

23 North Walnut Street  
Milford, DE 19963  
PHONE (302) 424-1441  
FAX (302) 424-0430

**M E M O R A N D U M (via e-mail)**

TO: Prospective Bidders  
FROM: Ring W. Lardner, P.E.   
DATE: February 11, 2013  
RE: DEARNG Contract No.: 09-2012  
FMS #4 Wash Rack Replacement  
Addendum 1  
DBF# 999J009.002

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On behalf of the owner, we are issuing Addendum 1 as follows:

1. The pre-bid meeting minutes are included in Addendum 1.
2. The existing electric will need to be re-installed on the new rack at the pier closest to the existing location.
3. The existing airline will need to be re-installed on the new rack at the pier closest to the existing location.
4. Contractors are permitted to disturb a 14' wide by 68' long rectangular area for the demolition of the existing piers and installation of new piers. The area will be backfilled and restored in accordance with the typical pier installation detail found on Sheet 4A of the contract documents.

Contractors, upon receipt of this addendum, shall complete the attached Addendum Acknowledgement Statement form and return to Ring Lardner at DBF.

**FACILITY MAINTENANCE SHOP #4 (FMS #4)  
WASH RACK REPLACEMENT  
PRE-BID SITE MEETING MINUTES  
FEBRUARY 11, 2013**

**1. INTRODUCTIONS**

- a. Attendance Roster – A copy of the original sign-in sheet as well as a typed version.

**2. TENTATIVE PROJECT SCHEDULE**

- a. The pre-bid meeting was held on February 6, 2013 at 10:00 A.M. at FMS #4.
- b. Cutoff for Final Questions due to Ring Lardner (DBF) by noon, 2/20/2013.
- c. Final addendum issued by Ring Lardner (DBF) no later than 4:00 P.M. on 2/22/2013
- d. Bids due to JFHQ no later than 2:00 P.M. on 2/28/2013. Bids will be read publicly aloud. See invitation to bid for address.
- e. Tentative start state could be early April.

**3. QUESTIONS / ADDENDUM**

- a. All questions will be in writing (e-mail) to Ring Lardner at [rw1@dbfinc.com](mailto:rw1@dbfinc.com).
- b. Addendums will be issues as necessary. An Addendum Acknowledgement form will be included and must be signed and returned.

**4. PROJECT STATUS**

- a. DNREC Approval has been received.
- b. Other approvals are not necessary or required.

**5. PROJECT OVERVIEW**

- a. Generally reviewed the project. The project entails a light steel frame structure to replace a previous wash rack. Some minor demolition and restoration work will be required. Concrete work for the piers and ramp is required. The structure is a stand-alone structure that does not require hydraulics.

**6. SPECIAL INSTRUCTIONS**

- a. Review contract documents.
- b. Bid Form – Ensure that the bid form is completely filled out. Do not leave blanks.
- c. AIA Documents used for project
- d. Wage rates apply
- e. Working hours – A schedule of working hours is attached through the end of June.

- f. CPT Bledsoe reviewed with all potential bidders the bid submission process as well as the bid form. Specific items of note included:
  - i. Marking of envelopes.
  - ii. Ensuring bid arrives on time.
  - iii. Filling out bid forms correctly.
    - 1. Acknowledging addendums. In the space write 1 thru 3(or whatever the last addendum number was issued).
    - 2. Listing all subcontractors to include self is sub-contracting for certain categories.
  - iv. Submission of non-collusion statement.
  - v. Submission of bid bond.

#### 7. QUESTIONS / COMMENTS

- a. *What categories are required for the project?:* **A minimum of 5 categories are required; Steel / Ironwork, Plumbing, Concrete, Asphalt and Electrical.**
- b. *Is the airline and electrical required to be re-connected?* **Yes, the airline and electric will need to be re-connected. Connection point will be the pier nearest the current location.**
- c. *Will the water line need to be relocated?* **Contractor should include the water line relocation in the price of the bid.**
- d. **All demolished material is to be properly disposed of by contractor.**

#### 8. SITE WALK

- a. A site walk was performed prior to the conclusion of the pre-bid meeting.

DEARNG CONTRACT NO. 09-2012 Sign In List

Company Name	Hanya Associates, INC
Representative	Linda Braswell
Address	221 Delaware Ave Harrington
E-Mail Address	drystone.comcast.net
Phone No.	302 398 8171
Fax No.	302 398 3066
Company Name	George & Lynch, Inc.
Representative	JEFF NORMAN
Address	150 Lafferty Lane Dover, DE 19901
E-Mail Address	jnorman@geolya.com
Phone No.	302-342-3126
Fax No.	302-734-9743
Company Name	Conventional Builders Inc.
Representative	Brian C Thompson
Address	846 School Street
E-Mail Address	conventionalbuilders@comcast.net
Phone No.	302-422-2429
Fax No.	302-422-2135.
Company Name	C+D CONTRACTORS
Representative	Ken Vandegrift
Address	P.O. Box 9236 Wilm, De 19802
E-Mail Address	KVANDEGRIFT.cd@verizon.NET
Phone No.	302 764-8013
Fax No.	302 764-7585

DEARNG CONTRACT NO. 09-2012 Sign In List

Company Name	Riveer Environmental
Representative	Justin Wilkins
Address	233 Veterans Blvd South Haven, MI 49090
E-Mail Address	JustinW@Riveer.com
Phone No.	(269) 637-1997
Fax No.	(269) 637-0177
Company Name	Kent Construction Co. Inc
Representative	TOM RUPPERT
Address	2 BEA Oak Rd Smyrna DE 19977
E-Mail Address	LYNN@KENTCONSTRUCTIONCO.COM
Phone No.	302-653-6969
Fax No.	302-653-2108
Company Name	Clean Venture
Representative	Scott Witt
Address	31195 Dupont Blvd Dagsboro DE 19939
E-Mail Address	Switt@CleanVenture.com
Phone No.	443-880-3165
Fax No.	302 732 3843
Company Name	DAVIS, BOWEN & FAIRFOLD, INC
Representative	RING W. LINDNER
Address	23 N. WILKINS ST MILFORD, DE 19963
E-Mail Address	rw@dbfi.net.com
Phone No.	302-424-1441
Fax No.	302-424-0430

DEARNG CONTRACT NO. 09-2012 Sign In List

Company Name	Davis, Bowen & Friedel, Inc.
Representative	Ring W. Lardner, P.E.
Address	23 North Walnut Street Milford, DE 19963
E-Mail Address	<a href="mailto:rwf@dbfinc.com">rwf@dbfinc.com</a>
Phone No.	(302) 424-1441
Fax No.	(302) 424-0430
Company Name	Honya Associates, Inc.
Representative	Linda Braswell
Address	221 Delaware Avenue Harrington, DE 19952
E-Mail Address	<a href="mailto:drystone@comcast.net">drystone@comcast.net</a>
Phone No.	(302) 398-8171
Fax No.	(302) 398-3066
Company Name	George & Lynch, Inc.
Representative	Jeff Norman
Address	150 Lafferty Lane Dover, DE 19901
E-Mail Address	<a href="mailto:jnorman@geolyn.com">jnorman@geolyn.com</a>
Phone No.	(302) 342-3126
Fax No.	(302) 734-9743
Company Name	Conventional Builders, Inc.
Representative	Brian C. Thompson
Address	846 School Street Houston, DE 19954
E-Mail Address	<a href="mailto:conventionalbuilders@comcast.net">conventionalbuilders@comcast.net</a>
Phone No.	(302) 422-2429
Fax No.	(302) 422-2135

DEARNG CONTRACT NO. 09-2012 Sign In List

Company Name	C&D Contractos
Representative	Ken Vandegrift
Address	P.O. Box 9236 Wilmington, DE 19802
E-Mail Address	<a href="mailto:kvandegrift.cd@verizon.net">kvandegrift.cd@verizon.net</a>
Phone No.	(302) 764-8013
Fax No.	(302) 764-7585
Company Name	Riveer Environmental
Representative	Justin Wilkins
Address	233 Veterans Boulevard South Haven, MI 49090
E-Mail Address	<a href="mailto:JustinW@Riveer.com">JustinW@Riveer.com</a>
Phone No.	(269) 637-1997
Fax No.	(269) 637-0177
Company Name	Kent Construction Co. Inc.
Representative	Tom Ruppert
Address	2 Big Oak Road Smyrna, DE 19977
E-Mail Address	<a href="mailto:lynn@kentconstructionco.com">lynn@kentconstructionco.com</a>
Phone No.	(302) 653-6469
Fax No.	(302) 653-2108
Company Name	Clean Venture
Representative	Scott Witt
Address	31195 Dupont Boulevard Dagsboro, DE 19939
E-Mail Address	<a href="mailto:swhitt@cleanventure.com">swhitt@cleanventure.com</a>
Phone No.	(443) 880-3165
Fax No.	(302) 732-3893

**DEARNG Contract No. 09-2012**  
**Working Schedule**

March 2013:

3/18: Off  
3/19 – 3/22: 7:00 AM to 4:30 PM  
3/25 to 3/28: 7:00 AM to 4:30 PM  
3/29: Off

April 2013:

4/1 to 4/5: 7:00 AM to 4:30 PM  
4/8 to 4/11: 7:00 AM to 4:30 PM  
4/12: 7:00 AM to 3:30 PM  
4/15: Off  
4/16 to 4/19: 7:00 AM to 4:30 PM  
4/22 to 4/25: 7:00 AM to 4:30 PM  
4/26: 7:00 AM to 3:30 PM  
4/29: Off  
4/30: 7:00 AM to 4:30 PM

May 2013:

5/1 to 5/3: 7:00 AM to 4:30 PM  
5/6 to 5/9: 7:00 AM to 4:30 PM  
5/10: 7:00 AM to 3:30 PM  
5/13: Off  
5/14 to 5/17: 7:00 AM to 4:30 PM  
5/20 to 5/23: 7:00 AM to 4:30 PM  
5/24 and 5/27: Off  
5/28 to 5/31: 7:00 AM to 4:30 PM

June 2013:

6/3 to 6/6: 7:00 AM to 4:30 PM  
6/7: 7:00 AM to 3:30 PM  
6/10: Off  
6/11 to 6/14: 7:00 AM to 4:30 PM  
6/17 to 6/20: 7:00 AM to 4:30 PM  
6/21: 7:00 AM to 3:30 PM  
6/24: Off  
6/25 to 6/28: 7:00 AM to 4:30 PM

## ADDENDUM ACKNOWLEDGEMENT STATEMENT

Our company, \_\_\_\_\_, hereby acknowledges that we have received and read Addendum 1 for DEARNG Contract No. 09-2012.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date

Note: This form must be signed and returned to Davis, Bowen, & Friedel, Inc. by facsimile (302) 424-0430 or e-mail at [rwf@dbfinc.com](mailto:rwf@dbfinc.com).