

PUBLIC NOTICE

Public Notice is hereby given that the State of Delaware, Office of Management and Budget, Division of Facilities Management (OMB/DFM,), on behalf of the Delaware Army National Guard (DEARNG,) is soliciting letters of interest from Architectural/Engineering teams for services related to their military planning and construction programs, including, but not limited to:

- Title 1 and Title 2 services (planning, design, construction administration) for military related sustainment, restoration and modernization construction projects
- Facility assessments
- Project Planning Document Charrettes
- Preparation of DD 1390/91 forms
- Preparation of DD 1354 forms
- Real property development planning
- Readiness Center transformation planning
- Training Site master planning
- Facility and operational programming
- Geographic Information Systems services and surveying
- Minor Capital Improvement (MCI) projects

Interested firms shall submit five (5) copies of their replies on or before 4:00 p.m. on Tuesday, July 17, 2012 to William R. Davis, Contracting Specialist, Delaware Army National Guard, Joint Force Headquarters, First Regiment Road, Wilmington, DE, 19808. (Phone: 302-326-7131) Respondent bears the risk of late delivery. Any proposals received after the stated time will be returned unopened.

Responses shall include and evaluations will be based on:

- * demonstrated experience with providing services similar to those listed above; it is not expected that every firm will have experience with every service listed; please be specific about which services you have experience with and provide descriptions (20%)
- * organizational structure (personnel) established for the project including sub-consultants; it is understandable that you may use different sub-consultants for different services (15%)
- * previous experience (frequency) working with these sub-consultants in providing these services (5%)
- * quality of prior work and overall character of firm (5%)
- * knowledge of DEARNG facilities and/or operations (15%)
- * geographical location of main or branch office that will be assigned the service(s) (5%)
- * knowledge of National Guard criteria and standards, including NGB design guides, pamphlets and manuals; knowledge of Unified Facilities Criteria (20%)
- * experience with public work projects within the State of Delaware (15%)

OMB/DFM retains the right to contract with more than one firm to provide these services.

OMB/DFM retains the right to renew contract(s) on a yearly basis for a period of three years after the initial contract.

OMB/DFM seeks to apportion work equitably to interested and qualified firms. The above criteria will be used to select a firm or firms to perform these services. All information shall be submitted on GSA Forms 254 and 255, SF 330 or equivalent. Respondents are reminded that the project architect and engineer for this work must be registered in the State of Delaware. Selected firms who reply will be given notice of times and dates for scheduled interviews. Facsimile submittals are not acceptable.

END OF PUBLIC NOTICE

To be advertised June 25 and July 2, 2012 in the **Delaware State News**.