



Addendum No. 1

Duncan Readiness Center – Mechanical & Plumbing Renovations
Delaware Army Reserve National Guard (DEARNG)
New Castle, Delaware
DEARNG Contract No.: 14-2016
OMB/DFM Contract No.: MC7601000087
Tt Project No.: 200-76984-16008

Addendum No. 1
to
Drawings and Project Manual

August 22, 2017

To: ALL BIDDERS

This ADDENDUM forms a part of the BIDDING AND CONTRACT DOCUMENTS and modifies the following documents:

Original DRAWINGS dated August 17, 2017
PROJECT MANUAL dated August 17, 2017 and

Acknowledge receipt of the ADDENDUM in the space provided on the FORM OF PROPOSAL

This ADDENDUM consists of three (3) pages and the attachments:

1.1 **CHANGES TO PROJECT MANUAL**

- A. Spec Section 00 22 13; Additional Instructions to Bidder
 - 1. Article 1.02; Qualification of Bidders.
 - a. Paragraph A; **ADD** “Mechanical” to the list of Contractors.
 - b. Paragraph B;
 - 1. **ADD** “Mechanical” to the list of Licensed Contractors.
 - 2. **DELETE** “Fire Alarm Installer” from the list of Licensed Contractors.
 - 2. Article 1.05; Contract Time
 - a. Paragraph B; **ADD** 270 days as the estimated time for the project.
 - 3. Article 1.06; Representation of Bidders
 - a. Paragraph B; Contractor’s contacts shall be:

B. Spec Section 00 41 13; Bid Form

1. **DELETE** “Original Bid Form” and **REPLACE** with “Revised Bid Form” attached to this addendum.

- a. An Alternate has been added to this project.

“Alternate No. 1; Kitchen Hood Replacement including Make-up Air Unit, Exhaust Fan, Kitchen Hood, Ansul Fire Protection System and all associated miscellaneous work such as Electrical, Fire Alarm and Controls.”

- b. Subcontractors List was revised as noted on the Revised Bid Form attached to this addendum.

C. Spec Section 00 73 13; Supplementary General Conditions

1. Article 3.11; Documents and Samples at the Site

- a. Paragraph 3.11.3; **ADD** AutoCADD .dwg files version 2010/2016 to the required list of As-Built Drawings.

D. Spec Section 00 82 13; Additional General Requirements

1. Article 1.17; As-Built Drawings

- a. Paragraph C; **CHANGE** “2014” to read “2016” in two places.

- b. Paragraph D; **CHANGE** “2014” to read “2016”.

E. Spec Section 01 21 00; Allowances

1. Article 3.3; Schedule of Allowances

- a. Paragraph B; **CHANGE** 1st sentence to read “Allowance No. 2: BAS Controls Allowance: Include an allowance of \$_____ for BAS Controls. Contractor shall add to this price their cost for their time and Mark-up for supervision and coordination.

- b. Paragraph D; **CHANGE** “2014” to read “2016”.

F. Spec Section 01 23 00; Alternates

1. **ADD** Spec Section in its entirety.

G. Spec Section 01 77 00’ Closeout Procedures

1. Article 3.3; Summary of Closeout Documents

- a. Paragraph I; As-Built Drawings; Subparagraph 1; **CHANGE** “2014” to read “2016.”

1.2 **CHANGES TO PROJECT MANUAL**

- A. None at this time

END OF ADDENDUM 01

Attachments:

Pre-bid Meeting Report

Pre-bid sign in sheet

Bid register

00 41 13 Revised – Bid Form

01 23 00 Alternates

Pre-Bid Meeting Record

Meeting Date: Thursday, August 17, 2017 @ 9:00 a.m.

Publication Date: August 22, 2017

Prepared By: Scott D. Parlow, P.E.

Tt Project No.: 200-76984-16008

Regarding: Delaware Army National Guard (DEARNG)
 Mechanical & Plumbing Renovations
 Duncan Readiness Center
 New Castle, Delaware
 DEARNG Contract No.: 14-2016

Attendees

William R. Davis	DEARNG Contract Specialist	302-326-7131	william.r.davis534.nfg@mail.mil
Lt. Brittney Poore	DEARNG Facilities	302-326-7132	brittney.m.poore.mil@mail.mil
Ken Vandegrift	C & D Construction, Inc.	302-784-8013	kvandegrift.cd@verizon.net
Joe Drejka	Cherokee Nation Mechanical, LLC	302-883-3104	carl.rifino@cherokee-cnccs.com
Robert Mullin	Robert Mullin HVAC, Inc.	302-393-7217	robertmullinhvac@gmail.com
Anthony Grissi	General Fire Equipment Co., Inc.	610-485-8200	agrissi@gfecinc.com
Matt Bailey	Power Plus Electrical Construction, Inc.	302-736-5070	mattb337@gmail.com
Brian Hruza	Advantech Securty, Inc.	302-674-8405	brianhruza@advantechsecurity.net
Scott D. Parlow, PE	Tetra Tech, Inc.	302-738-7551	scott.parlow@tetrattech.com

Additional Distribution

Tracy Horan	Tetra Tech, Inc.	302-738-7551	tracy.horan@tetrattech.com
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Item

Item

1. A Mandatory Pre-Bid Meeting for the above referenced project was held in the DEARNG Duncan Readiness Center Drill Hall in New Castle, Delaware on Thursday, August 17, 2017 @ 9:00 a.m. Those in attendance are noted above.
2. Sealed bids shall be addressed to: Biden National Guard/Reserve Center, 1 Vavala Way, New Castle, DE 19720-2417; ATTENTION: Lt. Brittney M. Poore. The outer envelope shall clearly indicate: **DEARNG CONTRACT NO. 14-2016 – DEARNG Duncan Readiness Center Mechanical and Plumbing Renovations – SEALED BID - DO NOT OPEN.**
3. This is a mandatory Pre-Bid Meeting and Prime Bidders are limited to those in attendance.
4. Bids Due at 2:00 p.m. local time on Wednesday, September 6, 2017.
5. The Wage Rates for this project shall be as determined by the Delaware Department of Labor and Division of Industrial Affairs for New Castle County. A certified copy has been included in the Project Manual.

However, Contractors are responsible to contact the Delaware Department of Labor to receive verification of the most current Wage Rate Scale.

6. Only plan holders who received bid document sets from Tetra Tech, and that signed the Pre-Bid meeting sign-in sheet, will receive ADDENDA.
7. A general review of the Project Manual was performed. The following specification sections were reviewed.

<u>Section</u>	<u>Article</u>	<u>Title</u>
00 11 13	--	Advertisement for Bids
00 21 13	1.1	Definitions
	1.10	Addenda
	2.0	Bidders Representation- General
	2.1	Pre-Bid Meeting
	3.0	Bidding Documents
	3.1	Copies of Bid Documents
	3.2	Interpretation or Correction of Bidding Documents
	3.3	Substitutions
	3.4	Addenda
	4.0	Bidding Procedures
	4.1	Preparation of Bids
	4.2	Bid Security
	4.3	Subcontractor List
	4.5	Prevailing Wage Requirements
	4.6	Submission of Bids
	7.0	Performance Bond and Payment Bond
	7.1	Bond Requirements
00 22 13	1.01	Additional Instructions to Bidders – General
	1.02	Qualifications of Bidders
	1.04	Bid Form
	1.05	Contract Time
00 04 13	--	Bid Form
00 43 13	--	Bid Bond Form
00 52 13	--	Standard Form of Agreement Between Owner and Contractor (AIA A101-2007)
06 61 13.13	--	Performance Bond
06 61 13.16	--	Payment Bond
00 62 76		Change Order (AIA Document G701) Application of Payment (AIA G702) Continuation Sheet (G703) Certificate of Substantial Completion (AIA Document G704) Contractor's Affidavit of Payment of Debts and Claims (AIA Document G706) Contractor's Affidavit of Release of Liens (AIA Document G706a) Consent Of Surety Of Final Payment (AIA Document G707)
00 72 13	--	General Conditions of the Construction Contract (AIA A201-2007)
00 73 13	1.0	Supplementary General Conditions - General
	3.5	Warranty
	3.11	Documents and Samples of the Site
	7.0	Changes in the Work
	9.2	Schedule of Values
00 73 46	--	State of Delaware Wage Rate Schedule

00 81 13	1.0	General Contracting Requirements – General Provisions
	4.0	Administration of the Contract
	4.1.6	Performance and Payment Bonds
	5.1	Subcontracting Requirements
	7.0	Changes in the Work
	13.6	Warranty
	13.7	Reporting
	13.8	By American Act
00 81 14	--	Employee Drug Testing Report Form
00 82 13	1.0	Additional General Contracting Requirements – General Provisions
	1.3	Work Included
	1.4	Work Not Included
	1.5	Security
	1.7	Drawings and Specifications
	1.8	Continuity of Services
	1.10	Responsibility for Damage and Care of State Property
	1.16	Guarantee
	1.17	As-Built Drawings
01 10 00	1.0	Summary General
	1.3	Coordination of Trade
	1.4	Work Restrictions
01 12 00	1.0	Unit Prices – General
	3.1	Schedule of Unit Prices
01 20 00	1.0	Allowances – General
	1.8	Contingency Allowances
	3.3	Schedule of Allowances
01 31 00	1.0	Project Management and Coordination – General
	1.5	Project Meetings
01 31 20	1.0	Payroll Reports – General
	1.4	Payroll Reports
01 33 00	1.0	Submittal Procedures – General
	2.2	Electronic Submittal Procedure
01 50 00	1.0	Temporary Facilities and Controls – General
	2.1	Temporary Facilities
01 77 00	1.0	Closeout Procedures – General
	1.6	Substantial Completion Procedures
	1.7	Final Completion Procedures
	1.8	List of Incomplete Items (Punchlist)
	3.3	Summary of Closeout Documents
23 38 13	1.0	Commerical-Kitchen Hoods – General
	2.4	Type 1 Exhaust Hood Fabrication
23 63 13	1.0	Air-Cooled Refrigerant Condensing Units – General
	2.1	Manufacturers
23 73 13	1.0	Modular Indoor Central-Station Air Handling and Heating & Ventilating Units – General
	2.1	Manufacturers
23 74 23	1.0	Packaged, Indirect-Fired, Outdoor Heating-Only Make-up Air Unit – General
	2.1	Manufacturers
28 31 11	1.0	Digital, Addressable Fire-Alarm System – General
	2.1	System Description

8. The following items were discussed in greater detail:
- A. Contractors may copy the Bid Form; submit single original.
 - B. Contractors shall identify the time of construction in their Bid Form. It is the intent of the project to be completed in two hundred seventy (270) days (from approximately starting on October 15, 2017).
 - C. All discrepancies, questions or requests for clarifications or interpretations must be submitted to the Engineers office at least seven (7) days prior to bid due date (Tuesday, August 29, 2017). The last Addendum will be issued on Friday, September 1, 2017.
 - D. Requests for Substitutions must be submitted to the Engineer's Office at least ten (10) days prior to the bid due date (Monday, August 28, 2017).
 - E. Contractor must list themselves as the Subcontractor for all work which they propose to accomplish.
 - F. Failure to list a Subcontractor Category could be grounds for a bid to be considered non-responsive.
 - G. A Bid Security, in the amount of ten percent (10%) of the total amount of the Base Bid plus all alternates is required.
 - H. Temporary heat or utilities should not be required on this project.
 - I. Facility restrooms are available.
 - J. It was stated that DEARNG staff will not be working every other Monday; from that date forward every other Monday will be considered as a non-working day for the Contractors and DEARNG staff.
 - 1. Normal working hours are between 7:00 a.m. to 4:30 p.m., Monday thru Friday. **Working hours for Fridays before off-Mondays are from 7:00 am to 3:30 pm.**
 - 2. Additional hours must be arranged in advance.
 - 3. Day-Off Schedules for 2017 and 2018 have been attached to these Meeting Minutes.
 - K. All vehicles and tool boxes shall be locked at all times. The Contractor will be allowed to park in the parking lot.
 - L. No dumping will be allowed on the project site. Trash, debris and waste must be removed from the building daily and from the site as required or directed. Dumpster location to be coordinated at the Pre-Construction Meeting.
 - M. The Project Front End Specifications requires a two (2) year Warranty and Guarantee Period after acceptance by the Owner.
 - N. Under the Project's Front End Specifications, the Performance and Labor & Material Payment Bonds shall be maintained in full force (warranty bond) for a period of two (2) years after the date of the Certificate for Final Payment.
 - O. Contractors are responsible for all permits.
 - P. No Addenda will be issued later than four (4) days prior to the date for receipt of Bids except an Addendum withdrawing the request for Bids or one which extends the time or changes the location for the opening of bids. The last addendum will be issued Friday, September 1, 2017.
 - Q. Each Bidder shall ascertain prior to submitting their Bid that they have received all Addenda issued, and shall acknowledge their receipt in the Bid in the appropriate space.
 - R. The Schedule of Values shall include a line item for the submission of the Project Closeout Documents. The value of this item shall be no less than 1% of the initial contract amount.
 - S. All utility shutdowns must be coordinated with DEARNG Maintenance.
 - T. Contractor must fill out the Affidavit of Employee Drug Testing Program Form for their Company and all listed Subcontractors. Submit one (1) copy for each Contract for a Subcontractor.
 - U. The DDC/ATC Controls will be part of an allowance directly with the Successful Contractor under the

Base Bid.

9. The drawings were reviewed.
 - A. Project will be accomplished in Phases over a 270 day period.
10. Job Site Requirements
 - A. Coordinate with DEARNG staff well in advance of any power interruptions.
 - B. Project will be accomplished in Phases over a 270 day period.
11. Proposed Phasing/sequencing was discussed.
 - A. The building will be partially occupied. It is anticipated that one (1) AHU ro H&V Unit will be replaced or installed at a time. Piping needs to be replaced between the heating and cooling season, Spring of 2018.
 - B. The successful Contractor shall submit a phasing/sequencing plan after award. The occupants will relocate accordingly.
12. A Site Review and walk-through of the work area was performed. The following items were discussed:
 - A. Dumpster will be allowed. It must be covered.
 - B. It cannot be emphasized enough that the Contractor is responsible to keep the adjacent areas clean and protected from debris, trash, rocks, mud, etc.
 - C. There are two (2) Electric Unit Heaters in the Weight Room that need to be removed.
13. Requests for additional site visits shall be arranged by calling Bill Davis at 302-326-7131 or Lt. Brittney Poore at 302-326-7138. Please provide adequate notice so that visits can be coordinated with building activity.

End of Pre-Bid Meeting Report

ATTACHMENTS

2017 Schedule
2018 Schedule

J:\IER\76984\200-76984-16008\ProjMgmt\Meetings\Pre-Bid Meeting\76984-16008 DEARNG Duncan Mech Reno Prebid Meeting Report.doc

January 2017

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February 2017

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5/4/9 Work Schedule
Scheduled FTS Flex Days
Federal Holidays

JANUARY
 2 New Year's Day Observed
 16 Martin Luther King's Birthday
 8-hour days: 13, 27

FEBRUARY
 20 Washington's Birthday
 8-hour days: 10, 24

MARCH
 8-hour days: 10, 24

APRIL
 8-hour days: 7, 21

MAY
 29 Memorial Day
 8-hour days: 5, 19

JUNE
 8-hour days: 2, 16, 30

JULY
 4 Independence Day
 8-hour days: 14, 28

AUGUST
 8-hour days: 11, 25

SEPTEMBER
 4 Labor Day
 8-hour days: 8, 22

OCTOBER
 9 Columbus Day
 8-hour days: 5, 20

NOVEMBER
 10 Veterans Day Observed
 23 Thanksgiving Day
 8-hour days: 3, 17

DECEMBER
 25 Christmas Day
 8-hour days: 1, 15, 28

July 2017

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August 2017

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September 2017

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October 2017

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November 2017

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January 2018

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February 2018

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March 2018

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April 2018

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June 2018

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5/4/9 Work Schedule
Scheduled FTS Flex Days
Federal Holidays

JANUARY
 1 New Year's Day
 15 Martin Luther King's Birthday
 8-hour days: 12, 26

FEBRUARY
 19 Washington's Birthday
 8-hour days: 9, 23

MARCH
 8-hour days: 9, 23

APRIL
 8-hour days: 6, 20

MAY
 28 Memorial Day
 8-hour days: 4, 18

JUNE
 8-hour days: 1, 15, 29

JULY
 4 Independence Day
 8-hour days: 13, 27

AUGUST
 8-hour days: 10, 24

SEPTEMBER
 3 Labor Day
 8-hour days: 7, 21

OCTOBER
 8 Columbus Day
 8-hour days: 4, 19

NOVEMBER
 12 Veterans Day Observed
 22 Thanksgiving Day
 8-hour days: 2, 16, 30

DECEMBER
 25 Christmas Day
 8-hour days: 14, 28

July 2018

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January 2018

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5-8/4-10 Work Schedule

Scheduled FTS Flex Days
Federal Holidays
8 hours
10 hours

July 2018

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JANUARY
 1 New Year's Day (8)
 15 Martin Luther King's Birthday (8)

August 2018

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FEBRUARY
 19 Washington's Birthday (8)

March 2018

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MARCH

September 2018

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APRIL
MAY
 28 Memorial Day (8)

April 2018

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JUNE

October 2018

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JULY
 4 Independence Day (10)

May 2018

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AUGUST

November 2018

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SEPTEMBER
 3 Labor Day (8)

OCTOBER

June 2018

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NOVEMBER
 12 Veterans Day Observed (8)
 22 Thanksgiving Day (10)

DECEMBER

December 2018

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25 Christmas Day (8)



TETRA TECH

240 Continental Drive, Suite 200, Newark, Delaware 19713

PREBID MEETING SIGN-IN SHEET

DEARNG Duncan Readiness Center
Mechanical & Plumbing Renovations

Tt PROJECT NO.: 200-76984-16008

DATE: August 17, 2017

	Name	Company	Physical Address	Telephone	Fax	e-mail
1	KEN Vandegrift	CTD	14 E 40 th St Wilmington, DE	302-7648013	764-7585	Ken.Vandegrift@ctd.net Verizon
2	JOE DREJKA	CHEROKEE NATION	509 HATCHERY RD. DE Dover	308-883-3104	302-883-3194	CARL.RISTENOW@CHEROKEE- NATION.COM
3	Robert Mullin	R. Mullin HVAC	298 north springs valley rd	302-893-7217	302-322-9007	Robert.Mullin.HVAC@Gmail.com
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	Name	Company	Physical Address	Telephone	Fax	e-mail
14						
15	Anthony Cassi	General Fire Equipment	Aspen Rd 220B Broadviewmont	600-481-8200	600-481-2026	agcassi@generalfire.com
16	Matt Bailes	Power Plus Electrical Conf, Inc.	10 Jun's Drive Dover, DE 19901	302-736-5070	302-736-5120	Matb337@gmail.com
17	Brian Huza	Advan tech Inc.	4092 N Dupont Hwy, Dover DE 19901	302-674-8405	302-674-3698	brianhuza@advantechsecurity.net
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Bids Due: **2:00 p.m., September 6, 2017** at
**Delaware Army National Guard
Security Officers Desk in Main Lobby
Biden Nat Guard/Reserve Ctr, 250 Airport Rd
New Castle, DE 19720**

**REGISTER OF BID DOCUMENTS
PLEASE PRINT CLEARLY**

\$ 100.00 per set

#01	Name of Company: <u>Tetra Tech, Inc.</u> Physical Address: _____ City, State: _____ Contact: <u>Scott Parlow</u> GC: YES <input type="checkbox"/> NO <input type="checkbox"/> Phone: _____ Fax: _____ Date: _____ E-Mail: _____
#02	Name of Company: <u>DEARNG</u> Physical Address: _____ City, State: _____ Contact: <u>Bill Davis</u> GC: YES <input type="checkbox"/> NO <input type="checkbox"/> Phone: _____ Fax: _____ Date: _____ E-Mail: _____
#03	Name of Company: <u>C & D Contractors</u> Physical Address: <u>14 E 40th Street</u> City, State: <u>Wilmington, De</u> Contact: <u>Ken Vandegrift</u> GC: YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> Phone: <u>302-764-8013</u> Fax: <u>302-764-7585</u> Date: <u>8/17/2017</u> E-Mail: <u>kvandegrift.cd@verizon.net</u>

Bids Due: **2:00 p.m., September 6, 2017** at
Delaware Army National Guard
Security Officers Desk in Main Lobby
Biden Nat Guard/Reserve Ctr, 250 Airport Rd
New Castle, DE 19720

REGISTER OF BID DOCUMENTS
PLEASE PRINT CLEARLY

\$ 100.00 per set

#04	Name of Company: <u>Cherokee Nation Mechanical</u> Physical Address: <u>509 Hatchery Rd</u> City, State: <u>Dover, De</u> YES NO Contact: <u>Joe Drejka</u> GC: <input checked="" type="checkbox"/> <input type="checkbox"/> Phone: <u>302-883-3104</u> Fax: <u>302-883-3194</u> Date: <u>8/17/2017</u> E-Mail: <u>carl.rifino@cherokee-cnccs.com</u>
#05	Name of Company: <u>Robert Mullin HVAC</u> Physical Address: <u>208 North Spring Valley Rd</u> City, State: _____ YES NO Contact: <u>Robert Mullin</u> GC: <input checked="" type="checkbox"/> <input type="checkbox"/> Phone: <u>302-893-7217</u> Fax: <u>302-322-9007</u> Date: <u>8/22/2017</u> E-Mail: <u>robertnullinhvac@gmail.com</u>
#06	Name of Company: _____ Physical Address: _____ City, State: _____ YES NO Contact: _____ GC: <input type="checkbox"/> <input type="checkbox"/> Phone: _____ Fax: _____ Date: _____ E-Mail: _____

**MECHANICAL & PLUMBING RENOVATIONS
AT THE
DUNCAN READINESS CENTER
DELAWARE ARMY NATIONAL GUARD
41 CORPORATE CIRCLE
NEW CASTLE, DE 19720
OMB/DFM CONTRACT NO.: MC7601000087
DEARNG CONTRACT NO.: 14-2016**

BID FORM

For Bids Due: _____

To: Delaware Army National Guard (DEARNG)
Biden National Guard/Reserve Center
250 Airport Road
New Castle, Delaware 19720

Name of Bidder: _____

Delaware Business License No.: _____ **Taxpayer ID No.:** _____
(A copy of Bidder's Delaware Business License must be attached to this form.)

(Other License Nos.): _____

Phone No.: () _____ - _____ **Fax No.:** () _____ - _____

The undersigned, representing that he has read and understands the Bidding Documents and that this bid is made in accordance therewith, that he has visited the site and has familiarized himself with the local conditions under which the Work is to be performed, and that his bid is based upon the materials, systems and equipment described in the Bidding Documents without exception, hereby proposes and agrees to provide all labor, materials, plant, equipment, supplies, transport and other facilities required to execute the work described by the aforesaid documents for the lump sum itemized below:

PROJECT BASE BID:

Description: HVAC/Mechanical Equipment Replacement. Replace the existing Air Handling Units, Heating & Ventilation Units, Condensing Unit and all corresponding ductwork and piping.

\$ _____ (\$ _____)

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DEARNG CONTRACT NO.: 14-2016**

ALLOWANCE CERTIFICATION:

ALLOWANCE CERTIFICATION No. 1: We _____ have included a \$10,000.00 Contingency Allowance in our Base Bid Price for the bridling of loose cable and/or removal of abandoned wiring.

_____(Date and Initial)

ALLOWANCE CERTIFICATION No. 2: BAS Controls Allowance: Include an allowance of \$_____ for BAS Controls. Contractor shall add to this price their cost for their time and Mark-ups for Supervision and Coordination. Total Allowance Cost to be included in the Contractor's Base Bid price.

_____(Date and Initial)

ALTERNATES:

Alternate prices conform to applicable project specification section. Refer to specifications for a complete description of the following Alternates. An "ADD" or "DEDUCT" amount is indicated by the crossed out part that does not apply.

ALTERNATE No. 1: Kitchen Hood Replacement including Make-up Air Unit, Exhaust Fan, Kitchen Hood, Ansul Fire Protection System and all associated miscellaneous work such as Electrical, Fire Alarm and Controls.

Add: _____ (\$ _____)

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DEARNG CONTRACT NO.: 14-2016**

BID FORM

I/We acknowledge Addendums numbered _____ and the price(s) submitted include any cost/schedule impact they may have.

This bid shall remain valid and cannot be withdrawn for thirty (30) days from the date of opening of bids (60 days for School Districts and Department of Education), and the undersigned shall abide by the Bid Security forfeiture provisions. Bid Security is attached to this Bid.

The Owner shall have the right to reject any or all bids, and to waive any informality or irregularity in any bid received.

This bid is based upon work being accomplished by the Sub-Contractors named on the list attached to this bid.

Should I/We be awarded this contract, I/We pledge to achieve substantial completion of all the work within 270 calendar days of the Notice to Proceed.

The undersigned represents and warrants that he has complied and shall comply with all requirements of local, state, and national laws; that no legal requirement has been or shall be violated in making or accepting this bid, in awarding the contract to him or in the prosecution of the work required; that the bid is legal and firm; that he has not, directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken action in restraint of free competitive bidding.

Upon receipt of written notice of the acceptance of this Bid, the Bidder shall, within twenty (20) calendar days, execute the agreement in the required form and deliver the Contract Bonds, and Insurance Certificates, required by the Contract Documents.

I am / We are an Individual / a Partnership / a Corporation

By _____ Trading as _____
(Individual's / General Partner's / Corporate Name)

(State of Corporation)

Business Address: _____

Witness: _____ **By:** _____
(SEAL) (Authorized Signature)

(Title)
Date: _____

ATTACHMENTS

- Sub-Contractor List
- Non-Collusion Statement
- Affidavit(s) of Employee Drug Testing Program
- Bid Security
- (Others as Required by Project Manuals)

**MECHANICAL & PLUMBING RENOVATIONS
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 NEW CASTLE, DE 19720
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 DEARNG CONTRACT NO.: 14-2016**

BID FORM

SUBCONTRACTOR LIST

In accordance with Title 29, Chapter 6962 (d)(10)b Delaware Code, the following sub-contractor listing must accompany the bid submittal. The name and address of the sub-contractor **must be listed for each category** where the bidder intends to use a sub-contractor to perform that category of work. In order to provide full disclosure and acceptance of the bid by the *Owner*, **it is required that bidders list themselves as being the sub-contractor for all categories where he/she is qualified and intends to perform such work.** This form must be filled out completely with no additions or deletions. **Note that all subcontractors listed below must have a signed Affidavit of Employee Drug Testing Program included with this bid.**

<u>Subcontractor Category</u>	<u>Subcontractor</u>	<u>Address (City & State)</u>	<u>Subcontractors tax payer ID # or Delaware Business license #</u>
1. Mechanical	_____	_____	_____
2. Electrical	_____	_____	_____
3. Insulation	_____	_____	_____
4. Steel	_____	_____	_____
5. Roofer	_____	_____	_____
6. BAS/DDC Controls	_____	_____	_____
7. Testing, Adjusting & Balancing	_____	_____	_____

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DEARNG CONTRACT NO.: 14-2016**

BID FORM

**NON-COLLUSION
SUSPENSION/DEBARMENT DISCLOSURE
STATEMENT**

This is to certify that the undersigned bidder has neither directly nor indirectly, entered into any agreement, participated in any collusion or otherwise taken any action in restraint of free competitive bidding in connection with this proposal submitted this date to the State of Delaware, Delaware Army National Guard.

AFFIRMATION: Within the past five years, has your firm, any affiliate, any predecessor company or entity, owner, Director, officer, partner or proprietor been the subject of a Federal, State, Local government suspension or debarment?

YES _____ NO _____ If yes, please explain (use separate page and include with Bid Form.)

All the terms and conditions of OMB/FDM # MC7601000087/ DEARNG Contract No. 14-2016 have been thoroughly examined and are understood.

NAME OF BIDDER: _____

**AUTHORIZED REPRESENTATIVE
(TYPED):** _____

**AUTHORIZED REPRESENTATIVE
(SIGNATURE):** _____

TITLE: _____

ADDRESS OF BIDDER: _____

E-MAIL: _____

PHONE NUMBER: _____

Sworn to and Subscribed before me this _____ day of _____ 20_____.

My Commission expires _____. NOTARY PUBLIC _____.

THIS PAGE MUST BE SIGNED AND NOTARIZED FOR YOUR BID TO BE CONSIDERED.

**MECHANICAL & PLUMBING RENOVATIONS
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DEARNG CONTRACT NO.: 14-2016**

**AFFIDAVIT
OF
EMPLOYEE DRUG TESTING PROGRAM**

4104 Regulations for the Drug Testing of Contractor and Subcontractor Employees Working on Large Public Works Projects requires that Contractors and Subcontractors implement a program of mandatory drug testing for Employees who work on Large Public Works Contracts funded all or in part with public funds.

We hereby certify that we have in place or will implement during the entire term of the contract a Mandatory Drug Testing Program for our employees on the jobsite that complies with this regulation:

Contractor/Subcontractor Name: _____

Contractor/Subcontractor Address: _____

Authorized Representative (typed or printed): _____

Authorized Representative (signature): _____

Title: _____

Sworn to and Subscribed before me this _____ day of _____ 20____.

My Commission expires _____. NOTARY PUBLIC _____.

THIS PAGE MUST BE SIGNED AND NOTARIZED FOR YOUR BID TO BE CONSIDERED

SECTION 01 23 00

ALTERNATES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section includes administrative and procedural requirements for alternates.

1.3 DEFINITIONS

- A. Alternate: An amount proposed by bidders and stated on the Bid Form for certain work defined in the bidding requirements that may be added to or deducted from the base bid amount if Owner decides to accept a corresponding change either in the amount of construction to be completed or in the products, materials, equipment, systems, or installation methods described in the Contract Documents.
 - 1. Alternates described in this Section are part of the Work only if enumerated in the Agreement.
 - 2. The cost or credit for each alternate is the net addition to or deduction from the Contract Sum to incorporate alternate into the Work. No other adjustments are made to the Contract Sum.

1.4 PROCEDURES

- A. Coordination: Revise or adjust affected adjacent work as necessary to completely integrate work of the alternate into Project.
 - 1. Include as part of each alternate, miscellaneous devices, accessory objects, and similar items incidental to or required for a complete installation whether or not indicated as part of alternate.
- B. Notification: Immediately following award of the Contract, notify each party involved, in writing, of the status of each alternate. Indicate if alternates have been accepted, rejected, or deferred for later consideration. Include a complete description of negotiated revisions to alternates.
- C. Execute accepted alternates under the same conditions as other work of the Contract.

- D. Schedule: A schedule of alternates is included at the end of this Section. Specification Sections referenced in schedule contain requirements for materials necessary to achieve the work described under each alternate.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION

3.1 SCHEDULE OF ALTERNATES

A. Alternate No. 1

1. Kitchen Hood Replacement including Make-up Air Unit, Exhaust Fan, Kitchen Hood, Ansul Fire Protection System and all associated miscellaneous work such as Electrical, Fire Alarm and Controls.

END OF SECTION