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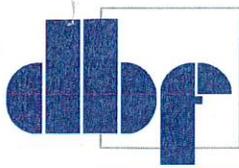
**DELAWARE ARMY NATIONAL GUARD  
ROOF REPLACEMENT  
PIGMAN READINESS CENTER  
601 BRIDGEVILLE HIGHWAY  
SEAFORD, DELAWARE 19973  
DEARNG #2017-004 ❖ DFM #MC7601000099  
MAY 28, 2018**

**ADDENDUM NO. 1**

The following items shall become a part of the contract documents. Contractor must acknowledge receipt of this addendum on the Bid Form. Failure to do so may subject the Bidder to disqualification.

- Item No. 1      See attached Pre-Bid Meeting Minutes dated March 27, 2018.
  
- Item No. 2      Section 00 41 13, BID FORM, has been revised and attached to this addendum. The revised BID FORM replaces the original bid form in its entirety.

**END OF ADDENDUM**



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**PRE-BID MEETING MINUTES**

**DELAWARE ARMY NATIONAL GUARD**

**Roof Replacement**

Pigman Readiness Center

601 Bridgeville Highway

Seaford, Delaware 19973

State of DE Project #MC 7601000099

DEARNG #2017-004

March 27, 2018

DBF #0999J013.D01

***In Attendance***

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SEE SIGN-IN SHEET

***Items of Discussion***

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1. A sign-in sheet was passed around for those in attendance. A copy of the sign-in roster is attached to these minutes. Marc Orndorff from the Delaware Army National Guard (DEARNG) introduced himself and Michael Bauman from Davis, Bowen & Friedel, Inc. (DBF), and described the project.
2. A tentative project schedule was reviewed with those present. Below is the schedule:
  - a. Mandatory pre-bid meeting held on March 27, 2018.
  - b. Bids, using the form provided in the contract documents, are due by 2:00 p.m. on April 12, 2018 and will not be extended. Bidders are warned to allow for extra time when submitting bids.
  - c. Contract will be executed with lowest responsible bidder.
  - d. Tentative construction start date is May 2018.
3. General Contractor (GC) shall submit one (1) original and one (1) copy of their bid. Bids will be opened up at 250 Airport Road, New Castle, DE, Joint Force Headquarters Delaware Army National Guard. It was stressed to contractors to allow enough time to gain access to the building at the bid opening. This location is gated and access will take time between being checked at the gate and at the building upon entering. The GC's business license must be submitted with the bid along with a bid bond equal to 10% of the bid price. A performance bond of 100% of the contract price must be posted upon execution of the contract. Sub-contractor business licenses must be submitted by the awarded contractor.

4. The Affidavit of Employee Drug Testing Program form is also to be filled out by the GC and included with the GC bid.
5. Pre-bid meeting was noted as mandatory.
6. Purchase of construction documents (CD-pdf) for \$100 is necessary to be placed on the bidders list and receive addenda.
7. Close of business on April 5<sup>th</sup> will be the last day to submit questions and clarifications for addendum. April 3<sup>rd</sup> is the last day to submit substitution requests. These shall be submitted in writing to Mike Bauman at [mpb@dbfinc.com](mailto:mpb@dbfinc.com).
8. A walk-through was conducted at the end of the pre-bid meeting. If an additional site visit is needed, contact Michael Bauman at (302) 424-1441 by April 2<sup>nd</sup>. Photographing soldiers and/or military equipment is strictly prohibited.
9. DEARNG reserves the right to perform background checks on all employees of the contractors and subcontractors at the cost of DEARNG. This form will be given to the awarded contractor.
10. Work hours will be Monday-Friday 7:00 a.m. - 4:30 p.m. The DEARNG works on a compressed schedule and the contractor must follow this schedule. The schedule will be attached to a later addendum. The entrance gate gets closed and the site remains secured.
11. This project is a prevailing wage rate project. For bidding, contractors shall refer to the rates and benefits included in the specifications. The GC will be responsible to send wage reports to the Department of Labor.
12. Substantial completion should be achieved within 150 calendar days from the notice to proceed.
13. The Contractor is responsible to submit for building permit and permitting fees.
14. Asbestos was discovered and will be removed under a separate contract. The GC will need to coordinate the removal with the abatement contractor.
15. New curbs will not be required. The exhaust fans will be removed, new 2x blocking will be placed around the top of the existing curb to achieve the required height, reflashed, and the existing fan will be reinstalled. The drawings will be revised under separate addendum.
16. The contractor will be responsible to have a supervisor on site at all times during work of any subcontractors or their own forces.

Prebid Meeting Minutes  
Pigman Readiness Center  
Roof Replacement Project  
March 27, 2018  
Page 3

17. The Owner will provide electric and water. The GC shall provide their own toilet facilities.

18. This is a smoke-free facility. All smokers must go off grounds to smoke.

Any changes, additions or deletions to these minutes should be submitted in writing to Davis, Bowen & Friedel, Inc.

Respectfully submitted,  
DAVIS, BOWEN & FRIEDEL, INC.



Michael Bauman, AIA  
Project Architect

cc: Bill Davis, DEANRG



**SECTION 00 41 13**

**BID FORM**

**For Bids Due:** \_\_\_\_\_

**To: Delaware Army National Guard**  
Armed Forces Reserve Center  
DEARNG/FMS  
250 Airport Road  
New Castle, DE 19720

**Name of Bidder:** \_\_\_\_\_

**Delaware Business License No.:** \_\_\_\_\_ **Taxpayer ID No.:** \_\_\_\_\_  
**(A copy of Bidder's Delaware Business License must be attached to this form.)**

**(Other License Nos.):** \_\_\_\_\_

**Phone No.:** (     ) \_\_\_\_\_ - \_\_\_\_\_ **Fax No.:** (     ) \_\_\_\_\_ - \_\_\_\_\_

The undersigned, representing that he has read and understands the Bidding Documents and that this bid is made in accordance therewith, that he has visited the site and has familiarized himself with the local conditions under which the Work is to be performed, and that his bid is based upon the materials, systems and equipment described in the Bidding Documents without exception, hereby proposes and agrees to provide all labor, materials, plant, equipment, supplies, transport and other facilities required to execute the work described by the aforesaid documents for the lump sum itemized below:

\$ \_\_\_\_\_

( \$ \_\_\_\_\_ )

**ALLOWANCES**

Allowances conform to applicable project specification - Section 01 21 00, ALLOWANCES.

Allowance No. 1: Provide an allowance to be included in the Base Bid of \$10,000.00 for unforeseen conditions.

**UNIT PRICES**

Unit Prices conform to applicable project specification - Section 01 22 00, UNIT PRICES.

Unit Price No. 1: Cost associated to remove and replace 1-1/2" galvanized metal decking. \$ \_\_\_\_\_/SF

**BID FORM**

I/We acknowledge Addendums numbered \_\_\_\_\_ and the price(s) submitted include any cost/schedule impact they may have.

This bid shall remain valid and cannot be withdrawn for thirty (30) days from the date of opening of bids (60 days for School Districts and Department of Education), and the undersigned shall abide by the Bid Security forfeiture provisions. Bid Security is attached to this Bid.

The Owner shall have the right to reject any or all bids, and to waive any informality or irregularity in any bid received.

This bid is based upon work being accomplished by the Sub-Contractors named on the list attached to this bid.

Should I/We be awarded this contract, I/We pledge to achieve substantial completion of all the work within 150 calendar days of the Notice to Proceed.

The undersigned represents and warrants that he has complied and shall comply with all requirements of local, state, and national laws; that no legal requirement has been or shall be violated in making or accepting this bid, in awarding the contract to him or in the prosecution of the work required; that the bid is legal and firm; that he has not, directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken action in restraint of free competitive bidding.

Upon receipt of written notice of the acceptance of this Bid, the Bidder shall, within twenty (20) calendar days, execute the agreement in the required form and deliver the Contract Bonds, and Insurance Certificates, required by the Contract Documents.

I am / We are an Individual / a Partnership / a Corporation

By \_\_\_\_\_ Trading as \_\_\_\_\_  
(Individual's / General Partner's / Corporate Name)

\_\_\_\_\_  
(State of Corporation)

Business Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Witness: \_\_\_\_\_ By: \_\_\_\_\_  
(SEAL) ( Authorized Signature )

\_\_\_\_\_  
( Title )

Date: \_\_\_\_\_

**ATTACHMENTS**

- Sub-Contractor List
- Non-Collusion Statement
- Affidavit(s) of Employee Drug Testing Program
- Bid Security
- (Others as Required by Project Manuals)

**BID FORM**

**SUBCONTRACTOR LIST**

In accordance with Title 29, Chapter 6962 (d)(10)b Delaware Code, the following sub-contractor listing must accompany the bid submittal. The name and address of the sub-contractor **must be listed for each category** where the bidder intends to use a sub-contractor to perform that category of work. In order to provide full disclosure and acceptance of the bid by the *Owner*, **it is required that bidders list themselves as being the sub-contractor for all categories where he/she is qualified and intends to perform such work.** This form must be filled out completely with no additions or deletions. **Note that all subcontractors listed below must have a signed Affidavit of Employee Drug Testing Program included with this bid.**

<u>Subcontractor Category</u>	<u>Subcontractor</u>	<u>Address (City &amp; State)</u>	<u>Subcontractors tax payer ID # or Delaware Business license #</u>
1. Demolition	_____	_____	_____
2. Roofing	_____	_____	_____
3. Mechanical	_____	_____	_____

**BID FORM**

**NON-COLLUSION**  
**SUSPENSION/DEBARMENT**  
**DISCLOSURE STATEMENT**

This is to certify that the undersigned bidder has neither directly nor indirectly, entered into any agreement, participated in any collusion or otherwise taken any action in restraint of free competitive bidding in connection with this proposal submitted this date to the State of Delaware, Delaware Army National Guard.

**AFFIRMATION:** Within the past five years, has your firm, any affiliate, any predecessor company or entity, owner, Director, officer, partner or proprietor been the subject of a Federal, State, Local government suspension or debarment?

YES \_\_\_\_\_ NO \_\_\_\_\_ If yes, please explain (use separate page and include with Bid Form.)

All the terms and conditions of this project have been thoroughly examined and are understood.

**NAME OF BIDDER:** \_\_\_\_\_

**AUTHORIZED REPRESENTATIVE (TYPED):** \_\_\_\_\_

**AUTHORIZED REPRESENTATIVE (SIGNATURE):** \_\_\_\_\_

**TITLE:** \_\_\_\_\_

**ADDRESS OF BIDDER:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**E-MAIL:** \_\_\_\_\_

**PHONE NUMBER:** \_\_\_\_\_

Sworn to and Subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.

My Commission expires \_\_\_\_\_ . NOTARY PUBLIC \_\_\_\_\_.

**THIS PAGE MUST BE SIGNED AND NOTARIZED FOR YOUR BID TO BE CONSIDERED.**

**AFFIDAVIT  
OF  
EMPLOYEE DRUG TESTING PROGRAM**

4104 Regulations for the Drug Testing of Contractor and Subcontractor Employees Working on Large Public Works Projects requires that Contractors and Subcontractors implement a program of mandatory drug testing for Employees who work on Large Public Works Contracts funded all or in part with public funds.

We hereby certify that we have in place or will implement during the entire term of the contract a Mandatory Drug Testing Program for our employees on the jobsite that complies with this regulation:

**Contractor/Subcontractor Name:** \_\_\_\_\_

**Contractor/Subcontractor Address:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Authorized Representative (typed or printed):** \_\_\_\_\_

**Authorized Representative (signature):** \_\_\_\_\_

**Title:** \_\_\_\_\_

Sworn to and Subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.

My Commission expires \_\_\_\_\_. NOTARY PUBLIC \_\_\_\_\_.

**THIS PAGE MUST BE SIGNED AND NOTARIZED FOR YOUR BID TO BE CONSIDERED.**