used.
  - c. Substantial competition of work will be 90 calendar days from the actual start of work.
  - d. The sub-contractors list must be completed in its entirety. Do not leave any sub-contractor items blank. If the Contractor is performing the listed trade category work then it must list itself even if it is for multiple categories.
  - e. The non- collusion statement must be filled out completely, signed and notarized.

7. The Bid Bond - Complete exactly as shown in the project manual. Use this Bid Bond form only; no other forms will be accepted. Remove the form from the Project Manual and fill out and return as instructed.
8. All proposed substitutions must be offered during the bid process, before August 10<sup>th</sup> 5:00 pm.
9. The last Addendum, if any, will be issued August 16<sup>th</sup>.
10. Award of project will be approximately 30 days from bid opening.
11. Notice to proceed will be approximately the 21<sup>st</sup> of September

#### **PROJECT MANUAL**

12. Project scope was reviewed. Project scope includes but is not limited to:
  - a. Removal and replacement of approximately 30,000 sq. ft. of metal standing seam roofing.
  - b. Removal and replacement of approximately 400 sq. ft. of SBS modified roofing. Replacement of all metal gutters, metal trim and fascia.
  - c. Removal and replacement with new metal coping caps existing masonry coping in the areas where there are masonry parapet walls that project above the roof.
  - d. Custom fabrication of two new gutter boxes added to the front area canopy roof.
13. Ref: Section 077200 - Roof Accessories, Part 2, para. 2.2 B Polyisocyanurate Board Insulation  
Add:  
  
*Attach roof insulation to the metal roof deck as follows:*
  1. *Under metal roofing, secure insulation with mechanical fasteners as recommended by the manufacturer. Extend fasteners through both layers if more than one layer and insure attachment to the decking.*
  2. *Under SBS roofing, mechanically fasten the first layer of insulation with mechanical fasteners recommended by the insulation manufacturer and insure attachment to the decking. If a second layer of insulation is required, fasten the second layer to the first with cold applied adhesive recommended by the insulation manufacturer.*
  3. *The spacing and pattern of mechanical fasteners and/or adhesive shall satisfy the requirements of FM 1A-120.*

14. Ref: Section 074113 – Standing Seam Metal Roof Panels, para. 1.2, B. Related Sections  
Add:

*4. Section 075216 – SBS Modified Bituminous Membrane Roofing (for cover board and cover board installation).*

**OTHER**

15. Bid Form – A new Bid Form is attached. Bidders must submit bids using this revised form.
16. Questions and Clarifications – Questions and requests for clarifications must be submitted in writing by letter, email, or fax to Jay N. Cooperson, Cooperson Associates, 1504 N. French Street, Wilmington, DE 19801, [jcooperson@coopersonassoc.com](mailto:jcooperson@coopersonassoc.com) fax 302- 655-1139.

**\*\* END OF ADDENDUM #1 \*\***

ROOF REPLACEMENT AT  
DAGSBORO READINESS CENTER  
STATE HIGHWAY 20  
DAGSBORO, DELAWARE 19939  
DEARNG CONTRACT NO. 15-2011

**BID FORM- Revised**

For Bids Due: \_\_\_\_\_

To: **DELAWARE ARMY NATIONAL GUARD**  
Joint Force Headquarters  
First Regiment Road  
Wilmington, Delaware 19808-2191  
Attn: William Davis, Contracting Specialist

Name of Bidder: \_\_\_\_\_

Delaware Business License No.: \_\_\_\_\_ Taxpayer ID No.: \_\_\_\_\_

(Other License Nos.): \_\_\_\_\_

Phone No.: ( ) \_\_\_\_\_ - \_\_\_\_\_ Fax No.: ( ) \_\_\_\_\_ - \_\_\_\_\_

The undersigned, representing that he has read and understands the Bidding Documents and that this bid is made in accordance therewith, that he has visited the site and has familiarized himself with the local conditions under which the Work is to be performed, and that his bid is based upon the materials, systems and equipment described in the Bidding Documents without exception, hereby proposes and agrees to provide all labor, materials, plant, equipment, supplies, transport and other facilities required to execute the work described by the aforesaid documents for the lump sum itemized below:

Base Bid: (Including Allowances and Unit Price Items Total Cost)

\$ \_\_\_\_\_ (\$ \_\_\_\_\_)

**Allowances:**

Allowances conform to applicable project specifications sections. Refer to the specifications for a complete description of the following allowances.

Allowance No. 1: Contingency allowance. Include the sum of \$20,000.00 in the Base Bid.

**Unit Prices:**

Unit prices conform to applicable project specifications section. Refer to the specifications for a complete description of the following Unit Prices. Include the Total Cost of the work bid at the unit price for the quantity given here in the Base Bid

Unit Price No. 1: Insulation Replacement

Description	Unit	Unit Cost/Sq. Ft.	Qty.	Total Cost
Removal and Replacement Of Defective Insulation	Square Feet	\$ _____ /Sq Ft	10,000 Sq. Ft	\$ _____

**Alternate Prices:**

Alternate prices conform to applicable project specification sections and drawing indications: refer to drawings and to the specifications for a complete description of the following alternates.

1. Alternate No. 1: Provide all the materials, and labor tools, equipment and all else to remove the existing roofing and to replace it with the roofing shown on the drawings and called for in the specifications for the roof over the Supply Storage and Tool Room as shown on drawing A 100.

Add \$ \_\_\_\_\_

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DEARNG CONTRACT NO. 15-2011

**BID FORM**

I/We acknowledge Addendums numbered \_\_\_\_\_ and the price(s) submitted include any cost/schedule impact they may have.

This bid shall remain valid and cannot be withdrawn for \_\_\_\_\_ days from the date of opening of bids, and the undersigned shall abide by the Bid Security forfeiture provisions. Bid Security is attached to this Bid.

The Owner shall have the right to reject any or all bids, and to waive any informality or irregularity in any bid received.

This bid is based upon work being accomplished by the Sub-Contractors named on the list attached to this bid.

Should I/We be awarded this contract, I/We pledge to achieve substantial completion of all the work within \_\_\_\_\_ calendar days of the Notice to Proceed.

The undersigned represents and warrants that he has complied and shall comply with all requirements of local, state, and national laws; that no legal requirement has been or shall be violated in making or accepting this bid, in awarding the contract to him or in the prosecution of the work required; that the bid is legal and firm; that he has not, directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken action in restraint of free competitive bidding.

Upon receipt of written notice of the acceptance of this Bid, the Bidder shall, within twenty (20) calendar days, execute the agreement in the required form and deliver the Contract Bonds, and Insurance Certificates, required by the Contract Documents.

I am / We are an Individual / a Partnership / a Corporation

By \_\_\_\_\_ Trading as \_\_\_\_\_  
(Individual's / General Partner's / Corporate Name)  
\_\_\_\_\_  
(State of Corporation)

Business Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Witness: \_\_\_\_\_ By: \_\_\_\_\_  
(SEAL) ( Authorized Signature )  
\_\_\_\_\_  
( Title )  
Date: \_\_\_\_\_

**ATTACHMENTS**

- Sub-Contractor List
- Non-Collusion Statement
- Bid Security
- (Others as Required by Project Manuals)

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DEARNG CONTRACT NO. 15-2011

**BID FORM- Revised**

**SUBCONTRACTOR LIST**

In accordance with Title 29, Chapter 6962 (d)(10)b Delaware Code, the following sub-contractor listing must accompany the bid submittal. The name and address of the sub-contractor **must be listed for each category** where the bidder intends to use a sub-contractor to perform that category of work. In order to provide full disclosure and acceptance of the bid by the *Owner*, it is **required that bidders list themselves as being the sub-contractor for all categories where he/she is qualified and intends to perform such work.**

<u>Subcontractor Category</u>	<u>Subcontractor</u>	<u>Address (City &amp; State)</u>
1. <u>Modified Roofing</u>	_____	_____
2. <u>Metal Roofing</u>	_____	_____
3. <u>Sheet Metal (Trim and Gutters)</u>	_____	_____
4. <u>Rough Carpentry</u>	_____	_____
5. <u>Insulation</u>	_____	_____
6. <u>Joint Sealants</u>	_____	_____
7. _____	_____	_____
8. _____	_____	_____
9. _____	_____	_____
10. _____	_____	_____

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**BID FORM-Revised**

**NON-COLLUSION and EPLS DISCLOSURE STATEMENT**

This is to certify that the undersigned bidder has neither directly nor indirectly, entered into any agreement, participated in any collusion or otherwise taken any action in restraint of free competitive bidding in connection with this proposal submitted this date to the State of Delaware, Delaware National Guard.

In addition, by signing this statement, the undersigned bidder certifies that it is currently not listed as a suspended or debarred party on the Excluded Parties List System (EPLS).

All the terms and conditions of DEARNG CONTRACT NO. 15-2011 have been thoroughly examined and are understood.

**NAME OF BIDDER:** \_\_\_\_\_

**AUTHORIZED REPRESENTATIVE (TYPED):** \_\_\_\_\_

**AUTHORIZED REPRESENTATIVE (SIGNATURE):** \_\_\_\_\_

**TITLE:** \_\_\_\_\_

**ADDRESS OF BIDDER:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**PHONE NUMBER:** \_\_\_\_\_

Sworn to and Subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.

My Commission expires \_\_\_\_\_, NOTARY PUBLIC \_\_\_\_\_.

**THIS PAGE MUST BE SIGNED AND NOTARIZED FOR YOUR BID TO BE CONSIDERED.**