

**GEORGETOWN READINESS CENTER
FLAT ROOF REPLACEMENT
GEORGETOWN, DELAWARE 19947
DBF #0999J012.K01 ❖ DEARNG #2020-10**

JULY 20, 2020

ADDENDUM NO. 1

The following items shall become a part of the contract documents. Contractor must acknowledge receipt of this addendum on the Bid Form. Failure to do so may subject the Bidder to disqualification.

- Item No. 1 The pre-bid meeting minutes are attached.

- Item No. 2 Section 00 41 13, BID FORM: Replace page 3 of the specifications Bid Form with the attached revised page 3, subcontractor list.

END OF ADDENDUM

SIGN-IN SHEET

MEETING: Prebid Meeting

PROJECT NAME: Georgetown Readiness Center Flat Roof Replacement

LOCATION: Georgetown, Delaware

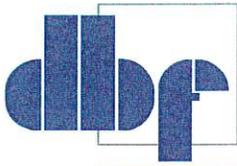
PROJECT NUMBER: DEARNG #2020-10, OMB/DFM #MC7601000134, DBF #0999J12.K01

DATE: July 20, 2020

PLEASE PRINT

| NAME | ORGANIZATION | PHONE | E-MAIL |
|-------------------------|----------------------------------|-------------------------|--|
| Coty Cribb | CTA Roofing | 302-454-8551 | Coty@CTARoofing.com Mark@ctaRoofing.com |
| M. Klistakis | Alpha Omega Construction | 917-453-0838 | michael@alphaomegacorp.com |
| Doug Stephens | Quality Exteriors | 398-9283 | doug@qexteriorsinc.com |
| Melissa Doran | D.A. Nolt, Inc. | 856-753-9333 | matt@dananlt.com |
| Jim DiGuglielmo | EDIS COMPANY | 302-383-4405 | simmy@ediscompany.com |
| J. M. LAUGHLIN | H.K. GRIFFITH INC. | 302-368-4635 | JOHN@HKGRIFITH.COM |
| PAUL FARRELL | FARRELL RFB, INC. | 378-7663 | pfarrell@farrellroofinginc.com |
| KEVIN MOLESKA | PERFORMANCE RFB. | 484-678-5835 | KEVINM@PRARFB.COM |
| Rick PEARCY | AMAKOR INC. | 302-834-8164 | AMAKOR@aol.com |
| KYRIAKOS Kiotse | Dynamic General Contracting, LLC | 240-708-9804 | info@dynamic |
| Ronald GATEW | PTC Roofing | 302-275-0853 | info@dynamic |
| Matthew POPE | PTC Roofing | 302-275-0853 | matt@pcroofing.com |
| OTIS HENDERSON | PTC Roofing | 275-0853 | matt@PTC Roofing.com |
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**PRE-BID MEETING MINUTES
GEORGETOWN READINESS CENTER
FLAT ROOF REPLACEMENT
GEORGETOWN, DELAWARE 19947
DBF #0999J012.K01 ❖ OMB/DFM# MJ7601000134
JULY 20, 2020**

In Attendance

| | | |
|-------------------------------|-----------------------------|------------------------------|
| DEARNG: | Marc Orndorff | marc.a.orndorff.civ@mail.mil |
| Davis, Bowen & Friedel, Inc.: | Michael Bauman | mpb@dbfinc.com |
| Contractors: | See attached sign-in sheet. | |

Items Discussed

- Item 1 A sign-in sheet was distributed. Marc Orndorff (DEARNG) introduced himself and Michael Bauman (DBF) and introduced the project. This pre-bid meeting is mandatory to submit a qualifying bid.
- Item 2 Bids will be due August 7, 2020 at 2:00 p.m. at the Biden National Guard/Reserve Center at 1 Vavala Way, New Castle, Delaware. Allow extra time to get through all security points, no late bids will be accepted.
- Item 3 One (1) original and one (1) copy of the bid forms must be submitted along with one (1) original and one (1) copy of a bid bond equal to 10% of the bid price. All bid submission documents, including the bid bond, must be completed on the forms provided in the specifications. A copy of the contractor's Delaware business license is required with the bid submittal. Subcontractor Delaware business licenses shall be submitted within 30 days after project award.
- Item 4 All contractors must complete Drug Affidavit, Contractor Qualifications, and Craft Training Compliance forms and include them with the bid submittal. DEARNG reserves the right to conduct background checks on all contractors and subcontractors.
- Item 5 A performance bond equal to 100% of the contract amount will be required upon execution of the contract. No construction schedules are required with the bid.
- Item 6 The calendar days for this contract shall be 120 days. If this needs to be extended, inform DBF ASAP.
- Item 7 The subcontractor list must accompany the Bid Forms and be fully completed in order to submit a qualifying bid. All subcontractors must be licensed to practice their trade in the

State of Delaware prior to execution of the contract. If changes are needed, they shall be submitted to DBF in writing, refer to the attached list.

- Item 8 General contractors who wish to receive addenda directly and be on the approved bidder's list must purchase a minimum of one (1) set of bid documents from Davis, Bowen & Friedel, Inc. for \$100.00.
- Item 9 This project is state funded. Prevailing wage rates will be required. A certified copy of the prevailing wage rates is included in the specifications and the contractor should refer to these for bidding. The contractor will be responsible to send wage reports to the Department of Labor.
- Item 10 The building will be occupied during construction. Work hours will be Monday -Friday 7:00 a.m. - 4:00 p.m. No weekend or off-hours work will be allowed.
- Item 11 A walkthrough will be conducted at the end of this meeting. Additional walkthroughs will take place on July 28th. If the contractor and their subcontractors want to attend, they need to call Marc at (302) 326-7132 by noon on Monday, July 27th.
- Item 12 The last day for substitution requests will be July 29th. The last day for questions will be July 31st. These all shall be submitted directly to Michael Bauman (DBF) via email or fax (mpb@dbfinc.com or (302) 424-0430). The last addendum will be sent out on August 3rd.
- Item 13 The contractor is required to obtain the building permit and all associated fees.
- Item 14 The building has been tested for asbestos. The prime contractor must coordinate with abatement contractor, whom will be under a separate contract.
- Item 15 The contractor will be responsible for having a supervisor on site at all times during work of any subcontractors or their own forces, including punch list work.
- Item 16 The owner will provide electric and water service. The contractor shall provide their own toilet facility.
- Item 17 A staging area will be determined at the preconstruction meeting.

Any changes, additions or deletions to these minutes should be submitted in writing to Davis, Bowen & Friedel, Inc., within ten (10) days.

Respectfully Submitted,
DAVIS, BOWEN & FRIEDEL, INC.



Michael Bauman, AIA
Architect - Project Manager

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 FLAT ROOF REPLACEMENT
 GEORGETOWN, DELAWARE
 DEARNG #2020-10

BID FORM

SUBCONTRACTOR LIST

In accordance with Title 29, Chapter 69, Section 6962(d)(10)b of the Delaware Code, the following subcontractor listing must accompany any bid submittal. The bidder must list in each category the full name and address (City & State) of the sub-contractor that the bidder will be using to perform the work and provide material for that subcontractor category. Should the bidder's listed subcontractor intend to provide any of their subcontractor category of work through a third-tier contractor, the bidder shall list that third-tier contractor's full name and address (City & State). **If the bidder intends to perform any category of work itself, it must list its full name and address.** For clarification, if the bidder intends to perform the work themselves, the bidder may not insert "not applicable", "N/A", "self" or anything other than its own full name and address (City & State). To do so shall cause the bid to be rejected. In addition, the failure to produce a completed subcontractor list with the bid submittal shall cause the bid to be rejected.

| <u>Subcontractor Category</u> | <u>Subcontractor</u> | <u>Address (City & State)</u> | <u>Subcontractors tax-payer ID # or Delaware Business license #</u> |
|-------------------------------|----------------------|-----------------------------------|---|
| 1. Roofing | _____ | _____ | _____ |
| A. | _____ | _____ | _____ |
| B. | _____ | _____ | _____ |
| C. | _____ | _____ | _____ |
| 2. Carpentry | _____ | _____ | _____ |
| A. | _____ | _____ | _____ |
| B. | _____ | _____ | _____ |
| C. | _____ | _____ | _____ |
| 3. Mechanical | _____ | _____ | _____ |
| A. | _____ | _____ | _____ |
| B. | _____ | _____ | _____ |
| C. | _____ | _____ | _____ |