



TETRA TECH

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Addendum No. 1

Delaware Army National Guard
United States Property & Fiscal Offices (USP & FO)
Restroom Renovations
DEARNG Contract No.: 2017-002

Tt Project No. 200-76984-17006

Addendum No.
to
Drawings and Project Manual
dated
August 24, 2017

To: ALL BIDDERS

This ADDENDUM forms a part of the BIDDING AND CONTRACT DOCUMENTS and modifies the following documents:
Original DRAWINGS dated August 29, 2017
PROJECT MANUAL dated August 29, 2017

Acknowledge receipt of the ADDENDUM in the space provided on the FORM OF PROPOSAL

This ADDENDUM consists of three (3) page and the following:

1.1 CHANGES TO THE SPECIFICATIONS

- A. **REPLACE** Spec Section 004113 in its entirety with the attached version.
- B. Spec Section 23 00 00; General Requirements Mechanical & Electrical
 - 1. **DELETE** all references to "Fire Suppression."
 - 2. **DELETE** all references to "Fire Protection."
 - 3. Article 1.17; Guarantee
 - a. Paragraph B; **CHANGE** "One (1) Year" to read "Two (2) Years."
 - 4. Article 3.14; Electrical Provisions for Packaged Mechanical Equipment
 - a. **DELETE** Article in its entirety.
 - 5. Article 3.25; Extra Materials
 - a. **DELETE** Article in its entirety, as it is not applicable to this project.
- C. Spec Section 23 05 13; Common Electrical Requirements for HVAC Equipment
 - 1. **DELETE** Spec Section in its entirety.
- D. Spec Section 23 05 93; Testing, Adjusting, and Balancing for HVAC

1. Article 3.8; Procedures for Motors
 - a. **DELETE** Article in its entirety.
2. Article 3.9; Procedures for Boilers
 - a. **DELETE** Article in its entirety.
3. Article 3.10; Procedures for Heat-Transfer Coils
 - a. **DELETE** Article in its entirety.
- E. Spec Section 23 07 13; Duct Insulation
 1. Article 1.2; Summary
 - a. Paragraph B; Related Sections; **DELETE** paragraph in its entirety.
 2. Article 1.6; Coordination
 - a. Paragraph A; **CHANGE** reference to “Spec Section 23 05 29 Hangers and Supports for HVAC Piping and Equipment” to read “23 00 00 General Requirements Mechanical & Electrical.”
- F. Spec Section 23 33 00; Metal Ducts
 1. Article 3.9; Duct Schedule
 - a. Paragraph B; Supply Ducts; Subparagraph 1; **CHANGE** “Constant –Volume Air-Handling Units” to read “Water Source Heat Pumps.”
 - b. Paragraph C; Return Ducts; **DELETE** paragraph in its entirety.
 - c. Paragraph D; Exhaust Fans;
 1. Subparagraph 1; **DELETE** subparagraph in its entirety.
 2. Subparagraph 2; **CHANGE** “Air-Handling Units” to read “Energy Recovery Units.”
- G. Spec Section 23 33 00; Air Duct Accessories
 1. Article 1.2; Summary
 - a. Paragraph B; Related Requirements; **DELETE** paragraph in its entirety.
 2. Article 2.6; Duct-Mounted Access Door; **DELETE** paragraph in its entirety.
- H. Spec Section 23 34 23; HVAC Power Ventilators
 1. **DELETE** Spec Section in its entirety.
- I. Spec Section 23 37 13.23; Air Registers and Grilles
 1. Article 2.2; Grills
 - a. **DELETE** article in its entirety.
- J. Spec Section 28 31 11; Digital, Addressable Fire-Alarm System
 1. **DELETE** Spec Section in its entirety.

1.2 **CHANGES TO THE DRAWINGS**

- A. Sheet M-401
 1. **DELETE** Sheet in its entirety and **REPLACE** with new Revised M-401.
- B. Sheet EE-001
 1. Demolition Note #3

- a. **CHANGE** Note to read “NOT USED”
 - 2. New Work Note #5
 - a. **CHAGNE** Note to read “NOT USED”
 - 3. New Work Note #8
 - a. **DELETE** this Note in its entirety
 - 4. Existing Schedule of Existing Panel “LP-7”
 - a. **CHANGE** “New Work Note #3” to read “New Work Note #4” in the Description Column for Circuit #37, #39 & #41.
 - 5. New Schedule of Existing Panel “LP-7A”
 - a. **CHANGE** “New Schedule of Existing Panel LP-4A” to read “Schedule of New Panel LP-7A”.
 - b. **ADD** “NEMA 3R ENCLOSURE” before Semi-Surface.
- C. Sheet E-401
- 1. Demolition Note #3
 - a. **CHANGE** Note to read “NOT USED”
 - 2. New Work Note #5
 - a. **CHAGNE** Note to read “NOT USED”
 - 3. New Work Note #8
 - a. **DELETE** this Note in its entirety
 - 4. Existing Schedule of Existing Panel “LP-7”
 - a. **CHANGE** “New Work Note #3” to read “New Work Note #4” in the Description Column for Circuit #37, #39 & #41.
 - 5. New Schedule of Existing Panel “LP-7A”
 - a. **CHANGE** “New Schedule of Existing Panel LP-4A” to read “Schedule of New Panel LP-7A”.
 - b. **ADD** “NEMA 3R ENCLOSURE” before Semi-Surface.
 - 6. Partial Electrical Demolition Work Plan
 - a. Detail -1; **DELETE** Demolition Note #3 with item shown for deletion entirely from two places (Women’s & Men’s Room)
 - 7. Partial Power & Special Systems Plan
 - a. Detail -3; New Work Plan; **DELETE** New Work Note #5 with the item shown in three place (Lounge, Women’s & Men’s Rooms.)

ATTACHMENTS

Pre-bid Meeting Report
 Pre-bid Sign-in Sheet
 Bid Register
 Revised Spec section 004113 Bid Form
 A-101
 M-401 Revised

END OF ADDENDUM NO. 1

Pre-Bid Meeting Record

Meeting Date: Wednesday, August 31, 2017 @ 1:00 p.m.

Publication Date: September 1, 2017

Prepared By: Chuck Dobbs, AIA.

Tt Project No.: 200-76984-17005

Regarding: Delaware Army National Guard (DEARNG)
United State Property & Fiscal Office (USP & FO)
DEARNG Contract No.: 2017-002

Attendees

William R. Davis	DEARNG	302-326-7131	william.r.davis534.nfg@mail.mil
Tony Ventresca	Ventresca Bros, Inc.	302-658-6436	tony@ventrescabros.com
Kathy McDaniel	C & D Contractors	302-764-8013	KmcDaniel.cd@verizon.net
Steve Canan	Harbor Stone Construction Co.	610-467-0872	jrozich@harborstonecc.com
Tony Orga	Deldeo Builders	302-791-0243	loudeldep@comcast.net
Rob Rettig	Merit Mechanical	302-366-8601	treggit@meritmech.com
Ryan Jackson	Amakor, Inc.	302-834-8664	Amakor@aol.com
Larry Bathon	Bathon Builders	410-398-0800	abathon@aol.com
Neal Williams	BSS Contractors	484-398-0800	bsmith@bsscontractors.com
Mike Loviza	Loviza Plumbing	302-743-1423	mjloviza@aol.com
Scott Capaldi	Critical Design & Construction Group	302-588-4406	sacapaldi@cdaccord.net

Additional Distribution

Scott Parlow	Tetra Tech, Inc.	302-738-7551	scott.parlow@tetrattech.com
Chuck Dobbs	Tetra Tech, Inc. Proj. Manger	302-738-7551	chuck.dobbs@tetrattech.com

Item #

Item

A. GENEARAL ADMINISTRATIVE DISCUSSION

1. A Mandatory Pre-Bid Meeting for the above referenced project was held in the DEARNG 198th Readiness Center Conference Room in Wilmington, Delaware on Thursday, August 29, 2017 @ 1:00 p.m. Those in attendance are noted above.

2. Sealed bids shall be addressed to: Delaware Army National Guard, Armed Forces Reserve Center, 1 Vavala Way (NOTE: The road name for the facility has been changed from Advertisement)- , New Castle, DE 19720; ATTENTION: William R. Davis. The outer envelope shall clearly include the following: **DEARNG CONTRACT NO. 2017-002 – DEARNG Stern Readiness Center Interior Renovation Phase 2 – SEALED BID - DO NOT OPEN.**
3. This is a mandatory Pre-Bid Meeting and Prime Bidders are limited to those in attendance.
4. Critical Bid Dates:
 - Bid Due date (as Advertised): 2:00 p.m. Thursday, Sept. 14, 2017.
 - Cut off for Request for Substitutions: Friday Sept. 4, 2017
 - Cut off for questions: Wednesday Sept. 7, 2017
 - Last Addendum : Friday Sept. 11, 2017
5. The Wage Rates for this project shall be as determined by the Delaware Department of Labor and Division of Industrial Affairs for New Castle County. A certified copy has been included in the Project Manual. However, Contractors are responsible to contact the Delaware Department of Labor to receive verification of the most current Wage Rate Scale.
6. Only plan holders who received bid document sets from Tetra Tech, and that signed the Pre-Bid meeting sign-in sheet, will receive ADDENDA no 1. All ADDENDA that follow thereafter will only be issued to plan holders.
7. A general review of the Bid Submission Requirements as provided in the Project Manual was performed. The following items were reviewed.
 - A. Bids shall be Submission shall be on a copy of the Bid Form provided in the Project Manual; submit single original.
 - B. Contractors shall identify the time of construction in their Bid Form. It is the intent of the project to be completed in Two hundred and seventy (120) days.
 - C. All requests for Substitutions and Questions shall be directed to Tetra Tech's project Manager Chuck Dobbs, AIA, and shall be e-mailed to the following addresses: chuck.dobbs@tetrattech.com, Jennifer.Driscoll@tetrattech.com, Tabi.Heath@tetrattech.com
 - D. Contractor must list themselves as the Subcontractor for all work which they propose to accomplish.
 - E. Failure to list a Subcontractor Category could be grounds for a bid to be considered non-responsive.
 - F. A Bid Security, in the amount of ten percent (10%) of the total amount of the Base Bid and all Additive Alternates is required.
 - G. Facility restrooms are available.
 - H. It was stated that DEARNG staff will not be working every other Monday; from that date forward every other Monday will be considered as a non-working day for the Contractors and DEARNG staff.
 1. Normal working hours are between 7:00 a.m. to 4:00 p.m., Monday thru Friday. **Working hours for Fridays before off-Mondays are from 7:00 am to 3:00 pm.**
 2. Additional hours must be arranged in advance.
 3. Day-Off Schedules for 2017 and 2018 are attached to these Meeting Notes.
 - I. All vehicles and tool boxes shall be locked at all times. The Contractor will be given adequate parking and laydown space near the work area.

- J. No dumping will be allowed on the project site. Trash, debris and waste must be removed from the building daily and from the site as required or directed. Dumpster location to be coordinated at the Pre-Construction Meeting.
 - K. The Project Front End Specifications requires a two (2) year Warranty and Guarantee Period after acceptance by the Owner.
 - L. Under the Project's Front End Specifications, the Performance and Labor & Material Payment Bonds shall be maintained in full force (warranty bond) for a period of two (2) years after the date of the Certificate for Final Payment.
 - M. Contractors are responsible for all permits.
 - N. No Addenda will be issued later than four (4) days prior to the date for receipt of Bids except an Addendum withdrawing the request for Bids or one which extends the time or changes the location for the opening of bids.
 - O. Each Bidder shall ascertain prior to submitting their Bid that they have received all Addenda issued, and shall acknowledge their receipt in the Bid in the appropriate space.
 - P. The Schedule of Values shall include a line item for the submission of the Project Closeout Documents. The value of this item shall be no less than 1% of the initial contract amount.
 - Q. All utility shutdowns must be coordinated with DEARNG Maintenance.
 - R. Contractor must fill out the Affidavit of Employee Drug Testing Program Form for their Company and all listed Subcontractors.
 - S. It is the intention of DEARNG to award this project in June 2016 with a June 7, 2016 Pre-Construction Meeting.
8. The drawings were generally reviewed to present the intent of the Contract Documents. The following items were discussed in greater detail:
- A. All sheets were reviewed and briefly discussed.
 - B. Coordinate with DEARNG staff well in advance of any power interruptions.
 - C. All Asbestos floor tile and mastic has removed from this building.
9. Subcontractor List: Following the drawings review the Subcontractor list was reviewed, and there were no comments or objections to the list as presented.
10. A Site Review and walk-through of the work area was performed. The following items were discussed:
- A. Dumpster will be allowed.
 - B. Access to the Site: Contact Bill Davis – allow a minimum of two days' notice.
 - Desk Phone - (302) 326-7131, e-mail - william.r.davis534.nfg@mail.mil
11. Phasing was discussed.
- A. An toilet room must remain active for staff use at all times during the extent of this project, so the work shall be phased as follows: Phase one Men's room remains active for Staff use, and Woman's and HC toilet are renovated. Phase two, Woman's and HC toilet active for Staff use, and Men's is renovated.
12. Sub-contractor access: for pre-bid submission access for your sub-contractors call Tim Hooser 302-326-7364

End of Pre-Bid Meeting Report

Attachments: 2017 & 2018 DEARNG Schedules

J:\IER\76984\200-76984-17006\ProjMgmt\Meetings\Construction\Pre-Con Meeting\Chuck - Prebid Meeting Report-USPFO _76984-17006.doc

January 2017						
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5/4/9 Work Schedule

Scheduled FTS Flex Days

Federal Holidays

JANUARY
 2 New Year's Day Observed
 16 Martin Luther King's Birthday
 8-hour days: 13, 27

FEBRUARY
 20 Washington's Birthday
 8-hour days: 10, 24

MARCH
 8-hour days: 10, 24

APRIL
 8-hour days: 7, 21

MAY
 29 Memorial Day
 8-hour days: 5, 19

JUNE
 8-hour days: 2, 16, 30

JULY
 4 Independence Day
 8-hour days: 14, 28

AUGUST
 8-hour days: 11, 25

SEPTEMBER
 4 Labor Day
 8-hour days: 8, 22

OCTOBER
 9 Columbus Day
 8-hour days: 5, 20

NOVEMBER
 10 Veterans Day Observed
 23 Thanksgiving Day
 8-hour days: 3, 17

DECEMBER
 25 Christmas Day
 8-hour days: 1, 15, 28

July 2017						
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5/4/9 Work Schedule						
Scheduled FTS Flex Days						
Federal Holidays						
JANUARY						
1 New Year's Day						
15 Martin Luther King's Birthday						
8-hour days: 12, 26						

FEBRUARY						
19 Washington's Birthday						
8-hour days: 9, 23						

MARCH						
8-hour days: 9, 23						
APRIL						
8-hour days: 6, 20						
MAY						
28 Memorial Day						
8-hour days: 4, 18						
JUNE						
8-hour days: 1, 15, 29						

JULY						
4 Independence Day						
8-hour days: 13, 27						
AUGUST						
8-hour days: 10, 24						

SEPTEMBER						
3 Labor Day						
8-hour days: 7, 21						
OCTOBER						
8 Columbus Day						
8-hour days: 4, 19						

NOVEMBER						
12 Veterans Day Observed						
22 Thanksgiving Day						
8-hour days: 2, 16, 30						
DECEMBER						
25 Christmas Day						
8-hour days: 14, 28						

July 2018						
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5-8/4-10 Work Schedule						
Scheduled FTS Flex Days						
Federal Holidays						
8 hours						
10 hours						

July 2018						
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JANUARY
 1 New Year's Day (8)
 15 Martin Luther King's Birthday (8)

FEBRUARY
 19 Washington's Birthday (8)

MARCH

APRIL

MAY
 28 Memorial Day (8)

JUNE

JULY
 4 Independence Day (10)

August 2018						
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AUGUST

SEPTEMBER
 3 Labor Day (8)

OCTOBER
 8 Columbus Day (8)

October 2018						
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NOVEMBER
 12 Veterans Day Observed (8)
 22 Thanksgiving Day (10)

DECEMBER
 25 Christmas Day (8)

November 2018						
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PREBID MEETING SIGN-IN SHEETDEARNG USP & FO
RESTROOM RENOVATIONS

Tt PROJECT NO.:200-76984-17006

DATE: August 29, 2017

	Name	Company	Physical Address	Telephone	Fax	e-mail
1	Tony Ventresca	Ventresca Bros., Inc.	2300 N. DuPont Hwy. New Castle, DE 19720	302-658-6436	302-658-2360	tony@ventrescabros.com
2	Kathy McDaniel	C+D Contractors	14 E 40th St Wilmington 19802	302-764-8013	302-764-7585	kmcdaniel.cd@verizon.net
3	STEVE CANAN	HARBOR STONE CONST. CO.	19363 D 610-467-0872 100 ELIZABETH WAY, OXFORD PAC 484-332-3602 Suite 3F Claymont	610-467-0692		jrozich@harborstonecc.com
4	Tony Orge	Delco Builders Inc.	100 N. Gwynns Rd., DE 19703	302-791-0243	302-791-0245	lou@delco.comcast.net
5	Rob Rettig	Meert Mechanical	39 ALB DRIVE NEWARK	302-366-8601	302-368-4616	TRettig@meertmech.com
6	Bill Booth	COMMONWEALTH CONST. CO.	2317 PENN AVE WILM. DE 19806	302-654-6611	302-654-2604	bbooth@itscommonwealth.com
7	Ryan Jackson	Amakor Inc	72 Clinton ST Delaware City DE 19706	302-834-8664	302-834-8681	Amakor@aol.com
8	Larry Bathon	Bathon Builders	344 Appleton Rd. ELKTON, MD 21921	410-398-0800	410-398-0246	abathon@aol.com
9	NEAL Williams	BSS contractors	281 E. Evergreen St. Suite 3 West Grove, PA. 19380	484-256-4986		Bsmith@BSScontractors.co
10	MIKE LOVICA	LOVICA PLUMBING	12 BOREN LN BAR R DE 19701	302-743-1423		MLovica@aol.com
11	SCOTT CAPALDI	CRITICAL DESIGN & CONSTRUCTION CORP	1525 BARLEY Mill Rd Wilm. DE 19802	302-588-4406	302-622-9222	SACAPALDI@CDACORP.NET
12						
13						

DELAWARE ARMY NATIONAL GUARD
RESTROOM RENOVATIONS FY-17
AT THE
UNITED STATES PROPERTY & FISCAL OFFICE (USP & FO)
1161 RIVER ROAD
NEW CASTLE, DE 19720
DEARNG CONTRACT NO.: 2017-002
Addendum 1

BID FORM

For Bids Due: _____

To: **Delaware Army National Guard (DEARNG)**
Armed Forces Reserve Center
250 Airport Road
New Castle, Delaware 19720

Name of Bidder: _____

Delaware Business License No.: _____ Taxpayer ID No.: _____
(A copy of Bidder's Delaware Business License must be attached to this form.)

(Other License Nos.): _____

Phone No.: () _____ - _____ Fax No.: () _____ - _____

The undersigned, representing that he has read and understands the Bidding Documents and that this bid is made in accordance therewith, that he has visited the site and has familiarized himself with the local conditions under which the Work is to be performed, and that his bid is based upon the materials, systems and equipment described in the Bidding Documents without exception, hereby proposes and agrees to provide all labor, materials, plant, equipment, supplies, transport and other facilities required to execute the work described by the aforesaid documents for the lump sum itemized below:

\$ _____ (\$ _____)

ALLOWANCE CERTIFICATION

Allowance Certification No. 1:

We/I confirm that a Contingency allowance in the amount of \$15,000.00 has been included in the Contractor's Base Bid price for use according to Owner's direction.

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BID FORM

I/We acknowledge Addendums numbered _____ and the price(s) submitted include any cost/schedule impact they may have.

This bid shall remain valid and cannot be withdrawn for thirty (30) days from the date of opening of bids (60 days for School Districts and Department of Education), and the undersigned shall abide by the Bid Security forfeiture provisions. Bid Security is attached to this Bid.

The Owner shall have the right to reject any or all bids, and to waive any informality or irregularity in any bid received.

This bid is based upon work being accomplished by the Sub-Contractors named on the list attached to this bid.

Should I/We be awarded this contract, I/We pledge to achieve substantial completion of all the work within 120 calendar days of the Notice to Proceed.

The undersigned represents and warrants that he has complied and shall comply with all requirements of local, state, and national laws; that no legal requirement has been or shall be violated in making or accepting this bid, in awarding the contract to him or in the prosecution of the work required; that the bid is legal and firm; that he has not, directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken action in restraint of free competitive bidding.

Upon receipt of written notice of the acceptance of this Bid, the Bidder shall, within twenty (20) calendar days, execute the agreement in the required form and deliver the Contract Bonds, and Insurance Certificates, required by the Contract Documents.

I am / We are an Individual / a Partnership / a Corporation

By _____ Trading as _____
(Individual's / General Partner's / Corporate Name)

(State of Corporation)

Business Address: _____

Witness: _____ **By:** _____
(SEAL) (Authorized Signature)

(Title)
Date: _____

ATTACHMENTS

Sub-Contractor List
Non-Collusion Statement
Affidavit(s) of Employee Drug Testing Program
Bid Security
(Others as Required by Project Manuals)

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Addendum 1

BID FORM

SUBCONTRACTOR LIST

In accordance with Title 29, Chapter 6962 (d)(10)b Delaware Code, the following sub-contractor listing must accompany the bid submittal. The name and address of the sub-contractor **must be listed for each category** where the bidder intends to use a sub-contractor to perform that category of work. In order to provide full disclosure and acceptance of the bid by the *Owner*, **it is required that bidders list themselves as being the sub-contractor for all categories where he/she is qualified and intends to perform such work.** This form must be filled out completely with no additions or deletions. **Note that all subcontractors listed below must have a signed Affidavit of Employee Drug Testing Program included with this bid.**

<u>Subcontractor Category</u>	<u>Subcontractor</u>	<u>Address (City & State)</u>	<u>Subcontractors tax payer ID # or Delaware Business license #</u>
1. Mechanical	<hr/>	<hr/>	<hr/>
2. Electrical	<hr/>	<hr/>	<hr/>
4. Plumbing	<hr/>	<hr/>	<hr/>
5. Masonry	<hr/>	<hr/>	<hr/>

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BID FORM

**NON-COLLUSION
SUSPENSION/DEBARMENT DISCLOSURE
STATEMENT**

This is to certify that the undersigned bidder has neither directly nor indirectly, entered into any agreement, participated in any collusion or otherwise taken any action in restraint of free competitive bidding in connection with this proposal submitted this date to the State of Delaware, Delaware Army National Guard.

AFFIRMATION: Within the past five years, has your firm, any affiliate, any predecessor company or entity, owner, Director, officer, partner or proprietor been the subject of a Federal, State, Local government suspension or debarment?

YES _____ NO _____ If yes, please explain (use separate page and include with Bid Form.)

All the terms and conditions of DEARNG #2017-002 have been thoroughly examined and are understood.

NAME OF BIDDER: _____

**AUTHORIZED REPRESENTATIVE
(TYPED):** _____

**AUTHORIZED REPRESENTATIVE
(SIGNATURE):** _____

TITLE: _____

ADDRESS OF BIDDER: _____

E-MAIL: _____

PHONE NUMBER: _____

Sworn to and Subscribed before me this _____ day of _____ 20____.

My Commission expires _____. NOTARY PUBLIC _____.

THIS PAGE MUST BE SIGNED AND NOTARIZED FOR YOUR BID TO BE CONSIDERED.

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Addendum 1

**AFFIDAVIT
OF
EMPLOYEE DRUG TESTING PROGRAM**

4104 Regulations for the Drug Testing of Contractor and Subcontractor Employees Working on Large Public Works Projects requires that Contractors and Subcontractors implement a program of mandatory drug testing for Employees who work on Large Public Works Contracts funded all or in part with public funds.

We hereby certify that we have in place or will implement during the entire term of the contract a Mandatory Drug Testing Program for our employees on the jobsite that complies with this regulation:

Contractor/Subcontractor Name: _____

Contractor/Subcontractor Address: _____

Authorized Representative (typed or printed): _____

Authorized Representative (signature): _____

Title: _____

Sworn to and Subscribed before me this _____ day of _____ 20____.

My Commission expires _____. NOTARY PUBLIC _____.

THIS PAGE MUST BE SIGNED AND NOTARIZED FOR YOUR BID TO BE CONSIDERED.

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