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## ADDENDUM No. 1

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**PROJECT:** New Boiler Plant Project  
**OWNER:** State of Delaware, Delaware Army National Guard  
**OWNER PROJ No:** 05-2016  
**ENGINEER:** Concord Engineering  
**CE PROJ No:** 1C15580.00  
**ISSUE DATE:** August 18, 2016

All Bidders:

The below information is to notify all bidders furnishing labor and/or materials for the above-referenced project of items of revision or clarification for this contract.

### **PRE-BID MEETING NOTES**

- Meeting Start Time – 10:00am on August 18, 2016 as advertised
- Meeting Location – Conference Room 1114
- Introductions
  - DE Army National Guard
    - Marc Orndorff – Project Manager
    - William Davis – Contracting Specialist
  - Concord Engineering – MEP Engineer
    - Chris Sylvia – Project Manager
- Sign in Sheet
  - Please be sure to sign in with the applicable email address as all communication will be emailed to the listed email address.
  - Anyone coming in late and signs in will be allowed to place a bid
- Bid Opening September 8<sup>th</sup>, 2016 at 2pm at 250 Airport Road, New Castle, DE
  - Bids can be mailed in but must arrive prior to bid opening
  - Be sure to allow enough time for security check in when dropping off bids
- Make sure to review instruction to bidders
- Bids must include
  - Bid Forms
  - Bid Bond
  - DE Business License

- All Sub-Contractors and prime must sign an affidavit for drug testing form
- Be sure to fill in all blanks on forms
- No alternates and no unit prices
- Please be sure to fill out the form for acknowledging the receipt of issued addendums
- Number of Days for substantial completion – 150 Calendar Days (page 3 of 6)
- Anticipating an award date of November 1<sup>st</sup>, 2016
- March 30<sup>th</sup> anticipated to be substantial completion
- Must include list of sub-contractors, if self-performing, fill in your company information
  - Mechanical
  - Electrical
  - Plumbing
  - Controls
  - Concrete
- Bid Bond Form
  - Must use form within the project manual
- State of DE – Prevailing Wage Rates apply (New Castle County)
- Last addendum no later than September 2<sup>nd</sup>, 2016
- August 31<sup>st</sup>, 2016 is the last day for issuing questions/clarifications
- If we need to move the bid opening date or time, an addendum will be issued no later than two days prior to bid opening
- Substitutions must be submitted by August 26<sup>th</sup>, 2016, must include all information necessary in order to be reviewed by Concord Engineering
  - An addendum will be used to all contractors acknowledging the substitution allowance
- Additional Site Visit
  - MAJ Marc Orndorff will meet contractors in Main Lobby at these times so be there 10 minutes prior. At the stated time MAJ Orndorff will escort contractors to project site. Any contractors arriving after stated time will be turned away.
  - Marc Orndorff
    - Cell # 302-893-4393
    - Email: [marc.a.orndorff@mail.mil](mailto:marc.a.orndorff@mail.mil)
    - Office: 302-326-7132
  - August 23<sup>rd</sup>, 2016 at 10:00am
  - August 25<sup>th</sup>, 2016 at 12:30am
- RFIs by August 31<sup>st</sup> COB with addendum being issued by September 2<sup>nd</sup> COB
  - Emailed Directly to Chris Sylvia [csylvia@concord-engineering.com](mailto:csylvia@concord-engineering.com) with copies to;
    - Cathy Daddario [cdaddario@concord-engineering.com](mailto:cdaddario@concord-engineering.com)

- William Davis [William.r.davis534.nfg@mail.mil](mailto:William.r.davis534.nfg@mail.mil)
- Marc Orndorff [marc.a.orndorff.mil@mail.mil](mailto:marc.a.orndorff.mil@mail.mil)
- Question – is temporary heat required? *No, this project is adding boilers, not replacing.*
- Certified Carlisle Roof – contractor must be a certified Carlisle Certified Roofer in order to maintain existing warranty
  - Wilkinson Roofing – Original Roofing
- Questions – who is BOD Manufacturers for Boilers and Pumps? *AERCO BMK-2000 for Boilers and B&G for Pumps*
- Question – What is the scope of work for Masonry? *Project includes Concrete work, not masonry. Bid Form has been modified to include Concrete in replace of Masonry. See attached revised bid form. Please utilize this bid form when submitting.*
- Question – Work Hours?
  - *7am-4pm M-F*
  - *Every Other Monday Off and the building is closed.*
  - *Friday before the Monday off hours are 7am-3pm*
  - *Calendar will be issued showing days off, holidays, Fridays 8 hour Days*
  - *Completion will remain 150 Days with revised schedule*
- Question – Security access, anything other than what was experienced when arriving? *No*
- Question – Any liquidated damages? *No*

### ATTACHMENTS

Pre-Bid Meeting Sign-in Sheet  
Building Calendar for 2016 and 2017  
00 41 13 – BID FORM - Revised

Bidders shall acknowledge receipt of this addendum in accordance with the requirements of the Specifications. This Addendum is respectfully submitted by:

CONCORD ENGINEERING



Chris Sylvia, MBA, CMVP  
Project Manager, Building Solutions Department

cc: M. Orndorff, DEARNG  
W. Davis, DEARNG  
Project File

# Attachments

**PRE-BID MEETING SIGN-IN**  
**DELAWARE ARMY NATIONAL GUARD - NEW BOILER PLANT**

CE PROJECT NUMBER: 1C15580.00

DEARNG CONTRACT NUMBER: 05 - 2016

MEETING/CONFERENCE: Pre-Bid Meeting

LOCATION: 250 Airport Road, New Castle, DE 19720

DATE OF MEETING: August 18<sup>th</sup>, 2016

TIME OF MEETING: 10:00 a.m.

Name	Company Name	Phone	E-mail
Bill Herold	Kimball Data Co	410-574-0800	bherold@kimballcc.com
JOE YANNUL	AIR CONTROL TECH.	856-768-7300	ACTHUAL@AOL.COM
Sean Forrest	ID Griffith	484-886-7305	sforrest@idgriffith.com
Daniel Swierczek	Worth and Company	267-372-9829	Daniel.Swierczek@worthandcompany.com
Ken Vandegrift	CTD Coats	302 764 8013	KVandegrift.cdl@verizon.net
Lee Turner	Modern Controls	302 299 6944	L.Turner@moderncontrols.com
JOE SHUB	FLD MECHANICAL	302 234 7299	JOES@FLDMECHANICAL.COM
<del>Ron Hayes</del>			
JOSE WYBILBHT	ECPH, INC.	302-266-0531	JOSE@ECPH.NET
FRANCIS WINNINGTON	APDEX PIPING	302-995-1257	Fwinnington@apdexpiping.com
Joe Kaminsky	Code Electric	877-209-9363	jmk2250@gmail.com
Jamie Biscoe	Superior Electric Service Co	388-658-5949	jamie@superiorelectric.biz
PHILLIP TARTON	Gandell Bros	856-825-0636	phillip@gandellbros.com
Ryan Sawrecky	Tangent Cable Systems	302-299-8076	rsawrecky@tangentcable.com
Mary Clark	Schlusser + Associates	302-738-7333	abaker5a@hotmail.com



January 2016						
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February 2016						
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**5/4/9 Schedule**  
**Scheduled FTS Days Off**  
**Federal Holidays**

**JANUARY**  
 1 New Year's Day  
 18 Martin Luther King's Birthday  
 8-hour days: 1, 14, 29

**FEBRUARY**  
 15 Washington's Birthday  
 8-hour days: 11, 26

**MARCH**  
 8-hour days: 11, 24

**APRIL**  
 8-hour days: 8, 22

**MAY**  
 30 Memorial Day  
 8-hour days: 6, 20

**JUNE**  
 8-hour days: 3, 17, 30

**JULY**  
 4 Independence Day  
 8-hour days: 15, 29

**AUGUST**  
 8-hour days: 12, 26

**SEPTEMBER**  
 5 Labor Day  
 8-hour days: 9, 23

**OCTOBER**  
 10 Columbus Day  
 8-hour days: 6, 21

**NOVEMBER**  
 11 Veterans Day  
 24 Thanksgiving Day  
 8-hour days: 4, 18

**DECEMBER**  
 26 Christmas Holiday  
 8-hour days: 2, 16, 29

July 2016						
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April 2017

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June 2017

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**5/4/9 Work Schedule**  
**Scheduled FTS Flex Days**  
**Federal Holidays**

JANUARY  
 2 New Year's Day Observed  
 16 Martin Luther King's Birthday  
 8-hour days: 13, 27

FEBRUARY  
 20 Washington's Birthday  
 8-hour days: 10, 24

MARCH  
 8-hour days: 10, 24

APRIL  
 8-hour days: 7, 21

MAY  
 29 Memorial Day  
 8-hour days: 5, 19

JUNE  
 8-hour days: 2, 16, 30

JULY  
 4 Independence Day  
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AUGUST  
 8-hour days: 11, 25

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NOVEMBER  
 10 Veterans Day Observed  
 23 Thanksgiving Day  
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DECEMBER  
 25 Christmas Day  
 8-hour days: 1, 15, 28

July 2017

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August 2017

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September 2017

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October 2017

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November 2017

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December 2017

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Client Name: Delaware Army National Guard  
Project Name: DE JAFRC Boiler Plant Installation  
Concord No.: 1C15580.00

Revision: 1  
Date: 08/18/2016

NEW BOILER INSTALLATION  
NATIONAL GUARD / RESERVE CENTER  
DEARNG CONTRACT NUMBER 05-2016

**BID FORM**

ALTERNATE No. 3: \_\_\_\_\_

Add/Deduct: \_\_\_\_\_  
(\$ \_\_\_\_\_ )

**UNIT PRICES**

Unit prices conform to applicable project specification section. Refer to the specifications for a complete description of the following Unit Prices:

	<b><u>ADD</u></b>	<b><u>DEDUCT</u></b>
UNIT PRICE No. 1: _____	\$ _____	\$ _____
UNIT PRICE No. 2: _____	\$ _____	\$ _____
UNIT PRICE No. 3: _____	\$ _____	\$ _____

Client Name: Delaware Army National Guard  
Project Name: DE JAFRC Boiler Plant Installation  
Concord No.: 1C15580.00

Revision: 1  
Date: 08/18/2016

NEW BOILER INSTALLATION  
NATIONAL GUARD / RESERVE CENTER  
DEARNG CONTRACT NUMBER 05-2016

**BID FORM**

I/We acknowledge Addendums numbered \_\_\_\_\_ and the price(s) submitted include any cost/schedule impact they may have.

This bid shall remain valid and cannot be withdrawn for thirty (30) days from the date of opening of bids (60 days for School Districts and Department of Education), and the undersigned shall abide by the Bid Security forfeiture provisions. Bid Security is attached to this Bid.

The Owner shall have the right to reject any or all bids, and to waive any informality or irregularity in any bid received.

This bid is based upon work being accomplished by the Sub-Contractors named on the list attached to this bid.

Should I/We be awarded this contract, I/We pledge to achieve substantial completion of all the work within 150 calendar days of the Notice to Proceed.

The undersigned represents and warrants that he has complied and shall comply with all requirements of local, state, and national laws; that no legal requirement has been or shall be violated in making or accepting this bid, in awarding the contract to him or in the prosecution of the work required; that the bid is legal and firm; that he has not, directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken action in restraint of free competitive bidding.

Upon receipt of written notice of the acceptance of this Bid, the Bidder shall, within twenty (20) calendar days, execute the agreement in the required form and deliver the Contract Bonds, and Insurance Certificates, required by the Contract Documents.

I am / We are an Individual / a Partnership / a Corporation

By \_\_\_\_\_ Trading as \_\_\_\_\_  
(Individual's / General Partner's / Corporate Name)  
\_\_\_\_\_  
(State of Corporation)

Business Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Witness: \_\_\_\_\_ By: \_\_\_\_\_  
(SEAL) ( Authorized Signature )  
\_\_\_\_\_  
( Title )  
Date: \_\_\_\_\_

**ATTACHMENTS**

Sub-Contractor List	Non-Collusion Statement
Affidavit(s) of Employee Drug Testing Program	Bid Security
(Others as Required by Project Manuals)	

Client Name: Delaware Army National Guard  
Project Name: DE JAFRC Boiler Plant Installation  
Concord No.: 1C15580.00

Revision: 1  
Date: 08/18/2016

NEW BOILER INSTALLATION  
NATIONAL GUARD / RESERVE CENTER  
DEARNG CONTRACT NUMBER 05-2016

**BID FORM**

**SUBCONTRACTOR LIST**

In accordance with Title 29, Chapter 6962 (d)(10)b Delaware Code, the following sub-contractor listing must accompany the bid submittal. The name and address of the sub-contractor **must be listed for each category** where the bidder intends to use a sub-contractor to perform that category of work. In order to provide full disclosure and acceptance of the bid by the *Owner*, **it is required that bidders list themselves as being the sub-contractor for all categories where he/she is qualified and intends to perform such work.** This form must be filled out completely with no additions or deletions. **Note that all subcontractors listed below must have a signed Affidavit of Employee Drug Testing Program included with this bid.**

<u>Subcontractor Category</u>	<u>Subcontractor</u> <u>Subcontractors tax payer ID #</u> <u>or Delaware Business license #</u>	<u>Address (City &amp; State)</u>
1. MECHANICAL	_____	_____
_____	_____	_____
2. ELECTRICAL	_____	_____
_____	_____	_____
3. CONTROLS	_____	_____
_____	_____	_____
4. PLUMBING	_____	_____
_____	_____	_____
5. CONCRETE	_____	_____
_____	_____	_____
6.	_____	_____
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9.	_____	_____
_____	_____	_____

Client Name: Delaware Army National Guard  
Project Name: DE JAFRC Boiler Plant Installation  
Concord No.: 1C15580.00

Revision: 1  
Date: 08/18/2016

NEW BOILER INSTALLATION  
NATIONAL GUARD / RESERVE CENTER  
DEARNG CONTRACT NUMBER 05-2016

**BID FORM**  
**NON-COLLUSION**  
**SUSPENSION/DEBARMENT DISCLOSURE**  
**STATEMENT**

This is to certify that the undersigned bidder has neither directly nor indirectly, entered into any agreement, participated in any collusion or otherwise taken any action in restraint of free competitive bidding in connection with this proposal submitted this date to the State of Delaware, Delaware Army National Guard.

**AFFIRMATION:** Within the past five years, has your firm, any affiliate, any predecessor company or entity, owner, Director, officer, partner or proprietor been the subject of a Federal, State, Local government suspension or debarment?

YES \_\_\_\_\_ NO \_\_\_\_\_ If yes, please explain (use separate page and include with Bid Form.)

All the terms and conditions of DEARNG Contract Number 05-2016 have been thoroughly examined and are understood.

**NAME OF BIDDER:** \_\_\_\_\_

**AUTHORIZED REPRESENTATIVE (TYPED):** \_\_\_\_\_

**AUTHORIZED REPRESENTATIVE (SIGNATURE):** \_\_\_\_\_

**TITLE:** \_\_\_\_\_

**ADDRESS OF BIDDER:** \_\_\_\_\_

**E-MAIL:** \_\_\_\_\_

**PHONE NUMBER:** \_\_\_\_\_

Sworn to and Subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.

My Commission expires \_\_\_\_\_ NOTARY PUBLIC \_\_\_\_\_.

Client Name: Delaware Army National Guard  
Project Name: DE JAFRC Boiler Plant Installation  
Concord No.: 1C15580.00

Revision: 1  
Date: 08/18/2016

**THIS PAGE MUST BE SIGNED AND NOTARIZED FOR YOUR BID TO BE CONSIDERED.**

NEW BOILER INSTALLATION  
NATIONAL GUARD / RESERVE CENTER  
DEARNG CONTRACT NUMBER 05-2-16

**AFFIDAVIT  
OF  
EMPLOYEE DRUG TESTING PROGRAM**

4104 Regulations for the Drug Testing of Contractor and Subcontractor Employees Working on Large Public Works Projects requires that Contractors and Subcontractors implement a program of mandatory drug testing for Employees who work on Large Public Works Contracts funded all or in part with public funds.

We hereby certify that we have in place or will implement during the entire term of the contract a Mandatory Drug Testing Program for our employees on the jobsite that complies with this regulation:

**Contractor/Subcontractor Name:** \_\_\_\_\_

**Contractor/Subcontractor Address:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Authorized Representative (typed or printed):** \_\_\_\_\_

**Authorized Representative (signature):** \_\_\_\_\_

**Title:** \_\_\_\_\_

Sworn to and Subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.

My Commission expires \_\_\_\_\_. NOTARY PUBLIC \_\_\_\_\_.

**THIS PAGE MUST BE SIGNED AND NOTARIZED FOR YOUR BID TO BE CONSIDERED.**