



Delaware
315 S. Chapel Street
Newark, DE 19711
Phone
302.738.7172
Fax
302.738.7175

Pennsylvania
Duane Morris Plaza
30 S. 17th Street
Suite 830
Philadelphia, PA 19103
Phone
267.804.7286
www.dedc-eng.com

PRE-BID MEETING SUMMARY
STATE OF DELAWARE – DEALAWARE ARMY NATIONAL GUARD (DEARNG)
BUILDING 136 HVAC REPLACEMENT – PHASE 4
DEARNG CONTRACT # 2019-02
ADDENDUM #1

ATTENDEES:

See attached sign in sheet.

GENERAL STATEMENT:

The Mandatory Pre-bid meeting for this project was held at Bethany Beach Training Site on March 7, 2019 at 11:00 am.

ITEMS DISCUSSED:

A. Key dates

1. Bid Due – April 12, 2019 at 2:00 pm in the Biden National Guard/Reserve Center as described in the Invitation to Bid within the project manual.
2. Bid Opening – April 12, 2019 at 2:00 pm.
3. Questions and substitution submission deadline – April 8, 2019 at 3:00 pm.
4. Last addendum – Close of business on April 9, 2019.

B. Key topics

1. Bids

- a. The contractor must use the bid bond and bid form supplied in project manual. The bid form must be submitted with one original complete bid form and one copy only.
- b. Make sure you identify the project name on the front of your envelope when you submit your bid.
- c. Change of date and time for bid due date shall occur no later than two days prior to currently established bid due date and time.
- c. The project contains a \$10,000 allowance.
- d. The project contains no alternates.

2. Building Access

A walk thru of building 136 was conducted on March 7, 2019 at 11:30 am.

3. Clarifications

- a. All questions must be submitted in writing and must be faxed to DEDC, LLC, Attn: Ryan Malin and Michael Finamore, Fax (302) 738-7175 or E-mailed to rmalin@dedc-eng.com and mfinamore@dedc-eng.com. Phone calls will not be accepted.



Delaware
315 S. Chapel Street
Newark, DE 19711
Phone
302.738.7172
Fax
302.738.7175

Pennsylvania
Duane Morris Plaza
30 S. 17th Street
Suite 830
Philadelphia, PA 19103
Phone
267.804.7286
www.dedc-eng.com

- b. All permits required for this effort to be obtained by the contractor. Permits are to be pulled from Sussex County.
- c. Contractor to have full time superintendent or working foreman.
- d. Contractor shall not begin work until new units have arrived on site to minimize down time.
- e. This is a Prevailing Wage project.

C. Subcontractor Listing

1. There are three subcontractor listings on this project: Mechanical, Carpentry, and Electrical. These Subcontractors are identified on the attached bid form.
2. Be sure to list your company name if your company is performing this subcontracting work.
3. All companies listed must be registered in the State of Delaware to perform this work.

D. Meetings

1. There will be progress meetings on this project every 2 weeks on a specific day and time, to be determined at the kick off meeting.
2. Contractors shall provide a 3-week look ahead schedule at each meeting to indicate work areas and shut downs.

E. Third Party Testing

1. There is no third party commissioning on this project.

F. Questions/Comments:

1. The hours of work shall be 7:00 am -4:30 pm Monday thru Friday.
2. Contractor shall coordinate with DEARNG for days when work is not permitted on site such as holidays and DEARNG days off.
3. Details 4 and 5 on drawing M-201 are incorrectly labeled as 'ALTERNATE #3'. This designation is to be ignored. There are no alternates in this project.
4. Background checks are required for the contractor awarded the project contract and all associated working personnel on site.

G. Addendum #1:

1. Pre-Bid Meeting Summary (this document)
2. Sign-in sheet

Summarized By: DEDC, LLC
Ryan Malin
Date: March 11, 2019



315 S. Chapel St.
Newark, DE 19711
Phone
302.738.7172
Fax
302.738.7175
www.dedic-eng.com

State of Delaware
Delaware Army National Guard
Bethany Beach Training Site
Building 136 HVAC Replacement - Phase 4
Pre-Bid Meeting

Name	Company	Phone	Fax	E-mail
Ryan Malin	DEDIC	302-738-7172	302-738-7175	rmalin@dedic-eng.com
Lt. Brittney Poore	DEARNG	302-326-7138		brittney.m.poore.mil@mail.mil
Anthony Smith Sr.	BRS	302-287-8091		scott@brsconinc.com
Daniel Eaton	Summit Mechanical	302-836-8814		hayley@summitmechanical.org
Brian Nickerson	Atlantic Refrigeration	302-856-9304		brian@atlanticrefrigeration.com
Mike Carrasco	B.W. Electric	302-566-6248		jrw.bwelectric@gmail.com