



240 Continental Drive  
Suite 200  
Newark, Delaware 19713  
Tel. (302) 738-7551  
Fax (302) 454-5980

## **Addendum No. 1**

Delaware Army National Guard  
Stern Armory/Readiness Center – Roof Replacement  
Wilmington, Delaware  
OMB/DFM Contract No.: MC7601000104

Tt Project No. 200-76984-18003

Addendum No. 01  
to  
Drawings and Project Manual  
July 32, 2018

To: ALL BIDDERS

This ADDENDUM forms a part of the BIDDING AND CONTRACT DOCUMENTS and modifies the following documents:

Original DRAWINGS dated June 29, 2018  
PROJECT MANUAL dated June 28, 2018

Acknowledge receipt of the ADDENDUM in the space provided on the FORM OF PROPOSAL

This ADDENDUM consists of two (2) pages and the following:

### **1.1 GENERAL ADMINISTRATIVE DISCUSSION**

- A. This is a mandatory Pre-Bid Meeting and prime bidders are limited to those in attendance. See attached sign in sheet for attendees.
- B. All attendees will receive Addendum number 1 (this document). Only plan holders will receive subsequent Addenda.
- C. All questions and substitution requests must go to Chuck Dobbs of Tetra Tech (Tt): [chuck.dobbs@tetrattech.com](mailto:chuck.dobbs@tetrattech.com), via e-mail, and to Tt's administrative assistant team's e-mail address: [DENationalGuard@tetrattech.com](mailto:DENationalGuard@tetrattech.com).
- D. Critical Dates:
  - 1. **Bid Due Date: as advertised: Thursday, July 13, 2018.** Note, that the Ad in the Project manual was incorrect and a correct copy is included with this Addendum1.
  - 2. Sub-walk thru: Thursday 7/5/18 at 11:00 AM
  - 3. Cut off for questions and Substitutions: Monday 7/9, at noon.
  - 4. Last Addendum: Monday 7/9/18 Close of day.

- E. Subcontractor List was discussed (attached to this Addendum), and agreed to. The following sub's shall be named on the Bid form (re-vised version attached): Roofing (name your company if you will be preforming this or any other of the stated trades), Carpentry, Mechanical and Electrical
- F. This Project is governed by State of Delaware Wage Rates. [DENationalGuard@tetrattech.com](mailto:DENationalGuard@tetrattech.com)
- G. Existing Deck Insulation: A test core was conducted during the walk thru, and the result showed three layers of fibrous board insulation: 1 ½", and two at ½".

#### 1.2 **PROJECT MANUAL MODIFICATIONS**

- A. Section 00 11 16; Advertisement for Bids
  - 1. **DELETE** Original and **REPLACE** Specification Section in its entirety with revised Section 00 11 16 Advertisement for Bids attached to this addendum.
- B. Section 00 41 13; Bid Form
  - 1. **ADD** Specification Section in its entirety with 00 41 13 Bid Form attached to this addendum.

#### 1.3 **DRAWING MODIFICATIONS – NA**

#### 1.4 **QUESTIONS/CLARIFICATIONS - NA**

### **ATTACHMENTS**

Pre-Bid Sign-In Sheet  
Bid Register  
Spec Section 00 11 16 Advertisement for Bids  
Spec Section 00 41 13 Bid Form

### **END OF ADDENDUM No. 1**

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TETRA TECH

240 Continental Drive, Suite 200, Newark, Delaware 19713

## PREBID MEETING SIGN-IN SHEET

### DELAWARE ARMY NATIONAL GUARD

### STERN READINESS CENTER - ROOF REPLACEMENT

Tt PROJECT NO.: 200-76984-18003

DATE: June 28, 2018

Name	Company	Physical Address	Telephone	e-mail
1 John M. Peck	GARNEY ROOFK. LLC	WEST GATESIDE PK 600 B SNYDER AVE.	(607) 384-4661	john@garneyroof.com
2 Joseph Adams	D. Shinn	1408 Haines Ave	302.765.2222	joseph.adams@dshinninc.com
3 Coty Gibb	CTA Roofing	91 Bluewinds, Newark, NJ	302-454-8861	Coty@ctaroofing.com
4 Tim Brown	H.K. Greenhouse	115 Happy Lane, Newark, NJ	302.788-4635	tim@hkgreenhouse.com
5 Michael Cuocolo	P-C Roofing	35 Southgate Blvd, DE 19720	(302) 322-6767	Michael@PCRoofinginc.com
6 Melissa Duran	D.A. Nolt, Inc	53 C Ross Key RD Berlin, NJ 08008	856 753 9333	matth@danolt.com
7 Josh Dean	TOTTAN, INC	61 Cathy Lane, Florence, NJ 08518	609 447 6200	salesadmin@tottan.com
8 Ron Sarna	TRI STATE ROOFERS	404 mecon Wilm. DE 19804	302 995-7037	RSarna@TSCONCAST.net
9 Marc Omborff	DEARNCS	16000 Way New Castle DE 19720	302 893-4393	marc.a.omborff@comcast.net
10				
11				
12				
13				

**Stern Readiness Center - Roof Replacement**  
**Delaware Amry Reserve National Guard (DEARNG)**

76984-18003

Bids Due: 2:00 p.m., July 12, 2018 at  
Biden National Guard/Reserve Center  
Security Officer's Desk (Main Lobby)  
1 Vavala Way (250 Airport Rd)  
New Castle, Delaware 19720

**REGISTER OF BID DOCUMENTS**  
**PLEASE PRINT CLEARLY**

\$ 100.00 per set

<b>#01</b>	<p>Name of Company: <u>Garvey Roark, LLC</u></p> <p>Physical Address: <u>600 B. Snyder Ave. .</u></p> <p>City, State: <u>West Chester, PA 1902</u></p> <p>Contact: <u>John Peck</u> GC: YES <input type="checkbox"/> NO <input type="checkbox"/></p> <p>Phone: <u>610-738-4661</u></p> <p>Fax: <u>610-738-8376</u> Date: _____</p> <p>E-Mail: <u>John@garveyroark.com</u></p>
<b>#02</b>	<p>Name of Company: <u>P. Shinn, INC</u></p> <p>Physical Address: <u>1400 Haines Ave,</u></p> <p>City, State: <u>Wilm, DE 19809</u></p> <p>Contact: _____ GC: YES <input type="checkbox"/> NO <input type="checkbox"/></p> <p>Phone: <u>302-765-2222</u></p> <p>Fax: <u>302-765-2220</u> Date: _____</p> <p>E-Mail: <u>Joseph.Adams@DSShinn/INC.com</u></p>
<b>#03</b>	<p>Name of Company: <u>C.T.A. Roofing &amp; Waterproofing Inc.</u></p> <p>Physical Address: <u>91 Blue Hen DR.</u></p> <p>City, State: <u>Newark, DE 19713</u></p> <p>Contact: <u>Joseph Adams</u> GC: YES <input type="checkbox"/> NO <input type="checkbox"/></p> <p>Phone: <u>302-454-8551</u></p> <p>Fax: _____ Date: _____</p> <p>E-Mail: <u>COTY@CTAROOFFING.COM</u></p>

Mark@CTAROOFFING.COM

**Stern Readiness Center - Roof Replacement**  
**Delaware Amry Reserve National Guard (DEARNG)**

**76984-18003**

Bids Due: 2:00 p.m., July 12, 2018 at  
Biden National Guard/Reserve Center  
Security Officer's Desk (Main Lobby)  
1 Vavala Way (250 Airport Rd)  
New Castle, Delaware 19720

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**PLEASE PRINT CLEARLY**

**\$ 100.00 per set**

<b>#04</b>	Name of Company: <u>H K Griffith</u> Physical Address: <u>115 Happy Ln.</u> City, State: <u>Newark, DE 19711</u> Contact: <u>TIM BROWN</u> GC: YES <input type="checkbox"/> NO <input type="checkbox"/> Phone: <u>302-368-4635 x120</u> Fax: <u>302-368-4624</u> Date: _____ E-Mail: <u>tim@hkgriffith.com</u>
<b>#05</b>	Name of Company: <u>P &amp; C</u> Physical Address: <u>35 Southgate Blvd.</u> City, State: <u>New Castle, DE</u> Contact: <u>Michael Cuocalo</u> GC: YES <input type="checkbox"/> NO <input type="checkbox"/> Phone: <u>302-218-1741</u> Fax: _____ Date: _____ E-Mail: <u>Michael@PCRoofingINC.com</u>
<b>#06</b>	Name of Company: <u>D.A. HOLT INC</u> Physical Address: <u>53 Cross Keys Rd.</u> City, State: <u>Berlin, NJ 08009</u> Contact: <u>Melissa Peran</u> GC: YES <input type="checkbox"/> NO <input type="checkbox"/> Phone: <u>856-753-9333</u> Fax: <u>856-753-4963</u> Date: _____ E-Mail: <u>matt@danolt.com</u>

estimating@danolt.com

**Stern Readiness Center - Roof Replacement**  
**Delaware Amry Reserve National Guard (DEARNG)**

76984-18003

Bids Due: **2:00 p.m., July 12, 2018 at**  
**Biden National Guard/Reserve Center**  
**Security Officer's Desk (Main Lobby)**  
**1 Vavala Way (250 Airport Rd)**  
**New Castle, Delaware 19720**

**REGISTER OF BID DOCUMENTS**  
**PLEASE PRINT CLEARLY**

**\$ 100.00 per set**

<b>#07</b>	Name of Company: <u>JOTTAN.</u> Physical Address: <u>P.O. Box 166, 61 Gtly Ln.</u> City, State: <u>Florence, N.J. 08518</u> Contact: <u>Josh Dean</u> GC: YES <input type="checkbox"/> NO <input type="checkbox"/> Phone: <u>609-447-6200</u> Fax: _____ Date: _____ E-Mail: <u>salesadmin@jottan.com</u>
<b>#08</b>	Name of Company: _____ Physical Address: _____ City, State: _____ Contact: _____ GC: YES <input type="checkbox"/> NO <input type="checkbox"/> Phone: _____ Fax: _____ Date: _____ E-Mail: _____
<b>#09</b>	Name of Company: _____ Physical Address: _____ City, State: _____ Contact: _____ GC: YES <input type="checkbox"/> NO <input type="checkbox"/> Phone: _____ Fax: _____ Date: _____ E-Mail: _____

## ADVERTISEMENT FOR BIDS

Sealed bids for **DEARNG Contract No. 2018-09 – Stern Readiness Center Roof Replacement**, will be received by the Delaware Army National Guard at the Security Officers desk in the Main Lobby of the Biden National Guard/Reserve Center, 250 Airport Road, New Castle, Delaware, 19720 until **2:00 PM local time on July 13, 2018**, at which time they will be publicly opened and read aloud in the Multi-Purpose Room.

Bidders are required to show identification at the Guard Booth when entering the site and must sign in at the Security Officers desk once inside. Please allow sufficient time to comply with these requirements. No exceptions. Bidder bears the risk of late delivery. Any bids received after the stated time will be returned unopened.

Project involves replacement of existing roofing system at Stern Readiness Center, 1420 Newport Gap Pike, Wilmington, DE 19804.

Attention is called to the construction schedule as detailed in the Contract Documents.

A **MANDATORY** Pre-Bid Meeting will be held on **June 28, 2018 at 1:00 PM** at the Stern Readiness Center, 1420 Newport Gap Pike, Wilmington, DE 19804, for the purpose of establishing the listing of subcontractors and to answer questions. Representatives of each party to any Joint Venture must attend this meeting. **ATTENDANCE OF THIS MEETING IS A PREREQUISITE FOR BIDDING ON THIS CONTRACT.**

Sealed bids shall be addressed to the Delaware Army National Guard, Biden National Guard/Reserve Center, 250 Airport Road, New Castle, Delaware, 19720, ATTN: 2LT Brittney M. Poore. The outer envelope should clearly indicate: **DEARNG CONTRACT NO. 2018-09 – Stern Readiness Center Roof Replacement - SEALED BID – DO NOT OPEN.**

Contract Documents (one CD) can be obtained at the Pre-Bid Meeting or before, by calling (302)738-7551 upon receipt of \$100.00 per set/non-refundable. Checks are to be made payable to “Tetra Tech, Inc.”

Construction documents will be available for review at the office of Tetra Tech, 240 Continental Drive, Suite 200, Newark, Delaware 19713, Delaware Contractors Association and the Associated Builders and Contractors, Delaware.

Minority Business Enterprises (MBE), Disadvantaged Business Enterprises (DBE), Women-Owned Business Enterprises (WBE) and Veteran-Owned Business Enterprises (VBE) will be afforded full opportunity to submit bids on this contract and will not be subject to discrimination on the basis of race, color, national origin or sex in consideration of this award.

Each bid must be accompanied by a bid security equivalent to ten percent of the bid amount and all additive alternates. The successful bidder must post a performance bond and

payment bond in a sum equal to 100 percent of the contract price upon execution of the contract. The Owner reserves the right to reject any or all bids and to waive any informalities therein. The Owner may extend the time and place for the opening of the bids from that described in the advertisement, with not less than two calendar days notice by certified delivery, facsimile machine or other electronic means to those bidders receiving plans.

**END OF ADVERTISEMENT FOR BIDS**



# BID FORM

**To:** Delaware Army National Guard  
Biden Armed Forces Reserve Center  
1 Vavala Way  
New Castle, De

**Delaware Business License No.:** \_\_\_\_\_ **Taxpayer ID No.:** \_\_\_\_\_  
**(A copy of Bidder's Delaware Business License must be attached to this form.)**

**Phone No.:** (        ) \_\_\_\_\_ - \_\_\_\_\_      **Fax No.:** (        ) \_\_\_\_\_ - \_\_\_\_\_

The undersigned, representing that he has read and understands the Bidding Documents and that this bid is made in accordance therewith, that he has visited the site and has familiarized himself with the local conditions under which the Work is to be performed, and that his bid is based upon the materials, systems and equipment described in the Bidding Documents without exception, hereby proposes and agrees to provide all labor, materials, plant, equipment, supplies, transport and other facilities required to execute the work described by the aforesaid documents for the lump sum itemized below:

\$( )

### Allowance Certification No. 1:

We/I confirm that a Contingency Allowance in the amount of \$15,000.00 has been included in the Contractor's Base Bid price to be used at the Owners discretion.

\$ \_\_\_\_\_ (Date and Initial)

**DELAWARE ARMY NATIONAL GUARD  
ROOF REPLACEMENT  
AT THE  
STERN ARMORY/READINESS CENTER  
1420 NEWPORT GAP PIKE  
WILMINGTON, DE 19804  
OMB/DFM PROJECT NO.: MC7601000104  
DEARNG CONTRACT NO.: 2018-09**

**BID FORM**

I/We acknowledge Addendums numbered \_\_\_\_\_ and the price(s) submitted include any cost/schedule impact they may have.

This bid shall remain valid and cannot be withdrawn for thirty (30) days from the date of opening of bids (60 days for School Districts and Department of Education), and the undersigned shall abide by the Bid Security forfeiture provisions. Bid Security is attached to this Bid.

The Owner shall have the right to reject any or all bids, and to waive any informality or irregularity in any bid received.

This bid is based upon work being accomplished by the Sub-Contractors named on the list attached to this bid.

Should I/We be awarded this contract, I/We pledge to achieve substantial completion of all the work within \_\_\_\_\_calendar days of the Notice to Proceed.

The undersigned represents and warrants that he has complied and shall comply with all requirements of local, state, and national laws; that no legal requirement has been or shall be violated in making or accepting this bid, in awarding the contract to him or in the prosecution of the work required; that the bid is legal and firm; that he has not, directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken action in restraint of free competitive bidding.

Upon receipt of written notice of the acceptance of this Bid, the Bidder shall, within twenty (20) calendar days, execute the agreement in the required form and deliver the Contract Bonds, and Insurance Certificates, required by the Contract Documents.

I am / We are an Individual / a Partnership / a Corporation

By \_\_\_\_\_ Trading as \_\_\_\_\_  
(Individual's / General Partner's / Corporate Name)  
\_\_\_\_\_  
(State of Corporation)

Business Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Witness:** \_\_\_\_\_ **By:** \_\_\_\_\_  
(SEAL) ( Authorized Signature )  
\_\_\_\_\_  
( Title )  
**Date:** \_\_\_\_\_

**ATTACHMENTS**

Sub-Contractor List  
Non-Collusion Statement  
Affidavit of Employee Drug Testing Program  
Bid Security  
(Others as Required by Project Manuals)

**DELAWARE ARMY NATIONAL GUARD  
ROOF REPLACEMENT  
AT THE  
STERN ARMORY/READINESS CENTER  
1420 NEWPORT GAP PIKE  
WILMINGTON, DE 19804  
OMB/DFM PROJECT NO.: MC7601000104  
DEARNG CONTRACT NO.: 2018-09**

**BID FORM**

**SUBCONTRACTOR LIST**

In accordance with Title 29, Chapter 6962 (d)(10)b Delaware Code, the following sub-contractor listing must accompany the bid submittal. The name and address of the sub-contractor **must be listed for each category** where the bidder intends to use a sub-contractor to perform that category of work. In order to provide full disclosure and acceptance of the bid by the *Owner*, **it is required that bidders list themselves as being the sub-contractor for all categories where he/she is qualified and intends to perform such work.** This form must be filled out completely with no additions or deletions.

<u>Subcontractor Category</u>	<u>Subcontractor</u>	<u>Address (City &amp; State)</u>	<u>Subcontractors tax payer ID # or Delaware Business license #</u>
1.     Roofing	_____	_____	_____
2.     Carpentry	_____	_____	_____
3.     Mechanical	_____	_____	_____
4.     Electrical	_____	_____	_____

**DELAWARE ARMY NATIONAL GUARD  
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WILMINGTON, DE 19804  
OMB/DFM PROJECT NO.: MC7601000104  
DEARNG CONTRACT NO.: 2018-09**

**BID FORM**

**NON-COLLUSION SUSPENSION/DEBARMENT DISCLOSURE STATEMENT**

This is to certify that the undersigned bidder has neither directly nor indirectly, entered into any agreement, participated in any collusion or otherwise taken any action in restraint of free competitive bidding in connection with this proposal submitted this date to the State of Delaware, Delaware Army National Guard.

**AFFIRMATION:** Within the past five years, has your firm, any affiliate, any predecessor company or entity, owner, Director, officer, partner or proprietor been the subject of a Federal, State, Local government suspension or debarment?  
YES \_\_\_\_\_ NO \_\_\_\_\_ If yes, please explain (use separate page and include with Bid Form.)

All the terms and conditions of *DEARNG CONTRACT NO. 2018-09* have been thoroughly examined and are understood.

**NAME OF BIDDER:** \_\_\_\_\_

**AUTHORIZED REPRESENTATIVE  
(TYPED):** \_\_\_\_\_

**AUTHORIZED REPRESENTATIVE  
(SIGNATURE):** \_\_\_\_\_

**TITLE:** \_\_\_\_\_

**ADDRESS OF BIDDER:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**EMAIL:** \_\_\_\_\_

**PHONE NUMBER:** \_\_\_\_\_

Sworn to and Subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.

My Commission expires \_\_\_\_\_. NOTARY PUBLIC \_\_\_\_\_.

**THIS PAGE MUST BE SIGNED AND NOTARIZED FOR YOUR BID TO BE CONSIDERED.**

**DELAWARE ARMY NATIONAL GUARD  
ROOF REPLACEMENT  
AT THE  
STERN ARMORY/READINESS CENTER  
1420 NEWPORT GAP PIKE  
WILMINGTON, DE 19804  
OMB/DFM PROJECT NO.: MC7601000104  
DEARNG CONTRACT NO.: 2018-09**

**AFFIDAVIT  
OF  
EMPLOYEE DRUG TESTING PROGRAM**

4104 Regulations for the Drug Testing of Contractor and Subcontractor Employees Working on Large Public Works Projects requires that Contractors and Subcontractors implement a program of mandatory drug testing for Employees who work on Large Public Works Contracts funded all or in part with public funds.

We hereby certify that we have in place or will implement during the entire term of the contract a Mandatory Drug Testing Program for our employees on the jobsite, including subcontractors that complies with this regulation:

**Contractor/Subcontractor Name:** \_\_\_\_\_

**Contractor/Subcontractor Address:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Authorized Representative (typed or printed):** \_\_\_\_\_

**Authorized Representative (signature):** \_\_\_\_\_

**Title:** \_\_\_\_\_

Sworn to and Subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.

My Commission expires \_\_\_\_\_. NOTARY PUBLIC \_\_\_\_\_.

**THIS PAGE MUST BE SIGNED AND NOTARIZED FOR YOUR BID TO BE CONSIDERED.**

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